OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, JANUARY 3, 1985 - 5:15 P.M.

PRESENT	:	D. Machado, Presiding; W. Russell, J. Mrantz, A. Brightman, J. Garner, K. Kea, M. Moore, T. Thomas, E. McMahon
ABSENT	:	W. Barnhart, K. Pratt, M. Young, D. Jocelyn
BY DESIGNATION	:	R. Vieira, Coordinating Director
CALLED TO ORDER	:	The meeting was called to order at 5:17 p.m.
APPROVAL OF MINUTES	:	The minutes of the December 6th meeting were approved as circulated.
OLD BUSINESS		
Oral Histories	:	M. Moore reported she is working on Waldo Bowman's oral history. Sargent Kahanamoku is not completed and W. Russell will pursue Harold Harvey for an interview. He will possibly meet with him January 15, if not; one month later.
Winged "O"	:	Mrs. McMahon reported that the 1984 recipient has not been named. Chairman recommended this be an on-going project to include a history of Winged "O"; how individuals are selected for the award and a biographical sketch on each recipient of the award.
Draft Letter to Mr. Nostrand	:	Chairman Machado read letter drafted by Mr. Thomas thanking Mr. Les Van Nostrand for use of cassette.
Archive Move	:	Chairman introduced Mr. Reynold Burkland who is working with Ms. Moore on the archives move. Ms. Moore estimated approximately 1 hour to do move which will be accomplished by Mr. Burkland and Ms. Moore. Approval from the committee was given to purchase mylar sheets for slides to be placed into a binder, not to exceed $100.
Binding of Outrigger Magazine	:	May, 1980 issue of the OCC magazine is missing. Memo on beach passageway display case asking for copy. There might be a possibility that no issue was published for that month. Mr. Mrantz will check into this.
Identification of Bar Area Photos	:	K. Kea reported 9 photos should be ready in about 2 weeks and the remaining 2 by middle of February.
NEXT MEETING	:	Thursday, February 7, 1985 for Dinner/Meeting.
ADJOURNMENT	:	The meeting was adjourned at 6:08 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, FEBRUARY 7, 1985 - 5:15 P.M.

PRESENT : D. Machado, Presiding; W. Russell, J. Mrantz, W. Barnhart, A. Brightman, J. Garner, K. Kea, M. Moore, K. Pratt, T. Thomas, M. Young, D. Jocelyn, E. McMahon

BY DESIGNATION : R. Vieira, Coordinating Director

CALLED TO ORDER : The meeting was called to order at 5:23 p.m.

APPROVAL OF MINUTES : The minutes of the January 3rd meeting were approved as circulated.

OLD BUSINESS

Oral Histories : M. Young reported that Cline Mann, Jessie Matthias and Vic Kahn's oral histories are completed. Wilbur Craw and Lex Brodie are re-doing their interviews and Waldo Bowman's history is being read by Mrs. Young. Ms. Moore is working on Sargent Kahanamoku's oral history covering Duke Kahanamoku and will also be meeting with George Brangier to go over his interview.

Archives : Ms. Moore reported that the move of documents, photos, etc. to the new archives is now completed. A big mahalo to Ms. Moore and Mr. Reynolds Burkland who has assisted her in reviewing archival material and accomplishing the move. A selected amount of old photos have been removed from their frames because of their condition and for ease in storage and are now located in the new archives. Ms. Moore has purchased 2 albums and mylar sheets for $66.00.

Binding of "Outriggers" : Mr. Mrantz reported Outrigger magazines are being bound from the past ten years and the "missing" issue case has been solved - the issue for May, 1980 was never published. The committee approved $40.00 to Mr. Mrantz to cover expenses for cover and binding of the magazine.

Identification of photos in bar area : Chairman Machado complimented Ms. Kea on the beautiful job she did on the koa labels for the photos in the bar area. Ernstberg and Mackenzie are the correct spellings of these last names on one photo and will be corrected by Ms. Kea. Positive comments have been received regarding the labels from both membership and bar employees.

Winged "O" history : Mrs. McMahon read and received comments regarding a proposed introduction for a Winged "O" history. The history will discuss the purposed of awarding Winged "Os" and give a profile on each recipient. She reported that in 1966, Tom Arnott asked Bill Brooks to coordinate a Winged "O" program. Of the first 8 inducted as Winged "Os", Duke Kahanamoku was the first to be honored. As new recipients are named, their profiles will be added to the history.

Senior Member's List : Mr. Russell will continue to review and organize responses received.

NEW BUSINESS

Trophies : Mr. Machado talked to Mr. Ludwig regarding trophies that remain in the old archives cabinets. Mr. Ludwig agreed that any of the

trophies having historical value to the club should be placed in the new archives and be the responsibility of the Committee. Mrs. Garner volunteered to help Mr. Machado decide which trophies have historical significance and should be placed in the new archives.
Chairman Machado thanked the committee for all their support and help in achieving goals set for the Historical Committee at the beginning of the year. He noted accomplishments such as taking of oral histories, the archives move, identification of photos in the bar area, binding of Outrigger magazines, Winged "O" history, senior member's project and acquiring a cassette covering the opening ceremonies of the Club.
The members of the committee thanked Mr. Machado for his guidance and involvement in achieving the goals set.

Coordinating Director's Comment : Mr. Vieira thanked the committee on behalf of the Board of Directors for their devoted time and successful year.

ADJOURNMENT : The meeting was adjourned at 6:15 p.m.

L. J. Van Nostrand
80 Lido Circle
Sacramento, CA 95826

February 26 1985

Mr. Don Machado
Chairman Historical Committed
Outrigger Canoe Club
Honolulu Hawaii 96815

Dear Don,

I delayed answering your two letters until I got to my friend that did the tape for me. He way away for a while.

He tells me it is very easy to add the audio to the tape. He does it with a video tape recorder with a dubbing capability- not a very sophisticated piece of equipment. It is entirely possible that my friend Bob Ebert has such a thing. If he does I am sure he will be able to help you.

It can also be done by having Reverend Akaka make an audio tape and send it over here bu the problem of "syncing " it is alittle more difficult that way. The most facile system is to have the reverend talk into the tape recorder while looking at the tape.

I am sending a copy to Bob Ebert- he owes me a letter anyway, the stinker.

I sure hope this is a help.

All the best

Les

MARCH 19, 1985

TO THE BOARD
TO ALL STANDING COMMITTEES
TO ALL ATHLETIC COMMITTEES

FROM: PUBLIC RELATIONS COMMITTEE

SUBJECT: ADVANCE PUBLICITY, PUBLIC RELATIONS, COMMUNICATIONS

When you are establishing your committee members for your 1985 committees, please select one person on your committee who will be the liaison for public relations. This may be the chairperson if you wish, but a specific name and phone number(s) of a contact person. When the Public Relations Committee establishes itself, we will also designate a specific person to liaison with your committee. These two people will then provide the optimum advance and post publicity of your activity in our newsletter.

Deadlines are sometimes hard to meet, we want to help you get your act together and have as much participation and interest as possible.

Help us help you. Submit the name of your committee liaison to the Public Relations Committee.

Mahalo,

Gerry DeBenedetti

GERRY DEBENEDETTI
Public Relations Committee

3/85

PRODUCTION SCHEDULE FOR THE OUTRIGGER

(Based on committee year March to February)

Each committee is responsible for the advance notice and for the results or coverage of their event.

P.R. will help you if/when you ask - we do not have a crystal ball. This schedule is based on last year's experience.

Deadline is the 25th of each month for the issue six (6) weeks later. If you have an event falling between the 25th and the 30th and want to save space for your results, let us know before the 25th and we will help you all we can. You help us by giving us the promised results at the close of your event, and pictures as soon as possible.

This list needs your input. Please request that your event be put on the office master calendar and leave a note for P.R. to update / correct / add / delete anything on this list.

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Monthly:

Calendar
FOR The Record
ATTT (and Jr. Riggers)
Board Briefs
Rule of the Month
New Members

//

Press Deadline	Month	Event	Committee Responsible
Mar 25	May	Results of Awards Banquet	Winged O
		Club Day	Paddling
		Lokahi Paddle - Ala Wai	Paddling
		Double Hull Regatta	Paddling
		Mem. Day Service	?
		Carol Kai Bed Race Results	?
		Symphony Run Results	Running
April 25	June	A Look Ahead JAS	P.R.

		Surf Contest	Surfing
		Regattas	Paddling
		Summer Fun Notice	?
		Paddle Registration Coverage	Paddling
		choose one Weepuls	
May 25	July	OHCRA Concert	Paddling
		Weepuls	P.R.
		Regattas	Paddling
		Club Day Coverage	Paddling
		Lokahi Ala Wai Coverage	Paddling
		Mem. Day Coverage	P.R.
June 25	August	Clipper Cup or Transpac Notice	Sailing
		Yacht Dinner Invitation	Sailing
		Na Wahine o Ala Wai	Paddling
		Paddling Awards Notice	Winged O
		Paddleboard Race	?
		Photo Contest (1) announced	P.R.
		Luau Invitation	Entertainment
		Dad Center Race	Paddling
		Long Distance Races	Paddling
		June Canoe Race Results	Paddling
		Summer Fun Coverage	?
		choose one Weepuls Coverage	
July 25	Sept.	Maui Channel Swim	Swimming
		Roughwater Swim	Swimming
		Geothalassion	Running/Swimmin
		Wahine Molokai Notice	Paddling
		Photo Contest (2) 2nd notice	P.R.
		July Canoe Race results	Paddling
		Weepuls Coverage	P.R.
		A Look Ahead OND	P.R.
Aug. 25	Oct.	Luau Coverage	Entertainment
		Paddling Awards Results	Winged O
		Ironman Triathlon	?
		Yacht Race	Sailing
		Photo Contest (3) last notice	P.R.
		Na Wahine Results	Paddling
		August Canoe Results	Paddling
		Men's Molokai Notice	Paddling
		Clipper Cup / Transpac Results	Sailing
		Yacht Dinner Coverage	Sailing

Sept. 25	Nov.	Thanksgiving Events	?
		Castle Swim	Swimming
		Kamaaina Event and Auntie Eva's Birthday	?
		Maui / Roughwater Swim Results	Swimming
		Geothalassion Coverage	Running/Swimmir
		Wahine Molokai Coverage	Paddling
Oct. 25	Dec	Marathon Notice	Running
		Marathon Brunch	Running
		Marathon Aid Station	Running
		Looong Swim	Swimming
		Christmas Events	?
		Paddleboard	?
		Ironman Triathlon Coverage	
		Yacht Race Coverage	Sailing
		Men's Molokai Coverage	Paddling
		A Look Ahead JFM	PR
Nov. 25	Jan.	Photo Contest Results	P.R.
		Castle Results	Swimming
		Kamaaina Coverage	?
Dec. 25	Feb.	Christmas Coverage	
		Annual Meeting Notice	
		Article How To Vote	
		Elections Notice	PR
		Marathon Coverage	Running
		Looong Swim Coverage	Swimming
		Paddleboard Results	?
		Women's 10K Notice	Running
Jan. 25	Mar.	Sail Race	Sailing
		Carol Kai Bed Race	Entertainment
		Awards Banquet	Winged O
		Symphony Run Notice	Running
		A Look Ahead AMJ	P.R.
Feb. 25	April	Election Results	
		Committee Reports from annual meeting	
		Paddle Registration	Paddling
		Sailing Class	Sailing
		Women's 10K Results	Running

DISPLAY CASE SUGGESTIONS FOR 1985 - 86

MARCH	Awards Banquet
APRIL	
MAY	
JUNE	Paddling display and regatta trophies
JULY	Swimming
AUGUST	Sailing, transpac or clipper cup
SEPTEMBER	
OCTOBER	
NOVEMBER	Marathon display - Running Committee
DECEMBER	Marathon display, paddleboard display
JANUARY	Photo contest
FEBRUARY	Photo contest, annual meeting, club charter, history

If your committee is interested in "doing" the display window, contact Kelly Hutchinson or Rici Guild Roberts for the timing.

Your display should coordinate with the major sport event you wish to feature. Expenses in decorating the case belong to your committee - P.R. is not budgeted for this. See us if you need help, but plan your own expenses for display.

If you are displaying trophies for an event, please have something to "stick in" the space when you remove the trophies on the day of your event. Otherwise we end up with an unusual display.

PLEASE, PLEASE, PLEASE do not take your display out without the members of the P.R. Committee there, and helping you. We need to immediately replace your display with our own, or the next one, and P.R. must coordinate the outgoing display with the incoming display. Your cooperation and planning ahead is essential.

If you have good ideas, pass them on. Thank You.

cc: Kelly Hutchinson
Rici Guild Roberts

PUBLIC RELATIONS C(ITTEE CALENDAR COMMENTS

A. WALL CALENDAR IN OFFICE

primarily for scheduling, should have all club events,
private events that takeup club space(Private Party)
major outside events that involve club members(Marathon)
holidays (President's Day)
observances (Mother's Day)
and things that are good to know about (Punahou Carnival)

From this calendar, two other calendars are prepared:

B. EACH MONTH CALENDAR FOR THE ISSUE OF THE OUTRIGGER

During the last week of each month, secretary types up the monthly calendar for the 6 weeks following: Jan 25 type Mar-part Apr. calendar for Editor. Usually the first week of the month will be omitted, unless its a 7 day week. This should contain all OCC events for 5 or 6 weeks. as above, such as paddle races, swims, social events
It should also mention holidays and observances
It should list all regular activities that are ongoing such as aerobics, brunch, board meetings, standing committee meetings, bridge, barbecue, photo contest deadline

Do Not List: private parties, punahou carnival, sporting events that are "outside" like Big Brothers/Sisters Run, Fifty Mile Bike Ride, etc. These things might all be on the Wall Calendar, but do not belong in the monthly calendar. This is a good judgement decision.

C. A LOOK AHEAD CALENDAR FOR EVERY QUARTER OF THE OUTRIGGER

Every three months the Outrigger will run a Look Ahead

Jan 25 for March issue	run	April May June
Apr	June	July Aug Sept
July	Sept	Oct Nov Dec
Oct	Dec	Jan Feb Mar

This should list all outside data that is important to know and plan for:
Canoe Races, major runs, Major swims, community events, the things that we genuinely want people to Look ahead.

Do not list: routine events like aerobics, bridge, brunch, standing committee meetings
This is a good judgement decision.

SOME THINGS WILL SHOW UP IN ALL THREE CALENDARS, SOME THINGS ON ONLY ONE CALENDAR. TRY TO KEEP IN MIND THE PURPOSE OF EACH ONE.

A. To plan for everything
B. To get people to the Outrigger for meetings, parties, events
C. To get people to organize themselves in order to attend and train and get articles written for the Outrigger.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, APRIL 4, 1985 - 5:15 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVE MINUTES OF FEBRUARY 7TH MEETING

III. OLD BUSINESS
- A. Oral Histories
- B. Senior Membership Questionnaire
- C. Binding of Outrigger magazines
- D. Identification of Photos
- E. Archives
- F. Winged "O" History

IV. NEW BUSINESS
- A. New Members
- B. Liaison to Public Relations Committee Meeting
- C. Goals
  1. Oral Histories
  2. Completion of Winged "O" History
  3. Completion of Senior Membership Questionnaire Analysis
  4. Screening of material in archives for historical value and cataloguing.

V. OTHER
- A. Reynolds Burkland
  1. Mrs. Kearns memorabilia & supplies needed.

VI. ADJOURNMENT

HISTORICAL COMMITTEE

COORDINATING DIRECTOR : Kimo Austin
537 Ahina Street
Honolulu 96816
734-7321

CHAIRMAN : Don Machado
4236 Puu Panini Avenue
Honolulu 96816
734-2907

CO-CHAIRMAN : J. Ward Russell
204 Makee Road #1004
Honolulu 96815
923-4334

MEMBERS :

Reynolds Burkland
999 Wilder Avenue Apt. 705
Honolulu 96822
533-2544

Anita Brightman
3773 Sierra Drive
Honolulu 96816
737-0744

Josephine Garner
700 Richards Street Apt. 1208
Honolulu 96813
531-5813

Douglas Jocelyn
2895 Kalakaua Avenue #1404
Honolulu 96815
923-3483

Kehau Kea
3207 Martha Street
Honolulu 96815
737-9944

Eugenia McMahon
1932 Awapuhi Street
Honolulu 96822
988-7882

Marjorie Moore
1515 Nuuanu Avenue #Q50
Honolulu 96817
536-9019

Joseph Mrantz
P. O. Box 22844
Honolulu 96822
949-5961

Kenneth Pratt
4817 Aukai Avenue
Honolulu 96816
734-8382

Tommy Thomas
2895 Kalakaua Avenue #901
Honolulu 96815
922-1142

Margaret Young
3015 Kalakaua Avenue #302
Honolulu 96815
946-1212

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, APRIL 4, 1985 - 5:15 P.M.

PRESENT : D. Machado, Presiding; W. Russell, R. Burkland, A. Brightman D. Jocelyn, K. Kea, M. Moore, J. Mrantz, K. Pratt, M. Young

ABSENT : J. Garner, E. McMahon, T. Thomas

BY DESIGNATION : K. Austin, Coordinating Director

CALLED TO ORDER : The meeting was called to order at 5:07 p.m.

APPROVAL OF MINUTES : The minutes of the February 7th meeting were approved as circulated.

OLD BUSINESS

Oral Histories : Mrs. Young reported George Brangier's oral history is completed. Waldo Bowman's oral history is now ready for typing. Lex Brodie and Wilbur Craw are still in process of revising their own histories. Chairman Machado requested each member consider new prospects for future oral histories. Members recommended and under consideration are Tommy Thomas, Fred Hemmings, Jr. and Margaret Young. Mrs. Young will investigate expense involved in obtaining an index for oral histories.

Binding of Outriggers: Mr. Mrantz presented completed edition of Outriggers bound from 1973-82.

Identification of Bar Area Photos : There are discrepancies in spelling of one caption which Ms. Kea will correct, namely Ernstberg, Mackenzie and Randolph.

Archives : Mr. ~~Reynolds has achieved~~ Burkland is hoping to achieve the difficult task of devising a filing system for black and white prints located in the archives. He will be working on classifying the prints.

NEW BUSINESS

New Members : Chairman Machado read names of members interested in joining the Historical Committee.

Liaison to PR Committee : Douglas Jocelyn has been appointed as committee's liaison to the Public Relations Committee. He will be in charge of extracting selected paragraphs from the oral histories and submitting them to the PR Committee for the Outrigger magazine.

Goals : Continuation of oral histories, completion of analysis of the membership questionnaire, completion of winged "O" history and cataloguing and identifying documents and photographs in the archives. Mr. Russell also made a recommendation that the Committee consider the udating of the Outrigger book possibly for 80th anniversary of the Club.

Archives : Committee approved not more than $100 to purchase acid free folders and acid free document cases.

ADJOURNMENT : The meeting was adjourned at 6:25 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, MAY 2, 1985 - 5:15 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVE MINUTES OF APRIL 4TH MEETING

III. OLD BUSINESS
- A. Oral Histories
- B. Archives
- C. Winged "O" History
- D. Senior Members List

IV. NEW BUSINESS
- A. Meeting Schedule - June 6
  Aug. 1
  Oct 3
  Dec. 5

V. ADJOURNMENT

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, MAY 2, 1985 - 5:15 P.M.

PRESENT : D. Machado, Presiding; W. Russell, R. Burkland, A. Brightman, J. Garner, D. Jocelyn, K. Kea, E. McMahon, M. Moore, J. Mrantz, M. Young

ABSENT : K. Pratt, T. Thomas

BY DESIGNATION : K. Austin, Coordinating Director

CALLED TO ORDER : The meeting was called to order at 5:13 p.m.

APPROVAL OF MINUTES : The minutes of the April 4th meeting were approved with correction of Archives: Mr. Burkland is working on the task...

OLD BUSINESS

Oral Histories : Mrs. Young reported Mr. Stuart Kaing from Punahou is willing to do indexing for the Club, but is not available until next year. The committee estimated $ 1,000 be added to next year's budget for this work.
Sargent Kahanamoku's oral history will be given to Mr. Pratt for review. M. Moore has completed final typing of Waldo Bowman's oral history.
Mr. Jocelyn did a excellent job excerpting Admiral Ronald Higgins' oral history on the incident of duck hunting. Mr. Jocelyn was informed by Mr. Pratt that Mr. Higgins does not want to have this information released to the Public Relations Committee and featured in the Outrigger. Mr. Jocelyn also had a brief discussion with Mr. Higgins and received the same response. The Committee recommended that Mr. Jocelyn pursue the matter as the article would make fascinating reading in the Outrigger.

Archives : Mr. Burkland reported supplies are ordered, but have not come in. M. Moore recommended oral history tapes be put on reels and run through once a year. Chairman Machado asked if a estimate can be prepared for next meeting on this work.

Winged "O" History : Mrs. McMahon reported first draft of individual profiles have been done. 9 on the 18 recipients are missing and Bill Brooks is following up on them. Mrs. McMahon will use a uniform format on these profiles and will attempt to complete the project by next year.

Senior Members List : Mr. Russell reported 600-700 questionnaires have been sent back to the Club. Of the 127 he has reviewed, 30% did not reflect information in office records. He noted the responses of members on their cards. Many members could not remember dates. Mr. Russell suggested when a member is applying for Senior status, records can then be checked.

Other business : Ms. Brightman has gone through newspaper clippings and recommend jackets be purchased to prevent the clippings from being torn off. She will also be pasting some that have come loose and will be contacting the person handling the clipping service to look into binding the pages to which the clippings are attached.

EW BUSINESS

eeting Schedule : The Committee moved, duly seconded and carried, to meet every other month (after the June meeting), unless something of importance needs to be discussed.

DJOURNMENT : The meeting was adjourned at 6:00 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, JUNE 6, 1985 - 5:15 P.M.

PRESENT : D. Machado, Presiding; A. Brightman, J. Garner, D. Jocelyn, K. Kea, M. Moore, J. Mrantz, K. Pratt, T. Thomas, M. Young

ABSENT : W. Russell, R. Burkland, E. McMahon

BY DESIGNATION : K. Austin, Coordinating Director

CALLED TO ORDER : The meeting was called to order at 5:18 p.m.

APPROVAL OF MINUTES : The minutes of the May 2nd meeting were approved as circulated.

OLD BUSINESS

Oral Histories : Mrs. Young reported Sargent Kahanamoku's oral history is ready for final typing. She spoke with Lex Brodie and was informed that Wilbur Craw had been hospitalized for a short time, but they are now back at working on their oral histories. Waldo Bowman is completed and "sealed".

New Oral Histories : Mrs. Young stated to the committee she did not feel an oral history should be done on her due to the short length of time she has been with the Club. She mentioned that the ~~Bishop Museum~~ Hawaiiana does have a 2-hour tape of her. The Committee will respect her wishes.
Tommy Thomas and Fred Hemmings, Jr., have been put on hold so that they may prepare themselves for the interviews. Interviews will possibly take place in August. Mr. Pratt will interview Mr. Thomas when he has more free time. Mrs. Young will contact Mr. Hemmings.
A short discussion followed on video taping including the possibility that it might ~~jeopardize~~ jeopardize the interview.

Admiral Higgins' Extract : Admiral Higgins has not changed his mind regarding publication of the excerpt Mr. Jocelyn prepared. Admiral Higgins has not seen a copy of it and Chairman Machado recommended that it be sent to him along with a brief note mentioning how fascinating it would be to members. Mr. Jocelyn will follow up and also will start reviewing other oral histories for future excerpts.

Clipping Service : Mrs. Brightman has done an excellent job of compiling a majority of the clippings by year. She indicated present covers are heavy and her next step will be to place the clippings into a lighter binder. Mrs. Brightman has also related to the Manager the necessity of obtaining locks for the drawers.

Identification of Bar Area Photos : Mr. Pratt had attempted to identify the unknown person in the football photo to no avail. Mr. Thomas recalled seeing a original picture of the team and suggested trying to locate it and checking the possibility that names are listed in back of picture.
Ms. Kea mentioned there is another photo of Kuhio Beach which has no date indicated. Mrs. Young will follow up.
Mr. Burkland left word that supplies are in and he is working on the photo files.
A short discussion by the committee was held regarding the re-winding of tapes. Ms. Moore to get a estimate of cost involved in transferring these tapes onto reels and maintaining them yearly.

Mr. Jocelyn was asked by Mrs. Mary Lou Holbrook, liaison from the Public Relations, if there was a tape available to give to new members. The expense involved would be high in making such a tape and new members are given a Outrigger book for a charge of $ 12.50. The committee recommend that there should be no charge for the book.

NEW BUSINESS

Public Relations Request : Chairman received a letter from Public Relations chairperson, Gerry DeBenedetti, requesting the possibility of having a oral history done of Eva Pomroy. Mrs. Brightman has made several attempts to do this, but because of Eva's recent illness this was not possible. Ms. DeBenedetti suggested that contacts be made through Gerri Pedesky or Joan Kaaua. Mrs. Brightman will speak to Joan Kaaua. Ms. DeBenedetti also requested more excerpts for the Outrigger, which Mr. Jocelyn will follow up on. She also thanked the Committee for having been contacted by Mr. Burkland. Committee approved $ 41.31 (over amount approved of $100.00) for acid free folders and paper.

ADJOURNMENT : The meeting was adjourned at 6:30 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, AUGUST 8, 1985 - 5:15 P.M.

PRESENT : Don Machado, Presiding; W. Russell, R. Burkland, A. Brightman, J. Garner, D. Jocelyn, M. Moore, J. Mrantz, T. Thomas, M. Young

ABSENT : K. Kea, E. McMahon, K. Pratt

BY DESIGNATION : K. Austin, Coordinating Director

CALLED TO ORDER : The meeting was called to order at 5:15 p.m.

APPROVAL OF MINUTES : The minutes of the June 6th meeting were approved with the following corrections:
New Oral Histories: Mrs. Young mentioned that Punahou (not Bishop Museum) has made a 2-hour tape with her...
The final sentence of same paragraph should read: "A short discussion followed on video taping including the possibility that it might jeopardize the interview."

Admiral Higgins' Extract : In response to a letter from Mr. Jocelyn, Admiral Higgins agreed to publication of the extract from his oral history.

Other Extracts : Mr. Jocelyn has prepared two other excerpts for the PR Committee taken from the Oral Histories of Albert E. Minvielle, Jr. and J. Atherton Gilman, Jr.

ORAL HISTORIES : The Lex Brodie-Wilbur Craw interview has been revised and is ready for final typing. Joan Kaaua is getting information from Eva Pomroy in short interviews to form into an oral history. Ward Russell will interview Bob Fischer. Don Machado will interview Fred Hemmings, Jr. Marjorie Moore to call Mrs. Kahanamoku regarding permission to attach excerpt from "Duke of Hawaii" by Joe Brennan to the oral history of Duke Kahanamoku as told by Sargent Kahanamoku.

Preservation of Oral History tapes : Marjorie Moore to call Dwayne Hansen, again, regarding rewinding and proper storage of tapes and reels.

Identification of Photographs : Kehau Kea will be asked to complete captions for the two photographs presently without captions as follows: A Football picture. All persons would be identified except for one person, with a notation of unknown on the caption. The Waikiki Beach Scene. The caption would read "Kuhio Beach area, Waikiki, circa 1890."

Clipping Service : Mrs. Brightman reported nothing new at this time.

Availability of Photographs : Mrs. Young suggested that prints be put in albums under separate categories - surfing, canoeing, etc., to be easily available for those interested in viewing them. Mr. Burkland doesn't feel we have enough photographs to warrant such a move.

Color Slides : Some months ago Mr. Thomas donated 35 slides of the Dedication Ceremony held in January, 1964. He was asked to identify these slides and has returned them with complete information on each of the photographs to be made a part of the Archives.

ADJOURNMENT : The meeting was adjourned at 6:10 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, AUGUST 8, 1985 - 5:15 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES, JUNE 6TH MEETING

III. OLD BUSINESS
- A. Oral Histories
  - 1. Cost of placing tapes on reels - M. Moore
  - 2. Eva Pomroy, Tommy Thomas, Fred Hemmings, Jr.
- B. Archives - R. Burkland
  - 1. Clipping service - A. Brightman

IV. NEW BUSINESS

V. ADJOURNMENT

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, OCTOBER 3, 1985 - 5:15 P.M.

A G E N D A

I. CALLED TO ORDER

II. APPROVAL OF MINUTES, AUGUST 8TH MEETING

III. OLD BUSINESS
- A. Oral Histories
  - 1. Rewinding of tapes
- B. Archives
- C. Winged "O"
- D. Publication of Excerpts of Oral Histories in "The Outrigger"

IV. NEW BUSINESS
- A. Dinner Meeting
  - 1. Monthly meetings

V. ADJOURNMENT

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, OCTOBER 3, 1985 - 5:15 P.M.

PRESENT : D. Machado, Presiding; W. Russell, R. Burkland, A. Brightman, D. Jocelyn, E. McMahon, M. Moore, J. Mrantz, K. Pratt

ABSENT : K. Austin, J. Garner, K. Kea, T. Thomas, M. Young

CALLED TO ORDER : The meeting was called to order at 5:15 p.m.

APPROVAL OF MINUTES : The minutes of the August 3th meeting were approved as circulated.

OLD BUSINESS

Oral Histories : M. Moore has completed Messrs. Brodie and Craw's oral histories. There is a problem that she encounters having only 1 tape recorder, which is not always readily available. She recommends the committee purchase 2 good-quality machines, storing them in the archives. K. Pratt suggest 1 good machine will serve the purpose and will bring his recorder to a future meeting so committee can familiarize themselves with it. M. Moore will be checking on other recorders being offered and also looking into the necessity of rewinding tapes. W. Russell reported Bob Fischer's interview is now complete and ready for transcriping. Harold Harvey has not been well, but Mr. Russell will keep in contact as to when another interview can be arranged.

Winged "O" : Mrs. McMahon reported that she has a copy of 19 of the 26 awards given to Winged "O" recipients. She is now going through Forecasts and Outrigger magazines and will prepare a rough draft (double space) using one of the typewriters in the Executive Office. Whether each recipient receive a completed copy will be discussed at a later date.

Excerpts of Oral Histories : Mr. Jocelyn spoke with the Public Relations Committee in regards to Mr. Higgins' excerpt in the Outrigger. They stated it was too long for October's issue, but will be featured in a future issue. Mr. Jocelyn has recently turned in 2 more excerpts which are now in the PR Committee's possession for future publication in the Outrigger.

Clippings : Mrs. Brightman reported the recent newspaper clippings she received were not placed on the regular hard backing and was informed by the clipping service that they are out of stock of the hard backing and will now be using the soft backing. The committee approved that she purchase covers, rings and reinforcements to preserve the clippings.

NEW BUSINESS

Recommendations for New Oral Histories : Mrs. McMahon made a recommendation to the committee to consider interviewing Aileen Soule for an oral history. Other candidates recommended are George Perry, Neal Ifversen, "Steamboat", "Rabbit" and Harry Robello. These recommendations will be considered at the next meeting. The Chairman has arranged an interview with Fred Hemmings, Jr. on Saturday, Oct. 5th.

Dinner Meeting : The committee would like approval for annual dinner after meeting on November 14th. Mr. Austin will be contacted to request approval at next Board meeting.

Monthly Meetings : Committee agreed to meet monthly from November to end of committee term.

ADJOURNMENT : The meeting was adjourned at 6:20 p.m.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, NOVEMBER 14, 1985 - 5:15 P.M.

PRESENT	:	D. Machado, Presiding; W. Russell, A. Brightman, J. Garner, D. Jocelyn, K. Kea, E. McMahon, M. Moore, J. Mrantz, K. Pratt, T. Thomas, M. Young
ABSENT	:	R. Burkland
BY DESIGNATION	:	K. Austin, Coordinating Director
CALLED TO ORDER	:	The meeting was called to order at 5:15 p.m.
APPROVAL OF MINUTES	:	The minutes of the October 3rd meeting were approved as circulated.
OLD BUSINESS		
Oral Histories	:	Mr. Austin spoke with Eva Pomroy and she agreed to do a oral history if interviewed by Ward Russell. Mr. Austin will contact Eva. Other members brought up for possible interviews: Bill Capp, John Beaumont and Aileen Soule. Mrs. McMahon volunteered to speak with Aileen Soule. Mrs. Young mentioned an interview need not be very long. Tommy Thomas will be interviewed by Ken Pratt and Ward Russell will set up scheduling of interviews with George Perry, Harold Harvey and Eva Pomroy. Chair submitted interview of Fred Hemmings, Jr. to Mrs. Young.
Recorder/Transcriber	:	Committee looked at demos of recorders brought in by Ken Pratt and Marjorie Moore. A sub committee: M. Moore, K. Pratt, T. Thomas and Chair Machado will investigate and meet prior to next meeting. The Committee moved, duly seconded and carried, to purchase a recorder and transcriber not to exceed $500. The transcriber will be purchased at once for $259.00 plus tax.
Clipping Service	:	The Committee was impressed with Mrs. Brightman's binding of the clippings including hard covers she made with the help of Bob Fischer.
Photos in Bar Area	:	Bar area photos taken care of. Thanks to Mr. Ludwig for putting them up soon as they were done.
Winged "O"	:	Mrs. McMahon submitted draft to Chair for review.
Archives	:	Committee thanks Mr. Burkland for working so diligently organizing pictures in the archives.
For The Board	:	Committee strongly requested that all cabinets have locks. Mr. Austin will obtain Board approval for purchase of the recorder/ transcriber at their next meeting.
ADJOURNMENT	:	The meeting was adjourned at 6:20 p.m.

November 14, 1985

MEMORANDUM

To: Don Machado, Chairman
Historical Committee

From: Marjorie Moore

Re: Oral History Tapes --
Recording
Transcribing
Preservation.

Reynolds Burkland suggested that I contact Warren Nishimoto of the U.H. Ethnic Studies Oral History Program as he is considered the authority in the field in the Islands regarding oral histories.

Mr. Nishimoto was very helpful - the following are his suggestions:

Tapes

Always buy the best. Maxell are the best on the market and can be purchased on sale from Tower Records for about $2.50 (see ad. attached)...The next choice of tapes would be TDK.

After oral history has been taken, immediately make copy of tapes and keep in separate location - in case of fire....(Where would the Outrigger duplicate tapes be stored???)

Store tapes in air tight Tupperware containers with silicagel (a couple of packages per container).

Reel to reel is not needed.....Maxell tapes with proper care are long lasting. Once a year they should be run 'fast forward' and rewound - this will preserve tapes for many years.

Machines

The University uses Sony tape recorders - Model TCM-9 ($99.00). These are small, pocket size.

Transcribing

The University uses a Sony transcriber with foot pedal, extra microphone, condenser mike. (This I gather to be a three-piece operation, and does not come as a unit).....However,

Margaret Young took me to a meeting of the Punahou Oral History Committee where a demonstrator from Servco came with a Sanyo Memo-Scriber Model 8700A (which I have to show the committee). It has a mike, speed control, tone adjuster, automatic back spacer. The cost of this particular model is $339. ....The model without the mike (which I wonder if we really need) is priced at $259....The Punahou Committee has researched transcribers and found that the Sanyo is the only complete unit available.

In looking into the various cassette recorders I have been to a number of stores, exhibitions, etc. (Sony Exhibition at the Ala Moana Hotel, Longs, Andersons, UCR, Audio Visual, Harry's) to get information on double tape recorders, most of which come with AM/FM radio. I also talked with Ken Pratt who has a Panasonic Model RX-F33, which he is bringing to the meeting.

Shirokiya has a double tape Sony, Model WM-W800 @ $179. with microphone and headphones (a home speaker set needed - additional). This is a compact recorder, 4½"x3¼".....Apparently they no longer carry Panasonic which Ken Pratt purchased there.

Harry's Audio Inc., on Hauoli Street does carry the model Ken owns - it is available for $135., plus tax. This store also carries Panasonic Model RX-CW50 which the salesman considers far better quality - $167, and Model RX-C66 - immediate availability is in question.

Various friends tell me Technics are the best in the field, however they are speaking of the quality of sound as their particular interest is music. Harry's had a double cassette deck by Technics @ $225.

Audio Visual had only one JVC model to show me - $179.00

The other companies I visited have nothing to offer.....

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, DECEMBER 5, 1985 - 5:15 P.M.

A G E N D A

I. CALLED TO ORDER

II. APPROVAL OF MINUTES, NOVEMBER 14TH MEETING

III. OLD BUSINESS
   A. Oral Histories
      1. Recorder/Transcriber
      2. Clipping Service
      3. Winged "O"
      4. Publication of Admiral Higgins

IV. ADJOURNMENT

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
THURSDAY, DECEMBER 5, 1985 - 5:15 P.M.

PRESENT	:	D. Machado, Presiding; R. Burkland, A. Brightman, J. Garner, D. Jocelyn, M. Moore, J. Mrantz, T. Thomas, M. Young
ABSENT	:	W. Russell, K. Kea, E. McMahon, K. Pratt
BY DESIGNATION	:	K. Austin, Coordinating Director
CALLED TO ORDER	:	The meeting was called to order at 5:19 p.m.
APPROVAL OF MINUTES	:	The minutes of the November 14th meeting were approved as circulated.
OLD BUSINESS		
Oral Histories	:	M. Moore announced Gerri Pedesky, has taken a 30-minute informal interview of Eva Pomroy. After some discussion it was decided that Mr. Russell will still take Ms. Pomroy's oral history and perhaps Ms. Pedesky's interview can be incorporated into the oral history.
Recorder/Transcriber	:	M. Moore presented the new dual cassette recorder which will be under lock and key in the Boardroom. Any committee member planning to use it (for historical purpose) will inform Chair Machado and/or Marjorie Moore before signing out the recorder. The sub-committee authorized purchase of a smaller type recorder for purpose of doing interviews (this has been purchased). The dual recorder will be available when the smaller one is in use. Committee is very thankful for Ms. Moore's efforts in researching and shopping for the best equipment. She mentioned the transcriber is marvelous; faster and clear. Two tapes of Fred Hemmings, Jr. are ready for transcribing. Ms. Moore will duplicate all previously recorded tapes. Margaret Young will duplicate all new tapes as she listens to them before they are transcribed. Discussion was held regarding where to store second set of tapes (duplicates). Tommy Thomas will check into the cost of a safe deposit box and report at next meeting.
Clipping Service	:	Anita Brightman reported clippings will soon be completed and displayed. Mahalo to Mr. Austin on his assistance in getting the drawers locked.
Winged "O"	:	Chair reported Mrs. McMahon has done a good job of compiling info on biographies of the recipients, which were submitted to him in rough draft.
Admiral Higgins Publication	:	Finally made it in the December issue and very successful.
NEXT MEETING	:	Next meeting changed form January 2 to January 9, 1986.
ADJOURNMENT	:	The meeting was adjourned at 6:00 p.m.

Schmidt house + railing

OUTRIGGER CANOE CLUB

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