

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, JANUARY 5, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Ja-ne de Abreu, Bill Barnhart, Mazeppa Costa, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Corinne Shulman, Moana Tregaskis

ABSENT Stephany Sofos, Coordinating Director

BY DESIGNATION Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:03p.m.

APPROVAL OF MINUTES The minutes of the December meeting were approved as circulated.

COORDINATING DIRECTOR'S REPORT

Mr. Comstock, reporting for Ms. Sofos, commented on items of interest discussed at the December Board meeting. The BOD approved the House Committee's recommendation to remove the Skyline Club (Tucson, AZ), Petroleum Club of Bakersfield (Bakersfield, CA), Kansas City Club (Kansas City, MO), Cleveland Athletic Club (Cleveland, OH), College Club of Seattle (Seattle, WA) and the Tacoma Club (Tacoma, WA) from our current roster.

GENERAL MANAGER'S REPORT

Financially, November & December were good months with the exception of Logo Shop sales. Finally, the last of the landscaping (vines for the wall) remains for the ramp project.

CHAIRPERSON'S REPORT

The committee year is almost done with meetings in February and March remaining. When the new Coordinating Director of the Historical Committee is determined, Mr. Perry will request to remain as Chair and at that time entertain the names of other members who are interested in serving on this committee. The rest of his report was incorporated into discussion of the various agenda items.

AD HOC COMMITTEE REPORTS:

Photo: The next meeting will take place on January 10, 2006 at 9:00am. At the December meeting, the temporary use of other wall space in the Board Room was discussed. This space would be used for President Portraits until the committee undertakes the project of reducing the size of existing portraits.

Special Events: The next "Stew & Rice" presentation is scheduled for 3/13/06.

Writing: Backward Glances through April 2006 are finished.

Trophy: Committee members discussed the fixed amount of space allocated for trophy storage/display. It was suggested that Bill Comstock, George Wessberg (Club Captain) and Kawika Grant get together to develop a plan to recycle old trophies.

Library: Ms. Del Piano will look into acquiring a copy of the 2006 calendar published by the Hawaiian Historical Society.

Centennial Publication: The next meeting is scheduled for Monday, March 13, 2006 at 11:00am in the Board Room. The minutes of the December meeting were distributed to committee members.

NEW BUSINESS

Committee Dinner: The annual committee dinner will take place after the Historical Committee meeting on March 2, 2006 at 6:00pm.

ADJOURNMENT

The meeting adjourned at 5:30 P.M.

NEXT MEETING

The next meeting is scheduled for Thursday, February 2, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS

There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, FEBRUARY 2, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Ja-ne de Abreu, Bill Barnhart, Mazeppa Costa, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Corinne Shulman, Moana Tregaskis

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF MINUTES The minutes of the January meeting were approved as circulated.

COORDINATING DIRECTOR'S REPORT

Ms. Sofos commented on items of interest discussed at the January Board meeting. First, the Admissions & Membership Committee has revised the application and sponsor forms. Second, at the Annual Meeting (end of this month) the new Board will be announced and new assignments determined. She enjoyed working with this committee and thanked them for the privilege of serving.

GENERAL MANAGER'S REPORT

Financially, December was a good month and 2005 was a good year. January is also starting out well. Second, the ramp project is finished (the trellis has been installed and the vines have been planted). Finally, work on re-fencing the volleyball courts will begin next week.

CHAIRPERSON'S REPORT

Mr. Perry is preparing the Historical Committee annual report to be presented at the Annual Meeting on February 27. To that end, if each subcommittee has information relating to their specific areas they wanted included in the report, let him know. The rest of his report was incorporated into discussion of the agenda items.

AD HOC COMMITTEE REPORTS:

Photo: The next meeting will take place on February 7, 2006 at 9:00am. Regarding the folders of scanned photos catalogued by Marilyn Kali, one is filed in the Board Room and the other is in the Executive Office. Mr. Comstock explained that while there are more photos to be scanned, there is lack of photos from the 1950s & 1960s when Scoop Tsuzuki was the Club photographer. It was suggested that Scoop's son be contacted about the photos from this era.

Special Events: The next "Stew & Rice" presentation is scheduled for 3/13/06. OCC member, Barbara Del Piano is the speaker. The topic is inspired by the book Ms. Del Piano wrote for the Daughters of Hawaii titled, Na Lani Kaumaka. A Century of Historic Preservation. Another possible speaker is OCC member, Judge Michael Town. The presentation has a working title of "Life on the Bench and Beach", but nothing is confirmed at this time.

Writing: Ms. Shulman will not be able to serve during the next committee year. When the next committee is formed, a replacement will be needed. Mr. Perry again explained that he will request to remain as Chair and at that time he will entertain the names of other members who are interested in serving on this committee.

Trophy: Mr. Dolan distributed a memo outlining revisions to the "Responsibilities and Procedures" document for this committee as it pertains to trophies. He met with Mr. Comstock; Club Captain, George Wessberg; and Kawika Grant to discuss the future

disposition of trophies in the Club's possession. The lack of proper storage and display of the 304 trophies catalogued was the topic. Mr. Dolan asked the committee to review the recommendations made. If the Historical Committee agrees with them, the recommendations will be sent to the Board for their approval. Some committee members wanted more time to review the memo, so it was decided that action will be taken at next month's meeting and then forwarded to the Board.

Centennial Publication: Dr. McCabe's subcommittee met with Barbara Del Paino and Aggie Quigg to discuss indexing of the news clippings. In addition, Dr. McCabe met with OCC member, Joyce Timpson, to revisit the status of the news clipping service her company provides, free of charge, to the Outrigger Canoe Club. Ms. Timpson will continue to provide the service, gratis. The committee expressed their appreciation and thanks for Ms. Timpson's contribution.

OLD BUSINESS

Committee Dinner: The annual committee dinner will take place after next month's Historical Committee meeting on March 2, 2006 at 6:00pm. JoAnne Huber will contact individual committee members for their menu selection.

ADJOURNMENT The meeting adjourned at 5:40 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, March 2, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, MARCH 2, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Ja-ne de Abreu, Bill Barnhart, Mazeppa Costa, Paul Dolan, Ruth Hakuole, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Corinne Shulman, Moana Tregaskis

APOLOGIES Barbara Del Piano, Bill Comstock, Management Representative

BY DESIGNATION Stephany Sofos, Coordinating Director; JoAnne Huber, Management Secretary

BY INVITATION William Swope, Director - Elks Adhoc

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF MINUTES The minutes of the February meeting were approved with the following change:

~~Centennial Publication~~ Digital Archiving "Dr. McCabe's subcommittee met with Barbara Del Paino and Aggie Quigg to discuss..."

COORDINATING DIRECTOR'S REPORT

Ms. Sofos explained that she will continue as Coordinating Director for the Historical Committee during the 2006 - 2007 year. The rest of her report was incorporated into discussion of the agenda items.

CHAIRPERSON'S REPORT

Mr. Perry thanked every member for the time and effort expended towards each of the subcommittees' responsibilities. He summarized these efforts at the Annual Meeting. He looks forward to serving as Chair in the coming year. The rest of his report was incorporated into discussion of the agenda items.

REQUEST FROM WILLIAM SWOPE

Mr. Swope asked this committee for assistance and passed out a memo (with a list of relevant OCC members) that outlined his request. In summary, he explained that he would like volunteers to interview 5 - 10 members (on list) who were members during the mid-1950s (1955, 1956, 1957). They would be asked about their experiences/recollections of what the club provided at that time in the areas of "athletics, social intercourse and the advancement of learning in the arts and sciences". He also asked that these interviews be put in written form. This information will be needed by June 1, 2006 and used if and when appraisers are needed to determine the new rent of the lease agreement. Discussion followed. First, the information requested may already be available in the form of 67 oral histories on file in the archives. The oral histories are in both hard/paper and digital form. Of these 67 oral histories, approximately 15 are on the list Mr. Swope provided. It was suggested that Mr. Swope's group review these oral histories for the information needed. Mr. Comstock can make the information available on a CD. Second, if the information is not there, then perhaps volunteers can follow through with Mr. Swope's request. To that end, the committee asked that Mr. Swope's group provide the volunteers with specific questions that they want asked.

AD HOC COMMITTEE REPORTS:

Photo: The March meeting has been canceled.

Special Events: The next “Stew & Rice” presentation scheduled for 3/13/06 has been canceled. The speaker, OCC member, Barbara Del Piano, is temporarily incapacitated and not able to present at that time. Ms. Costa will turn her attention to the two other dates scheduled and the other presenters/ideas previously discussed.

Trophy: Trophy cleaning will take place on April 15, 2006 in the Board Room with lunch to follow.

Centennial Publication: The next meeting is scheduled for March 13, 2006. The photographer contracted to take interior photos will contact Mr. Comstock and schedule time to take these photos.

Digital Archiving: Ms. McGlaughlin-Tregakis distributed to members an article published in the Heritage Highlights, Fall 2005 edition by the University of Wyoming’s American Heritage Center. In it, practical tips for the preservation of documents and photos are outlined. Of note, is the fact that “digital images are probably the most fragile photographic material that humans have ever devised.” “For the best preservation, an old technology is still best - shoot a roll of black and white film.”

OLD BUSINESS

Past President’s Portraits: Mr. Dolan explained that he sent out a “request for proposal” to 5 companies for the framing of the past president’s portraits. He has heard back from two and is waiting for the others before a decision is made. One of the companies, Frame Masters, actually submitted a sample that Mr. Dolan shared with the committee. Photo Plant will prepare the actual photos of each of the past presidents.

Revisions to Responsibilities and Procedures Document: Ms. Pratt shared her thoughts regarding revisions of this document. She suggested deleting item #4 and reordering the other items. Switch Item #2 to #1. Committee members agreed and Mr. Dolan will make the changes for next month’s meeting.

ADJOURNMENT The meeting adjourned at 6:10 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, April 6, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, APRIL 6, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Wink Arnott, Bill Barnhart, Mazeppa Costa, Marilyn Kali, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard,

APOLOGIES Ja-ne de Abreu, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Moana Tregaskis

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative, JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF MINUTES The minutes of the March meeting were approved with the following change:

Special Events: "Barbara Del Piano, is temporarily incapacitated..."

COORDINATING DIRECTOR'S REPORT

Ms. Sofos explained that the March Board meeting basically dealt with "housekeeping" items for this current Board year. In addition, the Board approved up to \$100,000 to start the process to replace the clubhouse roof.

MANAGER'S REPORT

Financially, February & March were very poor months for the Club because of the 40+ days of rain. This has resulted in a \$60,000 loss.

CHAIRPERSON'S REPORT

Mr. Perry welcomed new committee members, Wink Arnott and Marilyn Kali. He thanked Ms. Kali for her contribution of scanning & indexing OCC's photos and her efforts to scan photos relevant to OCC from the State of Hawaii archives. The rest of his report was incorporated into discussion of the agenda items.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Perry, reporting for Paul Dolan, explained that Mr. Dolan is working on OCC member, John Eagle's oral history.

Photo: The next meeting is tentatively scheduled for April 25 at 9:00am. Again, it was noted that there is a lack of photos from the 1950s and 1960s. Ms. Kali explained that in the past she also has tried, unsuccessfully, to get photos from the family of Scoop Tsuzuki. She volunteered to try again. Also, Mr. Arnott will look through his collection for photos from that time period.

Special Events: "Stew & Rice" presentations for 2006 will be scheduled later in the year. The details are not confirmed, but Ms. Costa hopes to have a schedule by May's meeting.

Writing: Backward Glances for May - August, 2006 were submitted to the editor. Ms. Tregaskis will finish up the year. With the resignation of Ms. Shulman, there is need for another volunteer to handle her responsibilities. Mr. Arnott volunteered and he will take over Backward Glances during the summer/paddling season. Ms. Remillard will move to another time period.

Trophy: Trophy cleaning has been rescheduled from April 15 to April 29, 2006 at 9:00a.m. in the Board Room. Lunch will follow.

Library: The Hawaiian Historical Society's 2006 calendar was passed around for review. It will be stored in the Club's archives.

Life Member Review: Mr. Perry announced that Mr. Dolan is researching a potential candidate.

Centennial Publication: Mr. Comstock reported that he met with photographer, Matt Williams. He will be taking architectural/interior photos for the centennial publication. Releases from individuals in any of these pictures will be needed. Mr. Comstock's thought was to "stage" some of these photos with various committee members because it will be easiest to get releases from these individuals.

Digital Archiving: Dr. McCabe distributed to members a column written by Bob & Joy Schwaback entitled On Computers. In it, the life of CDs are discussed. Essentially, digital information stored on CDs can be damaged by heat and light. Therefore, the type of CD (CD-R vs. CD-RW) and storage (cool, dark place) play a key role. They make the point that paper pages can last for centuries.

OLD BUSINESS

Past President's Portraits: All of the current portraits of past presidents' have been removed. It is hoped that the new, re-sized ones will be back by June.

Flooding: Committee members thanked Mr. Comstock and his staff for all the work they did on March 31 to stop the flooding in the lower areas of the Club, including the Board Room. Again, the need for safe storage of original materials was discussed.

Swope's Request: Mr. Perry explained that Mr. Dolan designed a questionnaire that can be used to conduct the interviews Mr. Swope requested. Mr. Perry will assign committee members to the individuals listed at next month's meeting.

ADJOURNMENT The meeting adjourned at 6:00 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, May 4, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, MAY 4, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Wink Arnott, Mazeppa Costa, Paul Dolan, Marilyn Kali, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Moana Tregaskis

APOLOGIES Ja-ne de Abreu, Bill Barnhart, Barbara Del Piano, Ruth Hakuole, Carol Remillard

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative, JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

**APPROVAL OF
MINUTES** The minutes of the April meeting were approved as circulated.

COORDINATING DIRECTOR'S REPORT

First, Ms. Sofos conveyed the Board's appreciation for the effort put forth to re-size and re-hang the past presidents' portraits. Second, the Board approved the names of three new canoes. Finally, replacement of the entire clubhouse roof will probably begin in September.

MANAGER'S REPORT

Mr. Comstock asked for volunteers to be available for a photo shoot on May 20, 2006. The photographer hired to take interior/facility shots will be here and Mr. Comstock would like to "stage" the photo shoot in order to better manage the photo release signing. He is also asking for athletes/paddlers to volunteer. Mr. Comstock also asked if anyone on the committee had a photo release form that he could review and modify to use that day.

CHAIRPERSON'S REPORT

His report was incorporated into discussion of the agenda items.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Dolan explained that he interviewed OCC member, John Eagle. He will be working on the transcript of Mr. Eagle's oral history. It was recommended that Mr. Dolan interview Joe Quigg and Keanuenue Rochlen and to make sure that Aggie Quigg is present during both interviews to act as a facilitator.

Photo: The photos from Marilyn Kali/State Archives are being reviewed. It was suggested by Mrs. Kali that all the Club's photos be stored in acid-free archival sleeves for preservation. These sleeves can be expensive, but Mrs. Kali recommended purchasing the items at Costco because the price is reasonable. Mr. Arnott volunteered to purchase them and deliver them back to the Club. It was moved, seconded and approved by the Committee to follow through with this purchase.

Special Events: "Stew & Rice" presentations for 2006 are scheduled for the following dates: July 24, September 25 and November 6. The first event will feature a power point presentation by Suzanne Hayes from the Nature Conservancy about Palmyra Island. The second event in September is entitled "Life on the Bench and Beach". Presenters are OCC members Judge Mike Town, Judge Chris McKenzie and Judge Bruce Ames. Finally, the November topic is inspired by the book Barbara Del Piano wrote for the Daughters of Hawaii titled, Na Lani Kaumaka. A Century of Historic Preservation.

Writing:

Backward Glances for May - August, 2006 were submitted to the editor. Ms. Tregaskis will work on the last four months of 2006 in June.

- Trophy: Mr. Perry thanked the committee members that volunteered to polish the trophies on April 29.
- Life Member Review: Mr. Perry suggested that Joe Quigg be considered as a possible nominee for Life Membership.
- Centennial Publication: Ms. Tregaskis reported that the first draft of the centennial publication is almost ready. Ms. Del Piano is working on the side bars and the section on koa canoes. She will refer to Tay Perry for comments. In addition, this subcommittee thanked Mr. Comstock for working with photographer Matt Williams to plan and arrange the photo shoot of architectural/interior photos for the centennial publication on May 20. Finally, the dates for this committee's meetings in 2007 are chosen and the Board Room will be reserved.
- Digital Archiving: Dr. McCabe also requested a box of photo sleeves (discussed in Photo Section).

OLD BUSINESS

Revisions to Responsibilities and Procedures Document:

Mr. Dolan presented to Mr. Perry a memo with the revisions to the "Responsibilities and Procedures" document (as it pertains to the disposition of Club trophies) that was approved by the Historical Committee at the March meeting. These revisions will be sent to the Board for their approval at the May Board meeting.

- Swope's Request: Mr. Dolan distributed to committee members the questionnaire he prepared to be used as a tool/guideline when conducting interviews with selected members on the "Members Joining Prior to 1957" list. As committee members were not clear on the number of interviews requested, Mr. Comstock verified with Mr. Swope via phone that between 10 - 15 interviews would be appreciated. Mr. Perry and Mr. Arnott volunteered to take on this task.

NEW BUSINESS

Athletic Photos

Mr. Comstock asked permission from this committee to look through the photo archives and select photos reflecting the Club's athletic heritage. He would like to change out some of the framed photos in the Ka Moi Lounge and replace with the photos he selects. It was moved, seconded and approved to allow Mr. Comstock access to the photo archives.

ADJOURNMENT

The meeting adjourned at 6:05 P.M.

NEXT MEETING

The next meeting is scheduled for Thursday, June 1, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS

The Board of Directors approved the revised Historical Committee's Responsibilities and Procedures document. The underlined section that pertains to trophies is the section that was revised.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, JUNE 1, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Wink Arnott, Mazeppa Costa, Barbara Del Piano, Paul Dolan, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Moana Tregaskis

APOLOGIES Ja-ne de Abreu, Bill Barnhart, Ruth Hakuole, Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative,

BY DESIGNATION JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF MINUTES The minutes of the May meeting were approved with the following change:
Special Events: "The first event will feature a power point presentation by Suzanne ~~Hayes~~ **Case...**"

COORDINATING DIRECTOR'S REPORT
No report was available.

CHAIRPERSON'S REPORT
His report was incorporated into discussion of the agenda items.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Dolan explained that he interviewed OCC member, John Eagle. Mr. Eagle's daughter has been acting as a "facilitator" as Mr. Eagle's memory is not good. Also, as Mr. Dolan understands it, Ms. Keanuene Rochlen does not want to be interviewed for an oral history. In a related matter, Mr. Dolan asked members of the committee if anyone was interested in assisting Mr. Dolan with future oral histories. Mr. Arnott volunteered to assist/learn the tasks and responsibilities in this area.

Photo: Mr. Arnott purchased and delivered the photo sleeves to the Club. Ms. Madinger and Mr. Dolan met and started to put the archival photos in the sleeves.

Special Events: The next 'Stew & Rice' presentation on July 24 will feature Suzanne Case of the Nature Conservancy who will do a power point presentation. Content will include an overview of the Nature Conservancy. They are expanding into marine issues and Palmyra Island will be featured. Ms. Costa will prepare the display that will go into the lobby case after the Macfarlane Regatta display is removed.

Writing: Ms. Tregaskis will begin work on the last four months of 2006 this month.

Lobby Display: Mr. Arnott volunteered to prepare a display about the Macfarlane Regatta for the lobby case. His display should be going into the case mid-June.

Life Member Review: Mr. Dolan has sent his recommendation for Life membership to Mr. Perry for committee consideration in the Fall. Discussion followed and committee members would like to review the criteria for this designation at next month's meeting.

Koa Canoe: As a point of interest, Mr. Perry showed committee members a draft of the publication, "Hoena - Paddling". This is one in a series of books that have been published. Mr. Perry is working on the forward/introduction. Outrigger Canoe Club will be credited with providing some of the photos.

Centennial Publication: Ms. Tregaskis distributed to members of this adhoc committee the first draft of the manuscript. She asked that previous copies be discarded and committee members work with the current manuscript. Joss will take pictures of Tay Perry working on the KAOLOA for the centennial publication's section on koa canoes. The next meeting is scheduled for June 12 at 11:30am in the Board Room.

OLD BUSINESS

Revisions to Responsibilities and Procedures Document:

The Board approved the revisions (trophy section) and Mr. Dolan distributed to committee members the updated version of the "Responsibilities and Procedures" document.

Swope's Request: Mr. Arnott has begun to work on this project and has made contact with several members on the list.

NEW BUSINESS

Paddling Film

Mr. Arnott explained that he has 8mm and 16mm film taken in the 1940s and 50s. Some of the content deals with paddling. He wants to convert this film to a DVD format. Mr. Perry suggested that the film/content be reviewed and if it is appropriate and of interest to the Club, get cost estimates and share them with this committee.

ADJOURNMENT

The meeting adjourned at 5:52 P.M.

NEXT MEETING

The next meeting is scheduled for Thursday, July 6, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS

There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, AUGUST 3, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Bill Barnhart, Mazeppa Costa, Ja-ne de Abreu, Paul Dolan, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Moana Tregaskis

APOLOGIES Wink Arnott, Barbara Del Piano

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF

MINUTES The minutes of the July meeting were approved with the following changes:

Koa Canoe: "...did the finish work on the original LELANI & ~~KEKINA~~ KAKINA.."

Request for Photos: "Discussion followed and it was ~~thought~~ **suggested** that a..."

COORDINATING DIRECTOR'S REPORT

Ms. Sofos thanked Ms. Tregaskis for her memo outlining the time line in which BOD approved the initial centennial publication project and subsequent objectives/goals related to this project. An adhoc committee will be formed to plan a series of events to celebrate the Club's centennial celebration. It might be possible for this committee to incorporate the marketing plan for the publication. However, the Board would still like to review and reflect on more specific (rather than general) details of the funding plan proposed by the centennial publication committee.

CHAIRPERSON'S REPORT

His report was incorporated into discussion of the agenda items.

GENERAL MANAGER'S REPORT

First, Mr. Comstock reported that financially, June was a decent month. Second, the first phase of the roof repair project is scheduled to begin September 18. The best-case scenario for completion is two months, but this won't be known until the actual work begins.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Dolan prepared and submitted his autobiography/oral history. It is on file in the Board Room archives.

Photo: Ms. Madinger and her subcommittee will meet on August 22 to continue work on storing Club photos in archival photo sleeves.

Special Events: The 'Stew & Rice' presentation on July 24 featuring Suzanne Case of the Nature Conservancy was well received and well attended. While the sound system worked fine, the noise/loud conversation from the Hau Terrace was distracting to the guests trying to listen to Ms. Case. The next event is scheduled for September 25 and is entitled "Life on the Bench and Beach". Presenters include OCC members Mike Town, Chris McKenzie and Bruce Ames.

Trophy: Two new trophies have been catalogued and are in the Lobby display case.

Koa Canoe: Mr. Perry explained that he is editing the chapter on koa canoes for the centennial publication.

Centennial Publication: Ms. Tregaskis reported Barbara Del Piano is nearly finished with a second draft. The designer will need one year to complete his work. The next meeting is scheduled for September 11 and at that time, another meeting will be scheduled between the September and December meetings. Mr. Comstock explained that the 2007 budget requests for this project will be needed by October.

Digital Archiving: Work continues on scanning and saving news clippings to CDs and placing original articles in archival sleeves.

OLD BUSINESS

Request for Photos: To date, there is no policy or fee schedule in place to deal with requests for OCC photos that would be published in books/magazines.

NEW BUSINESS

Disaster Protection of Archival Materials:

Ms. Tregaskis distributed a memo to members of the Historical Committee in which storage boxes for archival materials are described including manufacturer (Hollinger Corp., Fredricksburg, VA), catalogue number (10764), size (15" x 12" x 10" with two handles) and cost (case of 25 boxes for \$113.75 plus shipping). These acid-free boxes are used at major institutions and will absorb a lot of water before the contents are affected.

ADJOURNMENT The meeting adjourned at 5:45 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, September 7, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, JULY 6, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Bill Barnhart, Mazeppa Costa, Ja-ne de Abreu, Barbara Del Piano, Paul Dolan, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Moana Tregaskis

APOLOGIES Wink Arnott

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF

MINUTES

Oral Histories: The minutes of the June meeting were approved with the following change:

AMs Keanueanue **Rochlen** does not want to...@

Koa Canoe: Mr. Perry is working on the ~~forward~~/introduction **foreward**/introduction.@

COORDINATING DIRECTOR=S REPORT

Ms. Sofos reported on items of interest discussed at the June Board meeting. First, a few slots have opened up in the Voting membership category. Second, the Board would like from the Centennial Publication committee their proposal for funding the costs of publication. The Board is aware that the initial proposal required that families/members be billed for a book, but would like to review and reflect on more specific (rather than general) details of the funding plan.

CHAIRPERSON=S REPORT

His report was incorporated into discussion of the agenda items.

GENERAL MANAGER=S REPORT

First, Mr. Comstock reported that financially, May was a dismal month. Second, because our tax status limits the amount of money that the Club can generate from Aoutside@ sources, reciprocal and member-sponsored temporary guest passes will be restricted to two weeks in August and December. Finally, he briefed the committee on the roof replacement project. The first phase will replace the lower roofs (KL, HT and Ka Moi Lounge) and is scheduled to begin in mid- September. The second phase will replace the Kitchen roof in the Spring.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Dolan explained that he will not be able to finish OCC member, John Eagle=s oral history. His memory is not good and it has been difficult to get in touch with his daughter. Mr. Dolan will work on his own Aautobiography@ and submit it as an oral history.

Photo: Ms. Madinger and her subcommittee will meet on July 11 to continue work on storing Club photos in archival photo sleeves. On the related topic of preservation, Ms. Tregaskis explained that while doing her own research work, she discovered through the Gerald Ford Conservation Center, a kind of Astorage@ box that is made from special material that will soak up the water without affecting the content. Any damp items should be spread out as quickly as possible in a Acold storage@ room to dry.

Special Events: The next >Stew & Rice= presentation on July 24 will feature Suzanne Case of the Nature

Conservancy. The article is in the July magazine. Any a/v equipment needed will be shared with Mr. Comstock. The next event in September entitled ALife on the Bench and Beach@ features OCC members Mike Town, Chris McKenzie and Bruce Ames.

- Writing: The Backward Glances for the rest of 2006 are completed and with the magazine editor.
- Trophy: The Macfarlane trophies are back in their respective display cases.
- Lobby Display: Committee members thanked Mr. Arnott who prepared the Macfarlane Regatta display for the lobby case.
- Life Member Review: Committee members reviewed, discussed and reaffirmed the existing criteria for Life membership.
- Koa Canoe: Mr. Perry explained that he=s been viewing a videotape interview of Billy Paris from Kona. Where as Mr. Yamasaki did the finish work on the original LEILANI & KEKINA (canoes), it was Billy and his uncle, David Paris, who felled the trees, dragged them down the mountain and roughed out the canoe shapes.
- Centennial Publication: Ms. Tregaskis distributed to members of this ad hoc committee the minutes from the last meeting. The next meeting is scheduled for September 11. She proposed that additional meetings be scheduled between the September and December meetings. The goal is to have the manuscript finished so the designer has a year. All the photos, with the exception of Joss=s photos (water/athletics) are done. Regarding the Amarketing@ aspect of this publication, the Historical Committee wants the Board to understand that its= responsibilities are for the writing and publication of this book, not the marketing of it.

NEW BUSINESS

- Request for Photos: Mr. Dolan explained that he received a request from Kai White, graduate student in American Studies at UH Manoa. As part of a graduate project, she is working on a book entitled Waikiki that will be published by Arcadia. This is part of Arcadia=s Almages in America@ series. She met with Mr. Dolan to view our photo archives and made a preliminary selection. Mr. Dolan=s question to the committee was how to proceed. This was the first request of this kind and there is no policy or fee schedule in place to deal with these kinds of requests. Discussion followed and it was thought that a plan/policy be developed for future requests.

ADJOURNMENT The meeting adjourned at 6:10 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, August 3, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, SEPTEMBER 7, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Wink Arnott, Bill Barnhart, Mazeppa Costa, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Beth Madinger, Dr. Mike McCabe, Carol Remillard

APOLOGIES Ja-ne de Abreu, Joan Pratt, Moana Tregaskis

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF

MINUTES

The minutes of the August meeting were approved with the following changes:

Present::

“**Ruth Hakuole** “

Trophy:

“... and are in the Lobby **Board Room** display case.”

COORDINATING DIRECTOR’S REPORT

Ms. Sofos briefed the committee on topics of interest discussed at the August Board meeting. First, the roof repair project begins on September 18. It will be an extensive and expensive project and will have a major impact on Club operations. Second, at the August Admissions and Membership committee meeting, three new candidates for Regular membership were accepted. This is the first time the quotas dropped since the Spring of 2005.

CHAIRPERSON’S REPORT

His report was incorporated into discussion of the agenda items.

GENERAL MANAGER’S REPORT

First, Mr. Comstock reported that financially, both July and August were good months. Second, work on the KAKINA is done. Second, the first phase of the roof repair project is scheduled to begin September 18. The best-case scenario for completion is two months, but this won’t be known until the actual work begins.

AD HOC COMMITTEE REPORTS:

Oral Histories:

Mr. Dolan will meet with Wink Arnott to review duties and responsibilities of conducting and maintaining the oral history archives.

Photo:

Work on storing Club photos in archival photo sleeves continues. The next meeting is scheduled for September 19. In a related matter, the committee is in receipt of an oil painting of Dad Center donated by Mr. and Mrs. H. C. Sharp. The frame needs work. Mr. Perry will follow through with a thank-you letter.

Special Events:

The next event is scheduled for September 25 and is entitled “Life on the Bench and Beach”. Presenters include OCC members Mike Town, Chris McKenzie and Bruce Ames. The reservation folder is at the Front Desk and Ms. Costa encourages all to make their reservations.

Library:

Ms. Madinger asked and committee members agreed that she should purchase DeSoto Brown’s new book, Surfing: Historic Images from Bishop Museum Archives for our Library collection.

Life Member Review:

At this time, the committee has one nominee (Clarence Edward “Bud” Ackerman) for Life membership. His name will go the Board for their approval at the October Board meeting.

Koa Canoe: Mr. Perry explained that he is currently working with Gaylord Wilcox on a revision of Tommy Holmes book, The Hawaiian Canoe.

Centennial Publication: The next meeting is scheduled for September 11 at 11:30am in the Board Room.

Digital Archiving: Dr. McCabe is working with Allan Dowsett to find a date to get together to re-organize the scanning of outsized news clippings in order to get the most items scanned with our allotted funds.

OLD BUSINESS

Paddling Film: Mr. Arnott explained that has taken his father's old 8mm and 16mm film of OCC paddling practices during the 1940s to get a cost estimate of transferring the film to a DVD.

ADJOURNMENT The meeting adjourned at 5:35 P.M.

NEXT MEETING The next meeting is scheduled for Thursday, October 5, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS There are no recommendations at this time.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, OCTOBER 4, 2006 - 5:00 P.M.**

PRESENT Tay Perry, presiding; Wink Arnott, Bill Barnhart, Mazeppa Costa, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Moana Tregaskis

APOLOGIES Ja-ne de Abreu

BY DESIGNATION Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative; JoAnne Huber, Management Secretary

CALL TO ORDER The meeting was called to order at 5:00p.m.

APPROVAL OF

MINUTES The minutes of the September meeting were approved with the following change:

General Manager's
Report

~~“Second~~ **Third...:**

COORDINATING DIRECTOR'S REPORT

Ms. Sofos briefed the committee on topics of interest discussed at the September Board meeting. First, the roof repair project is underway. Second, the Long Range Planning Committee is meeting on Wednesday, October 11, 2006. Third, lease fee negotiations continue.

CHAIRPERSON'S REPORT

Arrangements have been made for Joss to take photos of this year's Molokai Hoe. These photos will be available for publication in the centennial publication. The rest of his report was incorporated into discussion of the agenda items.

AD HOC COMMITTEE REPORTS:

Oral Histories: Mr. Dolan explained that his next oral history candidates will be Joe Quigg and May Borthwick. Second, Wink Arnott will be available after October 21, 2006 to review duties and responsibilities of conducting and maintaining the oral history archives.

Photo: Work on storing Club photos in archival photo sleeves continues. The next meeting is scheduled for November 14, 2006.

Special Events: The September 25th “Stew & Rice” presentation (“Life on the Bench and Beach”) went well. Although it was a small crowd, the audience was very responsive. The presenters enjoyed the experience. Ms. Costa thanked all who helped and especially Mr. Dolan who “stood in” for Tay Perry and made the introductions. Committee members thanked Ms. Costa for the terrific display she prepared for this event. The next “Stew & Rice” event is scheduled for November 6, 2006 and will feature Barbara Del Piano who wrote a book for the Daughters of Hawaii titled, Na Lani Kaumaka. A Century of Historic Preservation.

Library: Ms. Madinger purchased DeSoto Brown's new book, Surfing: Historic Images from Bishop Museum Archives for our Library collection.

Life Member: **It was moved, seconded and approved to recommend to the Board of Directors that Clarence Edward “Bud” Ackerman be nominated for Life membership.**

- Koa Canoe: Work to remove the fiberglass to make the KAOLOA legal for racing will begin soon.
- Centennial Publication: The minutes of the September 2006 meeting and the agenda for the October 9, 2006 meeting were distributed to members of this subcommittee. The 2007 budget request for this project will be submitted to the Budget committee. To date, the project is under budget.
- Digital Archiving: First, news clipping items provided by Joyce Timpson continue to be preserved in both archival sleeves and scanning to CDs. Second, the first set of large items are all organized and ready for Allan Dowsett to scan to CDs to comply with this year's \$2,000 budget allocation.

OLD BUSINESS

Funding/Marketing

- Centennial Publication: The Board is aware that the Historical Committee will not be responsible for the "marketing" of the centennial publication as stated in the July 2006 Historical Committee meeting minutes. The Coordinating Director's Report in the August 2006 Historical Committee meeting minutes states that "An ad hoc committee will be formed to plan a series of events to celebrate the Club's centennial celebration. It might be possible for this committee to incorporate the marketing plan for the publication". Regarding the funding plan, the Centennial Publication committee plans to print 5,600 books. Each household of an OCC member will be charged for one copy. Reciprocal clubs will receive a copy and so will libraries. Fifty-five (55) books will be set aside for libraries though specific libraries have not yet been selected. The remainder will be sold in the Logo Shop and put aside for new members.

- Budget Mr. Perry asked that each subcommittee look at their areas of responsibility and determine, if any, what their budget requests will be for the 2007-2008 committee year. These figures will be given to the Budget Committee.

ADJOURNMENT

The meeting adjourned at 5:45 P.M.

NEXT MEETING

The next meeting is scheduled for Thursday, November 2, 2006, at 5:00pm in the Board Room.

RECOMMENDATIONS

Approve the Historical Committee's recommendation to nominate Clarence Edward "Bud" Ackerman as a candidate for Life membership at the Annual Meeting.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, NOVEMBER 2, 2006 - 5:00 P.M.**

The November meeting was canceled due to inclement weather.

**OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, DECEMBER 7, 2006 - 5:00 P.M.**

- PRESENT** Tay Perry, presiding; Wink Arnott, Bill Barnhart, Barbara Del Piano, Paul Dolan, Ruth Hakuole, Marilyn Kali, Beth Madinger, Dr. Mike McCabe, Joan Pratt, Carol Remillard, Moana Tregaskis
- APOLOGIES** Ja-ne de Abreu, Mazeppa Costa, JoAnne Huber; Secretary
- BY DESIGNATION** Stephany Sofos, Coordinating Director; Bill Comstock, Management Representative
- CALL TO ORDER** The meeting was called to order at 5:00p.m.
- APPROVAL OF MINUTES** The minutes of the October meeting were approved. The November meeting was canceled.
- COORDINATING DIRECTOR=S REPORT**
Ms. Sofos briefed the committee on topics of interest discussed at the November Board meeting. First, the roof repair project is almost finished. Second, Mr. Comstock, General Manager resigned effective December 8, 2006. Third, lease fee negotiations continue.
- CHAIRPERSON=S REPORT**
His report was incorporated into discussion of the agenda items.
- AD HOC COMMITTEE REPORTS:**
- Photo: First, the archival sleeves that contain historical photos will now be stored in three-ring binders. Second, the photo of Past President Alan Lau has been received and is ready for framing.
- Writing: Ms. Remillard reported that she has finished Backward Glances for the first quarter of 2007.
- Library: Mr. Perry donated a copy of the publication AHoena-Paddling@. He worked on the forward/introduction.
- Centennial Publication: The next meeting is scheduled for Monday, December 19th at 11:30am in the Board Room.
- Digital Archiving: The scanning of oversized news clipping items is being done by the company Professional Image. This company was recommended by Bill Comstock.
- OLD BUSINESS**
- Funding/Marketing
- Centennial Publication: Ms. Sofos and Mr. Tay Perry are members of the marketing committee that will be responsible for the Amarketing@ of the centennial publication.
- NEW BUSINESS**
- Photos Ms. Kali explained that some OCC members have photos that Ms. Kali can scan for our library.
- ADJOURNMENT** The meeting adjourned at 5:30 P.M.
- NEXT MEETING** The next meeting is scheduled for Thursday, January 4, 2007, at 5:00pm in the Board Room.
- RECOMMENDATIONS** There are no recommendations at this time.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE

MEMORANDUM
FEBRUARY 2, 2006

FROM: PAUL A. DOLAN, AD HOC CHAIR - TROPHY COMMITTEE
VIA: TAY PERRY, CHAIR - HISTORICAL COMMITTEE
TO: BOARD OF DIRECTORS, OUTRIGGER CANOE CLUB
SUBJECT: REVISION TO RESPONSIBILITIES AND PROCEDURES

A meeting was held on Saturday, January 28, 2006 called by Bill Comstock, General Manager, attended by George Wessberg, Club Captain, Kawika Grant (knowledgeable of the trophy inventory) and myself, concerning the future disposition of trophies in the possession of the Outrigger Canoe Club. The lack of proper storage and display of the 304 items listed in the trophy catalog was the topic.

The locations of display and storage were physically inspected and a recommendation by the General Manager with the concurrence of the parties named above was achieved.

The revision, as underlined, in the Responsibilities and Procedures of the Historical Committee follows and is recommended.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE

Compiled by:

Paul A. Dolan, Member

LISTING OF TROPHIES, RESOLUTIONS, COMMENDATIONS
AND CERTIFICATES OF APPRECIATION
AS OF DEC. 1, 2005

Below is a listing showing the number of trophies/items by activity

(AP)	ANNIVERSARIES, CERTIF. OF APPRECIATION & OTHER AWARDS & MISC.	25
(BB)	BOOGIE BOARD	1
(BR)	BRIDGE	1
	CANOE ACTIVITY:	
(CM)	MOLOKAI-OAHU	49
(CN)	RACING	106
(CS)	SAILING	1
(CW)	WAVE SURFING	1
(GF)	GOLF	1
(JP)	JUNIOR PROGRAM	1
(KA)	KAYAK/ONE MAN	1
(MA)	MARATHON	10
(MB)	MOUNTAIN BALL	5
(OA)	OUTSTANDING ATHLETE	3
(PB)	PADDLEBOARD	4
(SA)	SAILING	2
(SL)	SURF LIFE-SAVING	1
(SU)	SURFING	4
(SW)	SWIMMING	13
(TN)	TENNIS	3
(TR)	TRACK	1
(VB)	VOLLEYBALL	69
(WP)	WATER POLO	2

TOTAL TROPHIES: 304

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE

RESPONSIBILITIES AND PROCEDURES

I. RESPONSIBILITIES:

Section 26 of the Bylaws of the Club states, "An Historical Committee composed of not less than three members shall record the history of the Club and the activities of its members, preserve and restore the Club's trophies and memorabilia, preserve and perpetuate the philosophy and traditions of the Club."

In accordance therewith the Committee is responsible for the following;

- A. Care and custody of all materials specified as Club archives which are under lock and key in the Club's Board of Directors Meeting Room and such other locations as may be designated and approved by the Board of Directors. Included are the following historical items: photographs, slides, tapes, trophies, books, records, binders of news clippings, oral histories, club magazines, compact discs (CD's) and digital video discs (DVD's) and "floppy discs," etc.
- B. Maintenance and preservation of trophies, photos, books and other memorabilia.
- C. Periodic preparation of a written history of the Club – subject to the direction and approval of the Board of Directors; first 100 years to be published in 2008.
- D. Collection and preservation of the Club's current and archival news clipping activities.
- E. Continuation of the Club's oral history program.
- F. Recommending and providing materials for the development and implementation of programs of historical value to the Club's membership such as photographs, displayed in public areas of the Club.
- G. Undertaking special programs, such as "Stew & Rice" nights, presenting lectures, slide and video presentation, and others that

may be assigned by the Board of Directors (i.e. recommendations for honorary life memberships, etc.).

- H. Provide the "Backward Glances" column monthly to the Outrigger Magazine (by Writing and Research Committee).
- I. Perform digital archiving of prioritized listed materials, both past and present.
- J. Catalog and overseeing the use of books and other materials in the reference library. (The OCC library is not a lending library). Provide assistance and supervision to individuals researching archival materials.
- K. Engage a literary indexer to compile and index the oral histories when sufficient numbers of oral histories (29 in the past) are completed (last indexed in 2001), thereafter hard binding in duplicate.

II. PROCEDURES

A. Access to Club Archival Materials

All requests for access to archive materials must be referred to the Chairperson of the Historical Committee or to such members of the Historical Committee as may be authorized by the Chairperson of the Committee to handle such requests. Keys shall be kept in the Club Manager's office and shall be released only on the approval of the Historical Committee Chairperson.

B. Use of Archival Materials

1. All archival materials are restricted to use in the OCC Library and may not be removed from the premises.
2. Copies of the following items may be released, subject to review of proposed use and approval by the Historical Committee
 - a. Oral History books: In the event material is to be extracted for use in any publication, loanee shall execute "Release-Oral History" (Form OCC H.C.1)
 - b. Photographs & Slides: In the event it is proposed to use or reproduce such materials for use in publications, loanee shall execute "Release - Photographs" (Form OCC H.C.3)

Note: If loanee wishes the Club to provide prints for purchase, he/she shall fill in and sign "Photographs-Order" Form. (Form OCC: H.C.4)

- c. The Committee may keep a log of release forms (Form OCC: H.C.7)

C. Oral History Program

- 1. General: To fulfill its responsibility for the continuation of the Club's Oral History Program, the Committee shall:

- a. Develop a list of oral history candidates and associated interviewees.
- b. Schedule and complete interviews.
- c. Arrange for the transcribing, printing and security of completed interviews.
- d. Arrange for the purchase, maintenance and security of technical recording equipment.
- e. Obtain releases as set forth below.

- 2. Releases

- a. Release – Oral History Interview (Form OCC H.C.2)

This form shall be executed by the interviewer and the interviewee upon the successful completion of an interview—and prior to the release of a transcribed interview.

- b. Release – Oral History (Form OCC H.C.1)

This form shall be executed by any person proposing to extract material from a transcribed interview for use in any publication.

- 4. Donation Intake.

In the case of a donated item, a donation intake form is to be completed by the Historical Committee member documenting the item received (OCC H.C.6). Attach any written information received.

D. Trophies:

1. The Club will not accept traveling/perpetual trophies from any source. These trophies are to be cataloged, photographed digitally and then returned to the sponsoring organization.
2. The only trophies which will be retained and displayed by the Outrigger Canoe Club are the Club's perpetual trophies, trophies of historical or artistic relevance or special gifts. Trophies that fit the latter two categories will need to be proposed by the chair of the ad hoc trophy committee and approval by a vote of the Historical Committee.
3. All trophies, which are received by athletes or teams representing the Outrigger Canoe Club and do not match provision 2 above will be catalogued and photographed digitally and then returned to the winning coach or athletes for disposition. The only expectation will be trophies which can be "recycled" for other Club uses.
4. The Club's current collection of trophies which do not fit provision 2 above or cannot be recycled will be offered at the upcoming Club Day in May 2006 for purchase via silent auction. Left over trophies will be given to the winning coach/athletes or be recycled through donation to another organization.

Listing of Forms:

- OCCH.C.1 – Oral History-Application for Release
- OCCH.C.2 – Oral History-Legal Release
- OCCH.C.3 – Release of Photographs
- OCCH.C.4 – Photographs-Order Form
- OCCH.C.5 – Historical Item Receipt Form
- OCCH.C.6 – Donation Intake Form
- OCCH.C.7 – Items Borrowed – In/Out Form

The revision is recommended for approval by a unanimous vote of the Historical Committee this _____ day of _____, 2006

Tay Perry, Chairperson

*What is definition of Club etc
Estab. what was done*

*by 1 June '06
arbitration in
Sept '06*

**TO: Members of the Historical Committee of the Outrigger Canoe Club,
Tay Perry, Chairperson**

**FM: William M. Swope, Chairperson of the Ad Hoc Elks Committee of
the Outrigger Canoe Club, 2/18/06**

Background Information: Under the existing lease with the Elks Lodge, a second rental period for the next 49 years commences on November 16, 2006, at a rental to be established by agreement between the Outrigger and the Elks Lodge, or by three impartial appraisers if the parties are unable to agree upon the new rent. Any appraiser in arriving at an opinion of the fair market value for our land in order to calculate the rent has to take into account and be bound by all of the terms of the present lease. And, under the terms of the present lease, the appraiser has to take into account the requirement to construct a club house and then has to use the property primarily for the corporate purposes of the Outrigger as a club and for purposes incidental thereto. That is the language of the lease. The appraiser is in effect asking the question of what would someone pay for the property knowing that a club house has to be constructed and then that club house has to be operated consistent with the corporate purposes of the Outrigger.

We believe those corporate purposes are clearly set forth in the Bylaws of the Outrigger. Section 2 of the Bylaws describes the purposes of the Outrigger in three parts, namely:

1. "Promotion of athletic sports and activities in all their forms and branches;
2. The cultivation of social intercourse among its members; and
3. The advancement of learning and of arts and sciences."

Interview Instructions: Please contact the designated member and inform the individual that you would like to meet with them at the Club for the purpose of inquiring about their personal knowledge of the history of the Club in the 1956-57 era and in particular, how the purposes set forth above were experienced at the old Outrigger site. The Ad Hoc Elks Committee that has been appointed by our Board of Directors in connection with the lease negotiations with the Elks Lodge has requested the information.

You will have to ask questions of each designated member in order to find out as much information that the member will recall of his or her memory of how these three purposes of the Outrigger were manifested in the daily activities of the Outrigger before the Club moved to its present location. For example, with regards to purpose No. 1, the promotion of athletic sports and activities in all their forms and branches, you might consider asking: How old were you when you joined the club? Did you participate in any sport activities? Which ones? How many members were involved? What did you do? How often did you compete with others? Where? Did the Club offer any form of training for any particular sport? Did you ever travel to compete against others? Just use your imagination. Ask similar type of questions about the other two purposes of the Outrigger.

When you have finished with your interview, please prepare a typewritten summary and give it to Tay Perry.

✓ = existing oral history

OUTRIGGER CANOE CLUB
MEMBER JOINING PRIOR TO 1957

Member #	Last Name	First Name	Birth Date	DATE JOINED	PHONE
49	✓ BARNHART	WILLIAM M	8/23/1920	1/1/1928	524-1716
2	✓ EKSTRAND	THAD W	#####	#####	536-8669
347	BAPTISTE	MELVILLE H	9/19/1924	7/1/1931	531-2646
120	✓ COOK	WILLIAM D	#####	6/1/1934	947-3798
5	✓ IFVERSEN	NEAL	#####	#####	676-4786
811	✓ WEST	DR RODNEY	#####	#####	926-4004
631	MORANHA	R E	4/3/1922	1/1/1940	0
290	WYLIE	JANE M	8/5/1931	1/1/1941	734-5474
565	PHILPOTTS	CLARENCE G	8/15/1924	7/24/1941	525-6382
423	✓ KESNER JR	ROY C	1/10/1927	4/1/1942	373-7123
215	EAGLE	JOHN A	5/3/1915	4/15/1942	523-3743
1505	REMILLARD	CAROL LYNN A	7/25/1927	6/1/1942	737-9927
4511	FARDEN	TSULAN S	6/10/1923	9/21/1942	0
4528	WEDEMAN	HARRIET M	#####	2/1/1943	922-5168
154	✓ COOK	GEORGE A	9/24/1920	3/1/1943	737-8050
2588	GLOVER	REED S	8/20/1935	7/20/1943	262-7791
86	BORTHWICK	MAY E	8/14/1928	9/20/1943	595-2946
261	GORDON	DR LAWRENCE H	4/1/1929	#####	955-0031
598	PFLUEGER	JAMES	3/5/1926	#####	942-4555
706	SPALDING	CHARLES C	1/5/1920	2/14/1944	924-3020
328	ANTHONY	GARNER	10/1/1929	3/22/1944	526-5533
169	DAMON	GORDON H	6/8/1930	5/27/1944	942-2299
458	KAY JR	H THOMAS	9/22/1930	5/27/1944	373-3479
2551	AUERBACH	SHAY W	5/29/1929	6/10/1944	595-4018
482	MONGEON	ROY L	4/15/1919	7/19/1944	0
469	✓ LONG	ELIA A	5/23/1924	1/1/1945	737-8863
94	DOLAN	PAUL A	#####	1/17/1945	395-3709
330	✓ GOSS	JOHN T	#####	5/16/1945	732-3653
418	HOWELL	A PETER	8/1/1927	7/1/1945	524-2225
768	BOWEN	LEILANI	11/1/1925	10/1/1945	737-4823
475	MARSLAND JR	CHARLES	4/11/1923	10/1/1945	396-6360
112	CHOY	IVANELLE K	8/6/1928	#####	394-0646
334	HAXTON	WILLIAM L	10/2/1929	#####	734-3113
599	HEILBRON	WILLIAM F	8/17/1930	#####	682-7377
437	HINKLEY	ROBERT	7/30/1930	#####	734-5695
4150	POTTS	HELEN A	7/4/1930	#####	263-4023

OUTRIGGER CANOE CLUB
MEMBER JOINING PRIOR TO 1957

Member #	Last Name	First Name	Birth Date	DATE JOINED	PHONE
2613	TROTTER	FREDERICK E	2/18/1931	#####	545-4960
303	BALDING JR	WILLIAM T	3/31/1933	12/1/1945	396-6639
29	✓SORRELL	RONALD G	5/10/1932	12/3/1945	923-4653
602	REIERSON	ROBERT R	8/6/1929	#####	988-4130
730	THOMPSON III	WILLIAM F	10/6/1930	1/16/1946	528-0100
2428	HENDERSON	HAROLD E	4/30/1933	2/20/1946	377-1831
1506	✓ANDERSON	PAMELA S	3/19/1931	4/1/1946	735-1632
1863	THOMPSON	BARBARA	7/24/1914	4/1/1946	924-0189
14	ANDERSON	D LEITH	4/4/1924	4/20/1950	921-0066
853	BROWN	ZADOC W	6/5/1917	4/20/1950	923-4238
353	HEAD	MRS WILLIAM	#####	5/18/1950	395-7708
718	STONE	F WARREN	#####	5/18/1950	0
284	GANLEY	PAUL M	5/8/1938	7/20/1950	536-3717
44	STEHOUWER	BARBARA B	4/14/1941	4/19/1951	377-7087
4673	LEWIS	PETER C	6/9/1934	5/18/1951	595-3351
690	JOHNSON	LARRY M	9/16/1940	9/27/1951	537-8200
798	LOWREY	FREDERICK M	11/1/1939	#####	734-5238
428	PARKER	FAYE P	7/19/1938	#####	926-1703
582	KEA	S KEHAULANI	9/9/1940	5/15/1952	942-8984
918	PHILLIPS JR	LYLE	8/9/1939	6/19/1952	963-6834
687	SMITH	DONALD KONA	3/22/1934	6/19/1952	488-3596
26	✓AKONA	NIP	4/17/1912	7/17/1952	983-4587
12	BRISSETTE	STEWART J	6/13/1942	7/17/1952	734-6339
13	ANDERSON	EVE G	1/2/1938	7/20/1952	0
99	✓GUARD	ROBERT T	6/1/1940	8/20/1952	735-2335
725	O'TOOLE	ESTHER A	#####	#####	737-1291
351	MAY	CHARLES S	5/17/1938	12/2/1952	949-0620
125	WORRALL	MARY E	6/27/1939	1/15/1953	735-2411
203	FOWLER	DONALD O	#####	2/19/1953	395-8452
105	CHAPMAN	JOHN M	1/11/1935	5/21/1953	988-7398
183	✓STOWELL	DIANE	4/27/1934	7/16/1953	955-3534
904	TOWILL	RICHARD M	6/29/1929	#####	842-1133
177	WORRALL JR	J H	1/31/1924	#####	734-1401
37	AMES	BRUCE	2/12/1943	#####	735-5677
4147	MARSHALL	JOHN	2/5/1942	3/18/1954	377-1202
627	QUIGG	JOSEPH M	6/28/1925	5/21/1954	396-9836

OUTRIGGER CANOE CLUB
MEMBER JOINING PRIOR TO 1957

Member #	Last Name	First Name	Birth Date	DATE JOINED	PHONE
994	WATUMULL	GULAB	4/27/1924	8/18/1954	533-7001
157	ANDERSON	PATRICIA S	#####	1/29/1955	548-6303
570	BUCK	MICHAEL	#####	2/18/1955	395-1077
422	KILPATRICK III	J DOUGLAS	7/7/1939	4/22/1955	732-1392
1721	McKENNEY	TERRY K	4/15/1941	4/24/1955	396-2804
2091	CADINHA	KALEIALOHA K	8/30/1943	5/24/1955	523-9488
188	FRIESE	DR PAUL H	3/5/1929	5/24/1955	924-3144
4211	SINGLEHURST	PATRICIA L	3/29/1940	5/24/1955	254-5593
749	TETMEYER	SUE A	5/26/1939	5/24/1955	528-7253
229	BROOKS	MIDGI E	9/29/1940	6/23/1955	486-4344
1785	DURANT	MARGUERITE D	7/4/1942	6/23/1955	949-7553
492	FERGUSON	RICHARD B	9/14/1940	6/23/1955	0
17	McGUIRE	MICHAEL (BUDDY)	4/9/1940	6/23/1955	256-8054
340	MERRILL PH.D	THOMAS	2/17/1940	6/23/1955	593-1122
241	COOK	BUZZ	1/22/1940	7/20/1955	373-1093
4279	PRAY	GEORGE T	#####	7/20/1955	0
2724	ABBOTT III	G D	2/24/1923	8/26/1955	922-1707
2577	STEINER	PETER J	3/31/1942	8/26/1955	259-0366
2576	EYRE JR	DEAN A	#####	9/16/1955	373-3164
2637	DOLIM	JAMES F	8/21/1916	#####	946-5384
1908	ZAHN	MARIAN F	6/10/1930	#####	423-4461
801	KLING	TOM L	1/1/1943	#####	524-1675
2621	VIVAS JR	ALBERT	4/17/1925	1/19/1956	739-1054
2797	BECK	ROBERT	2/13/1943	4/19/1956	735-2929
10	HEMMINGS JR	FRED	1/9/1946	4/19/1956	262-5944
191	GRAY	DAVID M	7/3/1932	12/5/1956	734-3388
4677	WATSON	BERNARD M	7/24/1943	12/5/1956	689-7898
2676	WILLIAMSON	HARWOOD D	1/7/1932	12/5/1956	523-3873