OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING - MARCH 15, 1978
HELD ON CLUB PREMISES AT 5:00

PRESENT: Charles Bond, presiding; Bud Ackerman, Coordinating Director; Ward Russell, Susan Rose, Margaret Young, Ernest Thomas, Bill Barnhart, Kehau Kea, Don Machado.

ABSENT: May Borthwick, Eric Engstrom, Marilyn Cowan, William Kea, Clare Burnett, Tommy Holmes, Josephine Achimore, Alexander Castro, Frank Jeckell, Louise Schilling.

NEW COMMITTEE: It was decided to invite the following new members to join those on the committee listed above: Ken Pratt, Virginia Godbold, Lawrence Kerr, W. P. Alexander, Nina Rodrigues, Cecily Cunha, Lynne Nork, James Apple, Mary Worrall, Mary Midkiff, Joan Kaaua, Jerry Coron, Marjorie Howe.

Invitations will be sent to these people inviting them to join the committee as part of the notice of the next meeting.

PARK BEACH HOTEL PHOTO: Kehau Kea to check accuracy of legend dating photo of the Park Beach Hotel now on display outside the Club entrance.

TIME CAPSULE: Ward Russell and William Kea are assigned to the time capsule project.

CRANE MEDAL: Substitute medal replacing Ted Crane sailing medal that was lost in the Club has been received and given to Mr. Crane.

SURFBOARD MUSEUM: Ernest Thomas to talk with Ah Buck about possibility of repairing the surfboards already acquired for the museum. Kehau Kea will explore current status of museum plans with Fred Hemmings, Jr. and Sid Snyder.

DISPLAY SUBCOMMITTEE: New Outside Display -- Funds have already been approved for new outside display. Eric Engstrom and Kehau Kea are to complete selection of old canoeing photos and have these enlarged and mounted.
New Committee -- Eric Engstrom requested to select his subcommittee. Display Subcommittee requested to submit budget for its plan to reproduce additional old photographs to increase Club collection.

HAWAIIAN LIBRARY FOR SALE: Committee given information on sale of a private Hawaiian library collection for $25,000. No action is contemplated.

NEXT MEETING: Meetings are to be held the second Wednesday of the month. The next meeting is scheduled for April 12.

ADJOURNMENT: The meeting was adjourned at 6:15 P.M.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING - WEDNESDAY, APRIL 12, 1978
(HELD ON THE CLUB PREMISES AT 5:00PM)

PRESENT: Charles Bond, presiding; Charles Ackerman, Coordinating Director, Mary Midkiff, Joan Kaaua, Bill Barnhart, Alex Castro, Susan Rose, Jerry Coron, Lynn Nork, Ward Russell, Ken Pratt.

ABSENT:

DISPLAY SUB-COMMITTEE: Because lobby displays should be changed every month and outside display every three months, it was suggested the committee should have a sub-chairman in order that the continuity would not be interrupted. Mr. F k Jekel was suggested as a sub-chairman. This will be explored and a report will be made back to the committee next meeting.

TIME CAPSULE: Mr. Ward Russell and Bill Kea have been coordin ating efforts on a Time Capsule, to be opened on the 100th anniversary of the club. Attached please note letter which answers many of the questions in this regard. Additional discussion was related to the vault and plaque with a tentative budget of $1000; it was stated that any structural changes in the club must be referred to the club architect, Mr. Ossipoff. There was speculation as to what to put in the capsule. MSC that Ward Russell and Bill Kea continue to work on the project. Mr. Ackerman will contact Mr. Russell regarding the wishes of the Board re the capsule. There was additional discussion re the placement of the capsule.

WHAT DOES HISTORICAL COMM. DO?: This question asked by a member of Committee - The Historical Committee is charged with:

1 - Preserving, indexing and cataloging memorabilia
2 - Caring for and changing Display Cases
3 - Cataloging and caring for trophies and pictures
4 - Recording historical data

Recording History: It was suggested that the Committee consider recording the history of the club orally using video Beta Max system. In this same area, it was discussed re who should be interviewed. Joan Kaaua is going to report back to the board on this matter.

DISCUSSION: Question: Has the Board of Directors given any directions to the Committee? Answer: Mr. Bond stated there had never been any specific requests or direction from the Board. Discussion also touched on storage for trophies - a solution must be found.

Comments by Chairman: Chairman Bond requested that each member of the committee note their preference at the next meeting regarding sub-committee(s)

ADJOURNMENT: The meeting was adjourned at 6:20 PM . THE NEXT MEETING WILL BE MAY 10th.

March 29, 1978

Mr. Ward Russell
Hawaiian Telephone Company
P. O. Box 2200
Honolulu, HI 96841

Dear Ward:

Re: Outrigger Canoe Club - Time Capsule

Your inquiry to me regarding a time capsule for the Outrigger Canoe Club is one of the most interesting questions I've had in my professional career. Not being an expert in this field, I made several telephone inquiries and was finally referred to Dr. Anthony Warner of the Pacific Regional Conservation Center located at the Bishop Museum. For your reference, his number is 847-3511. Dr. Warner was very helpful and offered to act as a consultant for this project. He indicated that he is familiar with the requirements for preserving memorabilia. Some of his specific suggestions were as follows:

1. Paper materials should be wrapped in an acid-free paper.

2. Photographs should be placed in an acid-free envelope.

3. All memorabilia materials should be packed in a dry condition with a RH factor of 45 to 50 percent.

4. All of the materials should be placed in a polyethylene sheeting with silica gel.

5. The materials should then be placed in an airtight container, probably constructed of stainless steel.

6. This should be placed in a concrete vault with a concrete lid and a bronze identifying plaque.

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DONALD FAIRWEATHER

Associates
GLENN SWEESY AIA
IAN ISAO HARRIS AIA
GEORGE S. BEREAN AIA
RONALD J. HOLECEK AIA

I believe that the wrapping materials and the stainless steel container may involve expenses of approximately $500. An additional budget for the construction of the concrete enclosure and bronze plaque should be added to complete your budget.

Ward, I think the above information should be adequate for you to begin discussions on this item with the Outrigger Canoe Club Board of Directors.

Very truly yours,

Donald W. Y. Goo

DWYG:dt

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING - WEDNESDAY, MAY 10, 1978
(HELD ON THE CLUB PREMISES AT 5:00PM)

PRESENT:	Charles Bond, presiding; W. C. Kea, Margaret Young, Virginia Godbold, Ken Pratt, Marilyn Cowan, Ward Russell, Bud Ackerman, Bill Barnhart, Donald Machado, Susan Rose, Alex Castro.
ABSENT:	Achimore, Alexander, Apple, Burnett, Coron, Cunha, Engstrom, Holmes, Howe, Jeckell, Kaaua, Kehau Kea, Kerr, Midkiff, Nork, Rodrigues, Schilling, Thomas, Worrall.
DISPLAY:	Mr. Bond will assume responsibility, temporarily, for Outside and Inside Display. Committee members Cowan, Godbold, Rose and Castro will assist. Margaret Young will look at Pictures. Revamping of committee is necessary since Mr. Engstrom is moving to the mainland.
PICTURES:	Kehaulani Kea is on the mainland however, Susan Rose will join Kehau on the Picture Comm. when she returns. Other members on the Committee will be Marilyn Cowan, Bill Kea and Don Machado.
RECORDING HISTORY:	Mr. Ken Pratt will chair the Committee with Margaret Young and Mrs. Kaaua assisting. Mr. Pratt stated he had a tape recorder and was planning to work with Frank Bowers who was involved with Canoes and swimming in 1917, 18, 19 - also with Ronald Higgins who was in the same era.
SUPPLEMENT TO OUTRIGGER BOOK:	Mr. Castro stated that he felt there should be a supplement to the Outrigger Book. Because of lack of historical material, the book dealt in generalities - it was felt that now there could be a start in up-dating material and presenting it in manuscript form to be added to and held for a 10 year period. There are 906 Books left - when the supplement is completed this could be issued in conjuction with the Outrigger Book. Mr. Bill Kea will chair the Committee with Margaret Young, Alex Castro and Ward Russell assisting.
TIME CAPSULE:	Mr. Russell stated the Board approved the concept but not the budget. Mr. Ackerman is going to go back to Board with request for $500. Mr. Russell felt if this were not acceptable, then the concept should be dropped. There will be further discussion at next meeting. Suggested name could be changed.
SURFBOARD:	Tommy Thomas will give report at next meeting.
ADJOURNMENT:	Meeting was adjourned at 6:00PM.

THE NEXT MEETING OF THE HISTORICAL COMMITTEE WILL BE ON JUNE 14, 5:00PM. WEDNESDAY.

IT IS HOPED THE VARIOUS SUB-COMMITTEES WILL HAVE A MEETING BEFORE THE HISTORICAL COMMITTEE MEETING ON WEDNESDAY, JUNE 14.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING - WEDNESDAY, JUNE 21, 1978
(HELD ON THE CLUB PREMISES AT 5:00PM)

PRESENT:	Charles Bond, presiding; Marilyn Cowan, W. C. Kea, Don Machado, Lynne Nork, Ken Pratt, Ward Russell, Lou Schilling, Margaret Young
ABSENT:	Ackerman, Alexander, Barnhart, Burnett, Castro, Coron, Cunha, Godbold, Howe, Kea (S.) Midkiff, Ernest Thomas, Apple.
DELETED:	Worrall, Kerr, Howe, Engstrom, Burnett, Apple, Thomas Rodrigues, Midkiff, Holmes, Jeckell.
BY INVITATION:	Charles Thomas Holmes
HOLMES PICTURES:	Mr. Holmes, OCC member, brought his extensive collection of Hawaiiana pictures in order that the committee could begin again collecting and choosing for displays. Mr. Holmes made it clear that whatever pictures were chosen, he would have to charge a fee. Mr. Holmes also stated he had many dollars invested - therefore would have to have some remuneration. He also said he would be glad to direct the committee in the reproduction work, since he has good contacts who would do the repros for a reasonable figure.
PICTURE SUB-COMMITTEE:	A picture sub-committee was organized - Lynne Nork, Marilyn Cowan, Don Machado, Charles Bond ... to meet again with Tom Holmes on Wednesday, June 28, 1978 at 7:00PM to choose pictures for displays. Margaret Young and Louise Schilling had previous engagements.
TIME CAPSULE:	The following is an excerpt from the Minutes of the Board of Directors Meeting, May 18, 1978: "The Historical Committee, still interested in pursuing the concept of a Time Capsule, requested $500 for the purchase of a capsule, however, the Board expressed disinterest so the matter was dropped".
HISTORICAL TAPES BY KEN PRATT:	Ken Pratt recently made two tapes regarding the Outrigger Canoe Club from 1908 to 1938, with Francis A. I. Bowers, Sr., and Ronald De Wolf Higgins, Rear Admiral (Ret.). Mr. Pratt also had a 20 page draft of the two interviews which will be professionally typed by Lynn Nork on Museum paper and properly bound. Mr. Pratt requested permission from the committee to share the historical material with Punahou - since there are many references to the school on the tapes. He also requested permission to make copies of the tapes for Messers. Higgins, and Bowers. The Committee granted his requests.
ADJOURNMENT:	The Committee adjourned at 6:20PM after carrying pictures and material from the Board Room to a storage cupboard in the employees dining room.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING - AUGUST 16, 1978 - WEDNESDAY
(HELD ON THE CLUB PREMISES - 5:00PM)

PRESENT:	Charles Bond, presiding; Don Machado, Marilyn Cowan, Bill Barnhart
BY INVITATION	Robert Grosjean, Coordinating Director
OUTRIGGER HISTORY BOOK	Count not made yet of the numbers of books handed out in a year.
CANOE "HANAKEOKI"	The committee received a request from Sarah Solomon, Vice President of the Makaha Canoe Club regarding the history of the Hanakeoki". The secretary stated Mr. Tommy Holmes had the history and would give it to the committee to forward to Ms. Solomon. The Secretary was directed to write a letter to Ms. Solomon and state we would get the history to her as soon as possible.
ARCHIVIST	Marilyn Cowan was appointed and approved by the Board of Directors to become the Archivist for the Historical Committee. She replaces Sybil Kehaulani Kea and will have a monthly stipend of $50. Marilyn was given an old group picture which needs identifying. 3 identifications have been made but there is some question about some of the people. Identification has been made by Louis Kahanamoku, George Perry and Wilfred Paul.
PICTURE - BEHIND FRONT DESK	Picture of OCC, circa 1908 was ok'd by Board of Directors - to be blown up and placed on wall. Mr. Bond will find out from Mr. Towill specifically which picture.
FRONT LOBBY DISPLAY CASE	Jimmy Dean, OCC member and Chairman of Lanai-Maui Channel Swim, changed the Front Lobby Display case with trophies, banner and poster for swim to be held September 2, 1978. Also displayed is the Alexander Hume Ford Trophy for the Roughwater Swim to be held on Sept. 4.
TOMMY HOLMES PICTURES	The pictures Tommy Holmes was directed to cost out for display, will be $150.00 for 12 pictures: 8 - 8X10 3 - 11 X 14 1 - 14 X 20 plus $25.00 per picture for Mr. Holmes or $300.00.
OTHER MATTERS	Mr. Jerry Coron asked to be removed from Committee since he is away a good deal of the time with the Red Cross.
Adjournment	The meeting was adjourned at 6:00PM.

THE NEXT MEETING OF THE HISTORICAL COMMITTEE WILL BE
SEPTEMBER 20, 1978 - 5:00PM

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING - WEDNESDAY - OCTOBER 11, 1978
(HELD ON THE CLUB PREMISES - 5:00PM)

PRESENT: Charles Bond, presiding; Robert Grosjean, Coordinating Director; Ken Pratt, Don Machado, Bill Barnhart, Marilyn Cowan, Margaret Young, Alexander Castro, J. Russell Ward.

OUTRIGGER HISTORY BOOK: At the present time there are approximately 722 books left. About 100 books a year are dispersed to members.

"HANAKEOKI" : It was agreed to find other sources of information on the old canoe,"Hanakeoki" which is now owned by the Makaha Canoe Club. The Club has requested this information in order to start a library for future generations of paddlers.

BILLING FOR TOMMY HOLMES: At this point in time Tommy Holmes has presented a bill and has been paid for his work in getting pictures blown up, and matted.

COPIES OF LOBBY PICTURES: It was suggested that members may want a copy of the old-time pictures which the Histoical Committee is now and will be using in the future. It could possibly be a way to generate some funds for the Committee, since the price is remarkably lower if there are 6 or more copies made and mounted. Mr. Grosjean will seek Board approval of this suggestion; it will be designated as "Limited Editions".

TAPING OF OLDER MEMBERS: Ken Pratt stated he was meeting with Bill Kea in order to instruct and work with Bill on the method of taping. The discussion covered the cost of a tape recorder to be included in the up-coming budget. It was emphasized that taping was an excellent method to keep alive the History of the Club for posterity.

ARCHIVES STORAGE: Mr. Bond met with the Building and Grounds Committee October 11, regarding new storage space for the Historical Committee's collection of pictures, etc. It was suggested the Diamond Head dining room be used with special cabinets to be constructed, which will be air tight, resist mildew, could be moveable, and done in segments. There would also be locked glass upper cabinets which could contain library books. J. Ward Russell will consult with Hal Whittaker...re:design.

U. H. RESEARCH TEAM: Mr. Bond announced the University of Hawaii research team may sit on a meeting in the future.

BUDGET FOR 1979

A discussion was held regarding items to be included in the budget due on November 1, 1978. It is to include a tape recorder (to have fast forward and reverse) as well as the cost of cassettes; the budget is also to include cards for a library, museum paper for typing material to be included in the archives, as well as a master reel for tape recorder.

ADJOURNMENT:

The meeting was adjourned at 6:10 PM - THE NEXT MEETING IS SCHEDULED FOR NOVEMBER 15, 1978.

October 24, 1978

To: Charles Bond, Chairman, Historical Committee

Subject: Storage/Book Cabinet - Progress Report

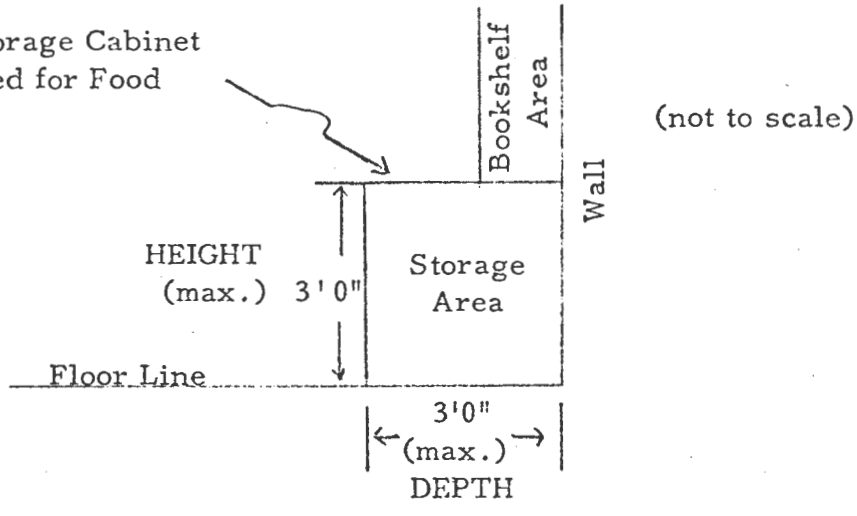
This is in reference to my "assignment" to pursue the matter of installing a storage/book cabinet in the mauka Diamond Head private dining room.

1. I contacted Hal Whitaker - he will be happy to design the cabinet. He stated a qualified cabinet maker such as Stateline Cabinets Inc. could do a first class job. Hal asked me to provide:

   a) Depth and height dimensions of the storage area and

   b) A description of any extraordinary items to be housed in the cabinet.

2. I then talked to Norman Riede, manager, regarding the requested dimensions. He recommended the following:



Notes: 1. The depth dimension should not be such that it will severly diminish seating capacity of the room.

2. Height dimension should facilitate food service. Suggest same height as dining room tables.

Mr. Riede was most enthusiastic about the cabinet and recommended it be permanent rather than temporary. He indicated he would so recommend to the board of directors.

In order for Hal to proceed with his design he will require the following: (which I was unable to provide)

1. Description of materials (trophies, books, albums, etc.) to be housed in the bookshelf area. This may dictate special shelf spacing or design.

2. Any special requirements of the storage area. For example, are files to be stored. Suggest he be provided with a list of all items to be stored. Would appreciate your arranging for this information to be given to Hal.

Respectfully submitted,

Ward

J. Ward Russell

cc: Hal Whitaker
Norman Riede
Historical Committee Members

Outrigger Canoe Club

December 4, 1978

TO: CHARLES H. BOND, CHAIRMAN
HISTORICAL/DISPLAY COMMITTEE

FROM: RON SORRELL, TREASURER

The Board of Directors has approved a 1979 budget of $2,748.

This does not include, at this time, your request for a $500. tape recorder and $500. for the expenditure of polishing silver trophies. Please contact your Coordinating Director with more accurate figures on these requests so that the Board may give it consideration once again.

RS:jrc

2909 Kalakaua Avenue • Honolulu, Hawaii 96815 • Telephone: 923-1585