OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, JANUARY 5, 1989 - 5:00 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF DECEMBER 1, 1988 MEETING

III. OLD BUSINESS

A. Oral Histories

1. Progress report
2. Aileen Riggin Soule — Gene McMahon has tape-told & returned

B. Photographs in Bar — Kekau report & estimate. To be changed & Repair + Restore

C. Other — George Cook report on life members.

IV. New Business

A. 25th Anniversary – Colored slides of activities

B. Binding Outrigger magazines – must be after this every 10 years.

C. Other – Fred Hemmings Waikiki "0" profile. Committee applaud suggestion that women should be members of Waikiki "0". Nominate Mericlen Wahelani Jackson

1. Swimming for OCC before most Waikiki "0" were born.
2. Paddled for OCC at Kealakekua in 1933 when canoe racing was restored as a competitive sport
3. Director of OCC
4. First Chairman of Historical Committee

V. NEXT MEETING - FEBRUARY 2, 1989 - 5:00 P.M.

VI. ADJOURNMENT

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, JANUARY 5, 1989 - 5:00 P.M.

PRESENT : R.G. Burkland, Presiding; A. Brightman, J. Garner, D. Jocelyn, M. Moore, J. Mrantz, K. Pratt, J. Ward Russell, T. Thomas

ABSENT : C. Black, K. Kea, D. Machado, E. McMahon, M. Young

BY DESIGNATION : G. Cook, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES : The minutes of the December 1, 1988 were approved as circulated.

OLD BUSINESS

ORAL HISTORIES : The chairman asked the status of the oral histories. Ms. Moore advised that Bill Kea's oral history is near completion.

Mr. Burkland reported that he had talked with Mrs. McMahon who has talked with Wakey Mist about doing his oral history. He is prepared to do it and is currently thinking of how he will organize and record his story. Mr. Russell offered to assist Mrs. McMahon with Mr. Mist's oral history.

AILEEN RIGGIN SOULE : Mr. Burkland reported he has received a xerox copy of Ms. Soule's printed oral history which he has read and stated it is available for anyone who is interested in reading it. It gives an account of her swimming and of going to the 'Olympics' and what she went on to do afterwards. However, she reveals no relationship with Hawaii. After some discussion the Committee decided not to pursue an oral history with Ms. Soule.

PHOTOGRAPHS IN BAR : Mr. Burkland announced he had received a report on the photos in the bar from Kehau Kea. Her report indicated there are seven photographs which need to be re-done because the mats have absorbed moisture have watermarks along the frames or the sun has faded them. Mr. Burkland advised, however, that after reviewing the condition of the photographs, Mr. Ludwig had decided the cost

of this repair should be charged to Club maintenance and repairs rather than to the Historical Committee budget.

BOARD ACTION ON LIFE MEMBERSHIPS : Mr. Cook reported the Board of Directors had accepted his recommendation that Ken Pratt be named as a candidate for Life Membership and had also decided to nominate Bob Fisher for such membership. The Board, however, did not accept the Committee's suggestion that all Senior Members who attain age 90 be made Life Members.

NEW BUSINESS

25TH ANNIVERSARY OF CLUB'S SITE : Mr. Burkland noted there are some slides on file that can be used in some way to celebrate the 25th anniversary of the Club's present site. Mr. Burkland reported these things are available along with a few photographs and will inform the Entertainment Committee to use them as they see fit for this event. Mr. Russell reported that during the construction of the new club he had taken some pictures and would be more than happy to have the Entertainment Committee use them. Mr. Thomas advised that he has a tape of the first annual meeting in the new clubhouse, recorded in February 1964, and would gladly allow its use if anyone is interested.

BINDING OF OCC MAGAZINE : Mr. Burkland related that several years ago the Committee became involved in the binding of THE OUTRIGGER magazines to keep them in a permanent file. At that time it was planned that such binding would be done in ten year increments. After reviewing the size of the present magazine it was decided the binding would have to be done more frequently than at ten year intervals because the magazine over the years has expanded. Mr. Mrantz was asked to proceed with the binding of the magazines in smaller increments.

WINGED "O" MEMBERSHIP : Mr. Burkland referred to a Winged "O" profile about Fred Hemmings, Jr., which appears in the January 1989 THE OUTRIGGER magazine, in which Mr. Hemmings is quoted as saying "the time has come when the Winged "O" should recognize women as Winged "O" members". Mr. Burkland asked if the Historical Committee would be interested in supporting that position and received immediate and unanimous approval of such action. This was formalized by a motion made by Mr. Russell, seconded by Mr. Jocelyn and unanimously adopted, stating that the Historical Committee approves of the inclusion of women in the Winged "O" membership and requests whatever body may control that group to adopt a policy of admitting women.

In order to implement such a policy, the Historical Committee suggests that Mariechen Wehselau Jackson be considered for Winged

"O" membership. Mrs. Jackson swam for the Outrigger Canoe Club and achieved national and international honors in the 1920's; she paddled for the Club at Kealakekua Bay in 1933 when canoe racing was revived as a competitive sport; she has served as a Director of the Club; and was the first Chairman of the Historical Committee. She is currently a Life Member of the Club and is deserving of further honor as a Winged "O" member.

COMPLIMENTS : Ms. Moore received the congratulations of the Historical Committee for winning a couple first places in the OCC Photo Contest.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, FEBRUARY 2, 1989 AT 5:00 P.M.

ADJOURNMENT : The meeting was adjourned at 5:45 p.m.

1989 HISTORICAL COMMITTEE REPORT

1989 was an eventful year for the Historical Committee as several long-term projects reached fruition and some new projects were set into motion.

Thanks to the efforts of Genie McMahon, and many years of painstaking interviews and research, the Winged-O-Profiles were completed in time for viewing on Club Day, May 6, 1989. Mrs. McMahon did an outstanding job for the Historical Committee and the Outrigger. We, on the Historical Committee, are very grateful to her for the addition of so valuable a resource to our archives.

Acquisitions to the Historical Committee, from visitors, friends and club members, have been plentiful. We received several photos of Dad Center and one framed watercolor painting on silk; thanks to club members, Mr. & Mrs. Cecil Sharp. Mr. & Mrs. Yabo Taylor presented us with a decade worth of old photos, news articles, menus, etc., covering Yabo's presidency of the O.C.C. Circa 1940-50's - complete with captions. We are most grateful to have memorabilia of this caliber and thank the Taylors for their generosity. One of our most meaningful and treasured pieces has been donated to us by Aunty Eva Pomroy's daughter, Eva. It is a notebook of prayers lovingly written by Aunty Eva for the many special occasions celebrated by the O.C.C. We are indeed fortunate to have them in our possession. In addition to the above mentioned materials we also received many old photos of people, scenes and several old menus.

On May 6, 1989 the Outrigger celebrated 25 years at Diamond Head and the Historical Committee displayed its many photos, scrapbooks, bound Outrigger magazines, Winged-O-Profiles, memorabilia, etc., in the main dining room. The Historical Committee members manned the display tables, answering questions and safeguarding treasures from our wonderful past and many favorable comments were given by Club members who took the time to brouse. It has long been an ongoing task of the Committee to collect and compile 'The Outrigger' magazines for binding. During 1989, two volumes have been added to our collection. Each volume covers a period of three years, (Vol.II dated 1983-1985 and Vol.III dated 1986-1988).

An Ad Hock Committee, chaired by Don Machado, was formed to find an appropriate area in the bar to display some canoe paddles. The Committee's in-depth research concluded that adequate space was not available and the project was tabled. Thank you, Don, and your Committee for your hard work.

In October, another project was launched and the formation of a library Ad Hoc Committee, chairmed by Keith Steiner, was created. A library was the dream of Alex Castro, a past Chairman of the Historical Committee. The library was approved by the Board of Directors and is located in the Board Room. Several books have been purchased in recent years and we have also received several donations of books; all relating to either the Outrigger Canoe Club or Waikiki. Keith Steiner and his sub-committee have done a fine job of researching and setting forth guidelines for the new library.

Our Oral History update for 1989 brings our total number of oral histories to thirty-five, with the completed transcripts of Bill Kea and Wakey Mist. Thanks to our dedicated recorders of Oral Histories, Miss Marjorie Moore, Genie McMahon, Ken Pratt, Mrs. Margaret Young and Ward Russell. These dedicated members have devoted many difficult and time-consuming hours interviewing, transcribing and typing of these finished Oral Histories. It has been suggested that our next oral history be done on, Ruby Yabiku, who has worked in the business office for over 34 years. Ward Russell has also submitted an up-dated list of new oral history candidates for the Committee.

Tommy Thomas presented an updated print-out of possible candidates that may qualify for Life Memberships. We are sorry to report that we did not recommend anyone for a Life Membership this year.

Ward Russell proposed that we, as a Committee, re-define our procedures and responsibilities and submitted to us his excellent report, complete with guidelines. By forming a sub-committee, Ward proposed new combined release forms for Oral History participants and updated club release forms for research material on loan by the Historical Committee. This area also combined well with Keith Steiner's release forms for the borrowing of books from our new library.

1989 was indeed a busy year for the Historical Committee. I am very grateful to the following 1989 Historical Committee members; Anita Brightman, Cobey Black, Josephine Garner, Chip Higgins, Doug Jocelyn, Don Machado, Chuck Marsland, Eugenia McMahon, Marjorie Moore, Joe Mrantz, Kenny Pratt, Agnes Quigg, Ward Russell, Keith Steiner, Tommy Thomas and Margaret Young, for their loyal support, profound insight and true grit in making this Committee an outstanding one. Mahalo Nui to Henry Ayau, as Coordinating Director, for his guidance and invaluable support and faith in me. Thank you, Rosemarie Morris, for taking such in-depth notes - without your help and support there would be no minutes - and to Ray Ludwig and Staff - Mahalo Nui!.

In closing I would like to acknowledge the passing of Buck Buckwack in 1989 - tho' his time with us was cut short, we enjoyed his being on the Committee.

Respectfully submitted,

KEHAULANI KEA, Chairman

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, FEBRUARY 2, 1989 - 5:00 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF JANUARY 5, 1989 MEETING

III. OLD BUSINESS

- A. Oral Histories
- B. Winged "O" nomination
- C. Other

IV. NEW BUSINESS

- A. 25th Anniversary
- B. Other – Building Catalog Project

V. NEXT MEETING – March 2 – 5:00 P.M.

VI. ADJOURNMENT

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, FEBRUARY 2, 1989 - 5:00 P.M.

PRESENT : R.G. Burkland, Presiding; J. Garner, D. Jocelyn, D. Machado, M. Moore, J. Mrantz, K. Pratt, T. Thomas, M. Young

ABSENT : C. Black, K. Kea, E. McMahon, A. Brightman, J. Ward Russell

BY DESIGNATION : G. Cook, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES : The minutes of the January 5, 1989 were approved as circulated.

OLD BUSINESS

ORAL HISTORIES : The chairman asked about the status of the oral histories. Ms. Moore advised that Bill Kea's oral history is completed. She stated the oral history tape of Robert 'Wakey' Mist is in Mr. Mrantz's possession for duplication having been recorded by Mr. Russell. Mr. Burkland asked Mr. Pratt about doing his oral history and Mr. Pratt said he will be available in the coming months. Mr. Burkland reported that Ms. Moore had given him a new listing which totals thirty-four histories including that of Mr. Mist. Mrs. Young informed the Committee that in the past she had sent oral histories to Punahou School for library use if the interviewees were graduates of Punahou. She will check to see if they are interested in any of the recent histories we have recorded.

WINGED "O" NOMINATION : Coordinating Director Mr. Cook reported that at the Board meeting the Committee's nomination of Mariechen Wehselau Jackson for Winged "O" membership was discussed briefly. It was explained that the Winged "O" is a self-perpetuating organization and that they normally don't go through the formalities of nominations. However, they are open to anyone who has some positive ideas and suggestions for them to consider. Mr. Cook informed the Committee the Winged "O" currently is undergoing some reorganization and also that they generally do not want to go too far back into the past in choosing members. They are particularly interested in present day involvement with the Club especially in members who are active participants and who can foster sports activities for the Club.

Mr. Burkland reported he had had an opportunity to talk with Mr. Bill

Brooks who chaired the Winged "O" for some time. Mr. Brooks informed him that a resume could be submitted on Mrs. Jackson and sent to the incoming chairman to pursue. However, he noted thay have established a general policy of not considering candidates who were active many years ago, preferring, as reported by Mr. Cook, someone currently actively pursuing sport activities. Mr. Burkland asked if, in view of these reports, the Committee wished to go ahead with the nomination of Mrs. Jackson and received an affirmative answer. Accordingly, he asked the Committee for a volunteer to do Mrs. Jackson's resume. After some consideration, Mrs. Young volunteered to do the resume with the assistance of Ms. Moore.

BINDING OF OCC MAGAZINE : Mr. Mrantz reported that six years of the 'THE OUTRIGGER' are now with the book binder and will be bound in 3 year increments. Mr. Mrantz said these should be ready on the 16th or 17th of February.

25th ANNIVERSARY OF CLUB'S SITE : Mr. Burkland reported the Executive Committee for the 25th Anniversary has already held two meetings which he was unable to attend. Mr. Cook reported they are planning a grand photographic gathering of Club members and plan to have a helicopter which will take a picture of the group. However, he noted this will have to be arranged between 1:00 p.m. and 3:00 p.m. so that the shadow of the helicopter will not be caught in the picture. Mr. Cook reported that after some discussion the Board decided to have a single party celebrating the anniversary and Mr. Ludwig is to discuss this with the Executive Committee chairman to work out the details. Mr. Burkland indicated the Historical Committee will provide them with whatever it has in the way of memorabilia relating to the original Club and the present Club site. Mrs. Shirleigh Clark is guiding this 25th Anniversary celebration of the Club's site and this event is scheduled for May 6, 1989.

Mr. Cook asked Mr. Burkland to designate someone from the Historical Committee to attend the meetings of the Executive Committee for the 25th Anniversary of the Club's site since he will not be returning as a committee member. Mr. Burkland will talk with Kehau Kea and will inform Mr. Ludwig of who will be representing the Historical Committee.

NEXT MEETING : Mr. Burkland informed the group that he will not be a member of the Committee next year and therefore cannot set the date for the next Committee meeting. He thanked the members for their interest and participation in Committee affairs and for the support they had all given him but stated that he had decided not to serve on the Committee again.

Mr. Cook thanked Mr. Burkland for the service he has given and said he would be much missed. He stated, also, that he thought a date for the next meeting ought to be set even though next year's chairman is yet to be named. Accordingly, it was decided that the next meeting will be on the regular date: Thursday, March 2, 1989, at 5:00 p.m.

ADJOURNMENT : The meeting was adjourned at 5:45 p.m.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, MARCH 2, 1989 - 5:00 P.M.

A G E N D A

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF FEBRUARY 2, 1989 MEETING

III. OLD BUSINESS

A. Oral Histories

B. Update on Winged "O"

C. Other

IV. NEW BUSINESS

A. Suggestions for Paddle Display in Bar

B. Suggestions for Indexing Oral Histories to be used for shut-in members. (G. McMahon)

C. Discussion on Preference Cards

V. NEXT MEETING - THURSDAY, APRIL 6, 1989 AT 5:00 P.M.

VI. ADJOURNMENT

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, MARCH 2, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, J. Garner, D. Jocelyn, D. Machado, E. McMahon, M. Moore, J. Mrantz, K. Pratt, T. Thomas, M. Young

ABSENT : C. Black, J. Ward Russell

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES : The minutes of the February 2, 1989 were approved as circulated.

OLD BUSINESS

WINGED "O" PROFILES : The chairman asked the status of Winged "O" Profiles. Mrs. McMahon reported she finally has all the needed photographs for the 29 profiles. She indicated ten are in the process of being typed. She said some resumes are shorter than others and will be conferring with Mr. Mrantz on some advice of how they should appear.

BINDING OF OCC MAGAZINE : Mr. Mrantz reported that six years of the 'THE OUTRIGGER' are now completed. He had left them with Ms. Moore who now has Volume II and III dating from 1983 through 1988. He indicated the colour is the same and are bound in 3 year increments. Ms. Moore reported she has filed them away for safekeeping.

NEW BUSINESS

SELECTION OF HISTORICAL COMMITTEE MEMBERS (Preference Card) : Ms. Kea submitted a list of all prospective members to all the Committee members for their review and input. After some discussion it was decided to enlarge the Committee to approximately 20 people, compared to the normal 15 in the past because of the number of responses received from members wanting to participate, and become involve in the Historical Committee. Ms. Kea will be contacting the people whom the Committee and herself has selected.

CANOE DISPLAY IN BAR : Ms. Kea informed she had been approached by member Hank Lass, who is very much interested in designing a plan to install a 'Canoe' display in the Bar area. He stated he has information pertaining to a history of ancient paddles and their development. After some discussion and recommendations the Committee agreed to arrange for Mr. Lass to meet with them for further examination on this project.

25th ANNIVERSARY OF CLUB SITE MAY 6, 1989 : Ms. Kea stressed to the Committee the importance of their attendance at the 25th Anniversary at Diamond Head. " It is going to be a wonderful and huge event for the Club, and your participation will be most appreciated", Ms. Kea stated.

DISPLAYING OF HISTORICAL PICTURES : Mrs. Young suggested working towards a picture exhibit displaying Historical pictures chronologically. Her desire is to arrange a picture exhibit of different decades in the Club's history and to present them at various Club activities under close supervision. After some discussion the Committee agreed to venture into an exhibit beginning with the 25th Anniversary of the present Club site during Club Day. Mr. Thomas was selected to chair the photograph exhibit beginning with the selection of appropriate slides 1 for conversion into photographs. Mr. Jocelyn will assist in this project. Ms. Kea and Mr. Ayau will be reviewing old photographs in the Historical files and will select pictures for display.

MARITIME MUSUEM : Mrs. Young had the opportunity to dine at the Maritime Musuem located on Ala Moana Blvd. between the Hokulea and the Fall's of Clyde, The musuem has beautiful historical exhibits. After a discussion the Committee decided to visit the Maritime Musuem, subject to complimentary admission, which Mr. Ayau is looking into.

INDEXING ORAL HISTORIES (For Shut-in Members) : Mrs. McMahon related to the Committee her interview with Wakey Mist. She had borrowed some past oral history tapes from Ms. Moore to prepare Mr. Mist for his interview. He had listened to it, and each time upon her return to read to him, he kept commenting how wonderful it was to listen to the oral histories of others. After some thought it occurred to her perhaps the tapes could be made available for members to borrow or perhaps a lending library could be established. It was noted there are 35 original tapes which are held in the Bank vault and duplicates are in the Historical file cabinet. Some of these tapes are edited and some not and it is difficult to identify who is talking. Mrs. Young called attention to Mr. Burkland's Speech at the Annual Meeting, stating "the transcripts are available to any member who is interested in reading them". They can be checked out with the Historical Committee's authorization.

Mrs. McMahon will discuss this matter with Wakey Mist and get his viewpoint and report back at the next meeting. Mr. Thomas stressed the importance of these oral histories, and said "they will be very valuable in the years to come and will be the best source of information pertaining to the Club and its members. He also said it would

be better to read the transcripts for better understanding rather than listening to them.

OTHER : Mr. Pratt reported Bill Breeden of the Public Relations Committee approached him on writing an article about himself which will be sealed in the 'Time Capsule', After some thought he agreed to do the article, however, he was concerned about Bob Fisher's article. After some discussion it was agreed Bob Fisher's Winged "O" article which was done by Ward Russell could use little or no improvement. These two Life Membership articles will be sealed in the 'Time Capsule on the May 6th celebration.

NEXT MEETING : THE NEXT MEETING WILL HELD ON THURSDAY, APRIL 6, 1989 AT 5:00 P.M.

ADJOURNMENT : The meeting was adjourned at 6:15 p.m.

Outrigger Canoe Club

To: BOARD OF DIRECTORS **Date:** MARCH 10, 1989

From:

Subject: HISTORICAL COMMITTEE

The following members are submitted for approval to serve on the Historical Committee for 1989-90:

KEHAU KEA, Chairman
✓ ANITA BRIGHTMAN ✓
BUCH BUCHWACH
BILL DANFORD
✓ JOSEPHINE GARNER ✓
E.C. HIGGINS
✓ DOUG JOCELYN ✓
✓ DON MACHADO ✓
CHUCK MARSLAND
✓ EUGENIA MCMAHON ✓
✓ MARJORIE MOORE ✓
JOE MRANTZ
✓ KENNETH PRATT ✓
Agnes Quigg
J. WARD RUSSELL
✓ KEITH STEINER ✓
✓ TOMMY THOMAS ✓
✓ MARGARET YOUNG ✓

AGNES QUIGG

2909 Kalakaua Avenue • Waikiki • Telephone: 923-1585

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, APRIL 6, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, J. Garner, D. Jocelyn, E. McMahon, M. Moore, K. Pratt, T. Thomas, K. Steiner, M. Young, A. Quigg, C. Black

REGRETS : J. Mrantz

ABSENT : B. Buchwach, E. C. Higgins, D. Machado, C. Marsland, J. Ward Russell

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:07 p.m.

GUEST APPEARANCE : Hank Lass

APPROVAL OF MINUTES : The minutes of the March 2, 1989 meeting were approved with corrections to the Winged "O" Profiles report to read in the fourth sentence: "She said some resumes are shorter than others and will be conferring with Mr. Mrantz on how they should appear.

Also correction to Selection of Historical Committee Members to read in the second sentence: "After some discussion it was decided to enlarge the Committee to approximately 20 people, compared to the normal 15 in the past because of the number of responses received from members wanting to participate, and become involved in the Historical Committee.

INTRODUCTIONS AND COMMENTS : Ms. Kea introduced and welcomed Ms. Agnes Quigg and Mr. Keith Steiner to the Historical Committee.

Mr. Ayau will request at the next Board meeting that Cobey Black be added to the Historical Committee list of members.

OLD BUSINESS

ORAL HISTORIES : The chairperson asked the status of the oral histories. Ms. Moore reported she has re-typed a rough draft of Wakey Mist oral history. Mr. Russell has requested to view it and she will be leaving it with Rosemarie for pick-up. She said she now has Bill Kea's complete oral history.

WINGED "O" PROFILES : Mrs. McMahon reported she had done all the final typing on the Winged "O" profiles. She said they can be reproduced if the need arises. Ms. Young suggested it should be done on acid free

paper which could be obtained from the Executive Office. This could be OCC's file copies.

MARITIME MUSUEM : Mr. Ayau was pleased to announce that Tommy Holmes has extended a complimentary invitation to all Historical Committee members to tour and dine at the Maritime Musuem located on Ala Moana Blvd. between the Hokulea and the Fall's of Clyde. Ms. Kea conveyed to the Committee members the purpose of this tour; Committee consider doing a Canoe Paddle Display in the Bar area taking a total of five or six different paddles (from the early 1900's to the present) exhibiting the style changes of paddles over the years. The Committee will be asking people to donate their paddles and will put a name plate identifying the donor and the year of the paddle. By touring the musuem the Committee will get some ideas as to how the musuem handle its displays. After some discussion the Committee decided their no host luncheon meeting will be held on Wednesday, May 10th at 11:30 p.m. (Secretary will send out luncheon meeting notices; RSVP-May 3rd.

CANOE PADDLE DISPLAY : Mr. Lass gave a brief presentation on the history of Hawaiian Canoe
Guest Speaker Paddles. He distributed a sketch of paddles to the Committee members
Hank Lass for their viewing. He then reviewed each paddle on the sketch giving a brief discription as to the type of paddle and how it worked. He emphasized the importance of obtaining someone very knowledgeable and with lots of expertise in the area of canoe paddles. This brought to mind, Tommy Holmes who has had the experience, expertise and the professionalism to handle this type of display that the Club wants to design in the Bar area. After some discussion it was decided the Committee would do the groundwork to obtained the paddles and Mr. Lass will assist to coordinate the Canoe Paddle Display in the Bar. Further discussion on this project was tabled for the next meeting.

DISPLAYING OF : Ms. Kea reported on the Photo Exhibit for the 25th Anniversary/Club
HISTORICAL PICTURES Day. She has obtained some old photographs from the Historical files
25th Anniversary and some which she has obtained from others. The display will be located in the dining room area with ten tables, with one Committee member sitting at each table. There will be nine boxes of photos and each will have a list of contents with an index identifying each. On each table there will be a place card as to what the box contains, i.e, Club House, photographs, sports, annual meeting reports, geographical, etc. Volunteers who will be manning the tables are as follows; Mrs. Young, Mrs. Brightman, Mrs. Quigg, Mrs. McMahon, Mr. Thomas, Mr. Steiner, Mr. Pratt, Mr. Jocelyn.

NEW BUSINESS

COMMITTEE : Mr. Ayau asked the Committee members to consider naming Fred
CONSIDERATION OF FRED Hemmings, Sr. to the Historical Committee for '89. The Committee
HEMMINGS, SR. TO regrets to inform they have reached their quota on their list of
HISTORICAL COMMITTEE members for '89.

COORDINATING DIRECTORS REPORT: Mr. Ayau was pleased to announce the Board of Directors approved 'EVERYONE' on the Historical Committee list for '89. He stated; "For those who are serving again, the Board is very pleased with the time and effort you have put forward and is very happy you are serving again".

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON WEDNESDAY, MAY 10, 1989 AT 11:30 A.M. THIS WILL BE A LUNCHEON MEETING BEING HELD AT THE MARITIME MUSUEM. RSVP FOR THIS EVENT WILL BE MAY 3, 1989.

ADJOURNMENT : The meeting was adjourned at 6:25 p.m.

HISTORICAL COMMITTEE

COORDINATING : HENRY AYAU
2035 Ala Wai Blvd. #10-2
Honolulu, Hawaii 96815
922-4560

CHAIRPERSON : KEHAU KEA
3207 Martha Street
Honolulu, Hawaii 96815
737-9944

MEMBERS :

ANITA BRIGHTMAN
3773 Sierra Drive
Honolulu, Hawaii 96816
737-0744

BUCH BUCHWACH
5627 Halekamani St.
Honolulu, Hawaii 96821
525-8068

JOSEPHINE GARNER
K.T. 148
1519 Nuuanu Avenue
Nuuanu Avenue
Honolulu, Hawaii 96817
531-5813

E. C. HIGGINS
1716 Nalulu Place
Honolulu, Hawaii 96821
373-4525

DOUG JOCELYN
2895 Kalakaua Avenue #1404
Honolulu, Hawaii 96815
923-3483

DON MACHADO
4236 Puu Panini Avenue
Honolulu, Hawaii 96815
734-2907

CHUCK MARSLAND
588 Poipu Drive
Honolulu, Hawaii 96816
523-4249

EUGENIA MCMAHON
2943 Kalakaua Avenue #404
Honolulu, Hawaii 96815
923-1243

MARJORIE MOORE
1515 Nuuanu Avenue, #Q50
Honolulu, Hawaii 96817
536-9019

JOE MRANTZ
P. O. Box 22844
Honolulu, Hawaii 96822
847-5310

KENNETH PRATT
4817 Aukai Avenue
Honolulu, Hawaii 96816
734-8382

J. WARD RUSSELL
204 Makee Rd, #1004
Honolulu, Hawaii 96815
923-4334

TOMMY THOMAS
2895 Kalakaua Avenue #904
Honolulu, Hawaii 96815
922-1142

KEITH STEINER
900 Fort. St. Mall #1850
Honolulu, Hawaii 96813
737-2514

MARGARET YOUNG
45-090 Namoku #1304
Kaneohe, Hawaii 96744
247-7958

AGNES QUIGG
354 Awini Way
Honolulu, Hawaii 96825
377-9836 - 948-6639

COBEY BLACK
1615 Kalaniiki St.
Honolulu, Hawaii 96821
377-2377

May 8, 1989

Dear Ms. Kea,

I understand you are chairman of the Outrigger Historical committee.

Depending on just exactly what is involved, and, of course, if you need help, I am quite interested in helping on this committee. I was a free lance writer for many years and have had a lot of experience doing interviews. I am good with people, and also enjoy interviewing.

If you have any need for extra help and would like to talk to me please call me at home, either early morning or in the evening, at 373-1851.

Aloha,

Norma M. Williams

(Mrs. Norma M. Williams)

Tutus (grannies) at Iolani Palace. In 1882 King David Kalakaua built the only Royal Palace in the United States.

Rosalie Rupp Prussing
HONOLULU, HAWAII · 01250 · 1P

Printed in New Zealand

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
WEDNESDAY, MAY 10, 1989 - 11:30 A.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF APRIL 6, 1989 MEETING

III. OLD BUSINESS

A. Oral History reports: Margaret Young/Marjorie Moore

B. WINGED "O": Genie McMahon

C. Club Day Report - Kehau Kea

D. Henry Ayau - Procedures needed to get Board approval for Paddle display

E. Other

IV. NEW BUSINESS

A. Jean Taylor photos - Kehau Kea

B. Discussion Re: Reproduction of News Articles & Photos submitted by Jean Taylor

V. NEXT MEETING - THURSDAY, JUNE 1, 1989 AT 5:00 P.M.

VI. ADJOURNMENT

Ray

OUTRIGGER CANOE CLUB

HISTORICAL LUNCHEON COMMITTEE MEETING
MARITIME MUSEUM
WEDNESDAY, MAY 10, 1989 - 11:30 A.M.

PRESENT	:	K. Kea, Presiding; A. Brightman, J. Garner, E. McMahon, M. Moore, K. Pratt, T. Thomas, K. Steiner, M. Young, J. Mrantz, B. Buchwach, D. Machado, C. Marsland, J. Ward Russell
REGRETS	:	D. Jocelyn, A. Quigg, E. C. Higgins, C. Black
BY DESIGNATION	:	H. Ayau, Coordinating Director
CALL TO ORDER	:	The meeting was called to order at 12:15 p.m.
GUEST APPEARANCE	:	Hank Lass
APPROVAL OF MINUTES	:	It was moved; duly seconded and carried to approve the minutes of the April 6, 1989 meeting as circulated.
INTRODUCTIONS AND COMMENTS	:	Ms. Kea introduced and welcomed Mr. Charles Marsland and Mr. Buch Buchwach to the Historical Committee Luncheon.
ORAL HISTORIES	:	The chairperson asked the status of the oral histories. Ms. Moore reported she has the rough draft of Wakey Mist's oral history. However, she will be leaving town on a vacation and will not be able to have it proofread because Mrs. Young who does the proofreading will also be out of town. She has talked with Wakey Mist regarding this and he now understands he will be receiving his oral history in July for his review. Mrs. McMahon mentioned Mr. Mist is very impressed with Ms. Moore and he thought she should be acknowledge because of the excellent job she is doing.
WINGED "O" PROFILES	:	Mrs. McMahon reported her display of the Winged "O" Profiles on Club day was very well received. The members were very pleased with the work she had done with them.

25TH ANNIVERSARY/ CLUB DAY : Ms. Kea reported briefly on Club Day. She expressed her thanks to everyone and conveyed to the Committee the Club members enjoyed the Photo Exhibit. She recapped Club Day and said it was a big success and noted her appreciation for everyone's part in contributing to a fabulous day.

CLIPPING SERVICES : Mrs. Brightman reported lots of her scrapbooks in the archives have been tampered with. Her pride and joy Canoe Paddling book is missing and advised, someone has been taken pages out of her scrapbooks and not putting it back. She found four books opened with pages floating around. After some discussion on this subject Ms. Kea advised she will contact Ms. Kali to insert an article in "The Outrigger" magazine to recover this vital book and also meet with Ms. Pedesky to see what can be done.

Mrs. Young suggested to the committee members to consider putting all pictures in albums according to categories,ie. Sports, Volleyball, Paddling, etc. Ms. Kea agreed and will place on agenda to be discussed at the next Committee meeting.

The book entitled 'The View from Diamond Head' written by Don Hibbard and David Franzen was circulated and viewed by all Committee members. Mrs. Young had purchased it from Daughters of Hawaii at a cost of $22.95. She recommended to the committee to consider acquiring a book such as this one.

COORDINATING DIRECTOR'S REPORT : Mr. Ayau advised the Committee that Hank Lass will be assisting with the Canoe Paddle Display to be located in the Bar. He also conveyed to the Committee the procedures needed to obtain Board approval on this display (Ad Hoc Committee needs to be form to submit proposal to the House Committee then presented to the Board of Directors for Approval).

NEW BUSINESS

JEAN TAYLOR PHOTOS : Ms. Kea presented some old photographs and news clippings loaned to her by Jean Taylor. These photos of the old Club date back to the '40's and '50's and cover Mrs. Taylor's husband (Yarbo's) presidency. Mrs. Taylor does not want to give the photographs and clippings to the Historical Committee, however, she would gladly lend the photos to be reproduced. Ms. Kea distributed the photos for the Committee's view and stated "they are excellent and have names and discriptions". She will be checking into an estimated cost of reproduction for these photos.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, JUNE 1, 1989 AT 5:00 P.M.

ADJOURNMENT : The meeting was adjourned at 12:45 p.m. and all left to tour the Maritime Museum hosted by Tommy Holmes.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, JUNE 1, 1989 - 5:00 P.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF MAY 10, 1989 MEETING

III. OLD BUSINESS

A. Winged "O" - Genie McMahon

B. Assign Ad Hoc Comm. to Design Paddle Display for Bar area & present to House Committee

C. Jean Taylor photos - news articles
Reproduction costs:

Album to put them into.

D. Discussion for article to be placed in Bulletin re: missing canoe photo album compiled by Anita Brightman - input.

IV. NEW BUSINESS

A. Assign Ad Hoc Committee to put together photo Albums for existing photo collection in cabinet. Prices for Albums needed.

B. Kehau Kea re: Xerox received from archivist Punahou School

C. OTHER

V. NEXT MEETING - THURSDAY, JULY 6, 1989 - 5:00 P.M.

VI. ADJOURNMENT

Tommy Thomas - photo albums.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, JUNE 1, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, J. Garner, K. Pratt, T. Thomas, J. Mrantz, D. Machado, C. Marsland, J. Ward Russell, D. Jocelyn

ABSENT : Buch Buchwach, E. C. Higgins, E. McMahon, M. Moore, K. Steiner, M. Young, A. Quigg

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:00 p.m.

APPROVAL OF MINUTES : The minutes of the May 10, 1989 meeting were approved with corrections to the Clipping Service report to read in the second sentence: "Her pride and joy, Canoe Paddling, book is missing and advised, someone has been taking pages out of her scrapbooks and not putting them back. Also correction to the next paragraph to read in the second sentence: "Ms. Kea agreed and will place the matter on agenda to be discussed at the next Committee meeting.

WINGED "O" PROFILES : Due to Mrs. McMahon's absence the Winged "O" report was deferred.

AD HOC COMMITTEE PADDLE DISPLAY : After some discussion on designing the Paddle Display for the Bar area, Ms. Kea asked for wolunteers to head this project. After some thought Mr. Machado offered to head and plan a suitable place for the display. He will submit an article to "The Outrigger" requesting paddle donations. He also will be doing the preliminarie for display to present to the Building & Grounds Committee.

JEAN TAYLOR PHOTOS : Ms. Kea reviewed and passed around some of the photographs from Jean Taylor. The Committee unanimously agreed to duplicate and put these photos into albums for future display. Ms. Kea noted the photos are labeled with dates and names which makes them much easier to identify. She has contacted Lawrence Hata to reproduce 25 negatives at $2.75 each/prints $3.00. She noted the cost of xeroxing will be $.06 a print. Mr. Mrantz offered to handle the printing and Ms. Kea will get the requisition to be left at the front desk for Mr. Mrantz pick-up.

MISSING CANOE PADDLING BOOK	:	Ms. Kea reported she has talked with Ms. Pedesky (President of O.D.K.F.) regarding the lost Canoe Paddling book. Ms. Pedesky suggested inserting an article in "The Outrigger" magazine. The publicity would quicken the response to recovery. Ms. Kea will meet with Mrs. Brightman to write up the article for the magazine.

NEW BUSINESS

AD HOC COMMITTEE (Photo Albums for existing photos)	:	Mr. Pratt reiterated Mrs. Young's suggestion of putting all pictures in albums according to categories. Ms. Kea offered to check on prices for the albums. Mr. Thomas said he has a photo album that he thinks would be appropriate for the Historical Committee's photographs. Ms. Kea asked to see it. Mr. Thomas will bring it to the next meeting for the Committee to view.
XEROX PICTURE (Punahou School	:	Ms. Kea was pleased to report she had met with Mary Judd of Punahou School. Ms. Judd has given the Historical Committee a xerox copy of the old Outrigger Canoe Club which Ms. Kea passed around for the Committee to view. Ms. Judd has invited Ms. Kea to view the Punahou archives with her. A date will be set up in the near future.
EVA POMROY'S PRAYERS	:	Ms. Kea advised she will be receiving prayers written for the Club by the late Eva Pomroy. Mrs. McMahon will be leaving the prayers at the front desk for her pick-up.
NEXT MEETING	:	THE NEXT MEETING WILL BE HELD ON THURSDAY, JULY 6, 1989 AT 5:00 P.M..
ADJOURNMENT	:	The meeting was adjourned at 5:40 p.m.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, JULY 6, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, J. Garner, K. Pratt, T. Thomas, J. Mrantz, D. Machado, D. Jocelyn, E. C. Higgins, E. McMahon, M. Moore, M. Young, A. Quigg

APOLOGY : C. Marsland, D. Machado

ABSENT : B. Buchwach, J. Ward Russell, K. Steiner

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:00 p.m,

APPROVAL OF MINUTES : It was moved; duly seconded and carried to approve the minutes of the June 1, 1989 meeting as circulated.

OLD BUSINESS

WINGED "O" PROFILES : Mrs. McMahon reported her display of the Winged "O" Profiles is completed except for one minor change. All 3 sets are ready to be distributed. The following people will be receiving a set of each profile; Mr. Ludwig, Mr. Bill Brooks and one will be kept for Historical file.

PADDLE DISPLAY UPDATE : Due to Mr. Machado's absence the Paddle Display report was deferred.

JEAN TAYLOR'S PHOTOS : Ms. Kea passed around the xeroxed copies of news articles and photographs that she and Mr. Mrantz had enlarged and duplicated for the Committee's approval. She expressed her thanks to Mr. Mrantz for helping with the duplication and printing of Jean Taylor's photographs. She noted there is a great article of Duke's Birthday party in the year of 1945. Ms. Kea along with other Committee members will soon be transcribing all information from the old photographs to the new. The Committee will begin to write the captions and will set a date to put all the items into photo albums according to categories at the next meeting.

Mr. Thomas brought in his photo album for the Committee to view. Ms. Moore questioned whether they had airspace in them for archival storage. Ms. Kea said this type of album would be appropriate to use Jean Taylor's first photo's covering her husband (Yarbo's) president years with OCC. It has a complete

collection of his PRESIDENCY of that period.

The Ad Hoc Committee will be looking into an airspace album for archival storage and will coordinate with Ms. Kea and Mr. Ayau in the set-up of these albums.

MISSING CANOE PADDLING BOOK : Mrs. Brightman advised before an article is written in regards to this lost 'Canoe Paddling Book' she would like to double check the Historical archival cabinets once again to be certain it is not hidden somewhere. Ms. Kea and Mrs. Brightman will meet sometime next week to re-examine the historical cabinets.

ORAL HISTORIES : Ms. Kea asked the status of the oral histories. Ms. Moore reported she has received Wakey Mist's oral history and will revise with all corrections. She will then do the final typing for completion.

LETTER FROM ALLEN H. CENTER : Ms. Kea mentioned she had received a letter from Allen H. Center requesting information and guidance that will help fit Dad Center appropriately into the Center family tree. After some discussion Agnes Quigg offered to do the research on Dad Center and will reference the letter. A copy of the letter was made and given to Mrs. Quigg.

EVA POMROY'S PRAYERS : Ms. Kea advised she now has received the prayers written for the Club by the late Eva Pomroy. The prayers were written for dedications of canoe ceremonies and other sponsored Club events. Ms. Kea stated "We are the proud receipients of these prayers". She will write a letter of thanks and appreciation to Eva Silva (Eva Pomroy's daughter) who donated the prayers.

SILK PAINTING OF DAD CENTER : Ms. Kea mentioned a letter received from Cecil Sharp wanting to donate a picture of the late Dad Center. She then contacted Mr. Sharp and now has the picture which she proudly presented to the Committee for viewing. Mr. Ayau will be presenting the picture to the Board of Directors at the next meeting and will inform them of Cecil Sharp's donation. A letter of appreciation from the Board of Directors to Mr. C. H. Sharp will follow.

OTHER : Ms. Kea reported Mrs. Kali has turned over all photo's from Club Day, May 6, 1989. These photographs will be inserted into albums. Ms. Kea will request for negatives from Ms. Kali for cross reference purposes. She will leave a message at the front desk for Ms. Kali in reference to negatives from Club Day. Mrs. Quigg suggested to purchase a stamp stating, OCC'S rights only, with no duplication. If photo is to be used OCC will have all credibility.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, AUGUST 3, 1989 AT 5:00 P.M..

ADJOURNMENT : The meeting was adjourned at 5:55 p.m..

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, AUGUST 3, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, E. C. Higgins, D. Jocelyn, D. Machado, C. Marsland, E. McMahon, M. Moore, J. Mrantz, K. Pratt, T. Thomas, K. Steiner, M. Young

APOLOGY : B. Buchwach

ABSENT : J. Garner, J. Ward Russell, A. Quigg, C. Black

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:08 p.m.

APPROVAL OF MINUTES : It was moved; duly seconded and carried to approve the minutes of the July 6, 1989 meeting as circulated.

OLD BUSINESS

PADDLE DISPLAY UPDATE : Mr. Machado reported he had met with Mr. Lass concerning the design for a Paddle Display in the Bar area. He passed to all Committee members, a memorandum listing the mechanics involved for the display. He informed the Committee, that Mr. Lass recommended a paddle display be arranged around Dad Center's paddle to portray a history of Polynesian Paddles. He noted an article would be written about the project in 'The Outrigger' magazine, asking for donations of Polynesian paddles for the display. A Storyboard with plaques identifying each paddle and listing a brief history of the evolution of paddles would be placed near the display in the bar area.

Mr. Machado recommended the display be done in-house to save on expenses.

Mr. Machado will be coordinating this project with the help of Hank Lass and Tommy Holmes. A memorandum will be submitted to the B & G Committee and to the Board of Directors for approval. The Memorandum is attached and made a part of these minutes. Mr. Ayau expressed his thanks to Mr. Machado for his report.

ORAL HISTORIES : Ms. Kea asked the status of the oral histories, Ms. Moore advised

that Wakey Mist's oral history is completed. She noted Mrs. Young now has it and will do the proofreading. It should be ready for final typing sometime next week.

WINGED "O" PROFILES : Mrs. McMahon reported her display of the Winged "O" Profiles is completed. The Winged "O" Honor Book was passed around for all Committee members to view. Ms. Kea commended Mrs. McMahon on a fine and terrific job done on the profiles.

MISSING CANOE PADDLING BOOK : Mrs. Brightman was happy to report she has found her Canoe Paddling Scrapbook. She expressed her thanks to everyone for all their concern and help in trying to locate her book. The Committee had the opportunity to review the book and commented how nicely it was done.

OTHER : Ms. Kea reported she now has a 8 x 10 colour photograph of Dad Center. This photograph is a reduced copy of the painting which Cecil Sharpe donated to the Historical Committee. After some discussion the Committee agreed to do an article on Dad Center's birthday. Ms. Kea will contact and confer with Marilyn Kali (editor of OCC magazine).

Oral histories and albums of the past were circulated for Committee to examine and comment. Lots of nice compliments were received on the historical material.

Ms. Kea advised the historical cabinets have all been numbered. Tabled for the next meeting will be Jean Taylor's photographs. Committee members will be labeling photographs with captions and dates at the next meeting. Ms. Kea advised after completion of captions and dates, photographs will be put on acid free paper and inserted into scrapbooks. Committee will fabricate their own covers.

Mr. Thomas brought in a copy of an old news article, dated May 20, 1908, which was the 2nd press release printed during the early days of the OCC and its beginning. It's title is Surf Club Goes Ahead. He read this interesting article to the Committee, noting he had discovered it while doing some research in the public library. A copy of the article is attached and made a part of these minutes.

Mr. Marsland questioned if the Club at anytime considered attempting to discover names of Service Members who did not return from the wars. I, II, Korean conflict and Vietnam. After some discussion the Committee agreed it would be interesting to do some research on this subject. Further discussion was tabled for the next meeting.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, SEPTEMBER 7, 1989 AT 5:00 P.M.

ADJOURNMENT : The meeting was adjourned at 6:05 p.m.

MEMORANDUM

At the present time, hanging over the bar at the Outrigger Canoe Club, is Dad Center's paddle, circa 1940. It is recommended that a paddle display be arranged around Dad Center's paddle to portray a history of Polynesian paddles. The mechanics of providing this display would be as follows:

a. An article would be written about the project in the Outrigger magazine, asking for donations of Polynesian paddles for the display. If persons owning the paddles prefer, the paddles could be received on a loan basis. The paddles would be brought to the Office and stored in a secure place. A deadline would be given in the article for delivering the paddles.

b. After the deadline has passed, paddles received would be inspected by Hank Lass and Tommy Holmes to determine which of the paddles would be suitable for the display.

c. After these paddles are selected (those in poor condition would be refinished in-house), a design will be submitted to the House Committee and the Board of Directors for approval. For example, a koa backing could be placed behind the bar and paddles, pre and post 1940 ,could be placed in a fan shape around Dad Center's paddle.

d. Putting up the display should be done in-house as much as possible to save on expenses.

e. A plaque identifying each paddle and with a brief history of the evolution of paddles should be placed near the display which could be easily read by people in the bar area.

THE PACIFIC COMMERCIAL ADVERTISER
Wednesday, May 20, 1909

SURF CLUB GOES AHEAD

MUCH IMPORTANT BUSINESS IS PLANNED FOR TODAY'S MEETING

There will be a meeting of the Outrigger Canoe Club this afternoon at 4:30 at the office of R. H. Trent. The club now numbers 200 members, and yesterday took over the lease of an acre and a half of sea front property at Waikiki beach between the Moana and Seaside Hotels. The lease is for twenty years.

Mr. L. E. Pinkham and the contractor spent yesterday afternoon on the club property making estimates as to the cost of putting in a retaining wall and building a lanai that would serve both as a clubhouse and a shed for the canoes.

Beside giving out contracts for surfboards and canoes at this afternoon's meeting, the club officers will probably discuss making preparations for a series of canoe races and a surfboard carnival during the stay of the fleet.

Numerous requests have come from wives, daughters and friends of the club members asking that a ladies auxiliary be formed. Space for a ladies' bathouse on the seaside property has been offered, and the advisability of having such an annex will come up for consideration. Many well known ladies have already arranged for lessons in surfboarding, and a number of young school girls are making up afternoon parties with the object of showing the boys of Waikiki that the girls can also learn to stand up on the surfboard.

A building fund committee will be organized, and the work of construction begun at once, several subscriptions to the building fund having already been proffered. The dues, which are five dollars a year will be used only for running expenses, but it is expected that before the fleet arives a handsome club lanai will adorn the beach front at Waikiki. Open house will be maintained during the stay of the fleet, and a number of surfboards placed at the disposal of the men-of-warsmen.

MILICI
VALENTI
PARK &
GABRIEL
ADVERTISING

Aug. 14, 1989

Dear Henry:

In the past three months I have traveled to Alaska, Europe, Australia and Washington State. In Sept. I am scheduled to fly to Oregon.

Together with consulting chores it appears impossible, with a self-curtailed scheduled, for me to make any real contribution to Historical Committee of the OCC.

Since I know there are other who whould be be happy to serve on the committee, and to make a more meaningful contribution, this is to notify you---regrettably---that I am resigning from the committee effective immediately.

I'm sorry, because you have such a good bunch.

Buck Buckwalter

P.S. I also have a little arthritis trouble, as you can see from my typing -

ROBERT WAKEFIELD MIST
2711 PUUHONUA STREET
HONOLULU, HAWAII 96822

Aug. 15, 1989

Ms. Kehau Kea, Chmn.,
Historical Committee
Outrigger Canoe Club
2909 Kalakaua Ave.
Honolulu, HI 96816

Dear Kehau,

Genie Mc Mahon brought me several beautifully bound copies of the transcripts of my taped oral history interview with Ward Russel. I wanted to express my sincere thanks for these and to all those who devoted so much time and effort to the project.

I'd particularly like to thank Marjorie Moore for her dedication and the absolutely superb job of transcription and typing she did, and Ward for his very adept and enjoyable handling of the interview. I hope they both receive the recognition and appreciation they deserve for their long continuing and devoted work on this oral history project.

I endorse and commend your committee's fine work on this project and particularly that of the members directly responsible for it. I wonder if our Club members are all aware of this trove of fascinating and enjoyable material that is available to them?

It was an honor to be invited to contribute to this part of the Club's historical record and a pleasure to add my personal reminiscences to it.

Aloha and mahalo nui,

Wake

cc: Robert Anderson, President, and the Board of Directors.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, SEPTEMBER 7, 1989 - 5:00 P.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF AUGUST 3, 1989 MEETING

III. OLD BUSINESS

A. Paddle Display update - Don Machado

B. Any Reports - Oral Histories/Winged "O" ?Aggie Quigg

C. Dad Center Bulletin Story - Kehau Kea

D. Aggie Quigg - Dad Center research

IV. NEW BUSINESS

A. Letter from Wakey Mist - Kehau Kea

B. Buck Buchwach - resignation

C. Marilyn Kali requests information on Dad Center Canoe Race - 1981 - 1983

D. Working Meeting - Captions for Jean Taylor photos

V. NEXT MEETING - THURSDAY, OCTOBER 5, 1989 AT 5:00 P.M.

VI. ADJOURNMENT

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, SEPTEMBER 7, 1989 - 5:00 P.M.

PRESENT	:	K. Kea, Presiding; A. Brightman, E. C. Higgins, D. Jocelyn, C. Marsland, E. McMahon, M. Moore, J. Mrantz, K. Pratt, T. Thomas, M. Young, A. Quigg
APOLOGY	:	K. Steiner, J. Garner
ABSENT	:	D. Machado, J. Ward Russell, C. Black
DECEASED	:	B. Buchwach
BY DESIGNATION	:	H. Ayau, Coordinating Director
CALL TO ORDER	:	The meeting was called to order at 5:05 p.m.
APPROVAL OF MINUTES	:	It was moved; duly seconded and carried to approve the minutes of the August 3, 1989 meeting as circulated.

OLD BUSINESS

PADDLE DISPLAY UPDATE	:	Due to Mr. Machado's absence the Paddle Display report was deferred.
WINGED "O" PROFILES	:	Mrs. McMahon had nothing to report on her Winged "O" Profiles at this time.
ORAL HISTORIES	:	Ms. Kea asked the status of the oral histories. Ms. Moore advised there were no interviews in the last month and nothing has come to pass with the Oral Histories at the present time.

DAD CENTER BULLETIN STORY : Ms. Kea advised a discussion was held with Mrs. Kali (editor) advising of the Historical Committee's recommendation of featuring an article on Dad Center in 'The Outrigger' magazine. Mrs. Kali informed a Winged "O" article was recently done on Dad Center. It was agreed to prepare an article on the Dad Center Annual Race History, however, she is in need of information pertaining to the years between 1981 through 1983. Mrs. Quigg offered to do the research and obtain the information. She will return with a full report at the next meeting.

DAD CENTER RESEARCH : Mrs. Quigg reportedly has obtained information in reference to Allen H. Center's letter requesting help to fit Dad Center appropriately into the Center family tree. She advised the information has been sent to Allen Center who resides in San Diego, who then will forward this information to his brother in Texas who is doing the geneology on the Center family. Ms. Kea recommended that the 8 x 10 colour photograph which she has of Dad Center be given to Allen Center. Mrs. Quigg agreed and will forward the picture to Mr. Center.

Mr. Ayau recommended (in reference to additional information on Dad Center Canoe Races) to contact Tiare Finney and Monte Costa who possibly can contribute valuable information. Mrs. Young recommends looking into the Historical Committee's Index where also valuable information remains.

LETTER FROM WAKEY MIST : Ms. Kea read Wakey Mist's letter to the Committee. Ms. Kea advised that Mr. Mist was absolutely thrilled with the bound copies of the transcripts and wanted to express his thanks for those and to all who assisted and devoted time to this project. He especially conveyed his thanks to Ms. Moore, Mrs. McMahon and Mr. Russell for their continuing work on the oral histories. Ms. Kea will be forwarding the letter on to Mrs. Kali for publication in Bulletin.

Ms. Kea advised the passing away of Committee member Buch Buchwach. It was the decision of the Committee to send a condolence card to the Buchwach family.

THE VIEW FROM DIAMOND HEAD : After some discussion it was the decision of the Committee to purchase the book "THE VIEW FROM DIAMOND HEAD". Mrs. Young will purchase it from Daughters of Hawaii for the Historical Archives at a price of $22.95. Also up for discussion, the book "Waikiki, 1900-1985: Oral Histories. It is the latest project by the center for Oral History, part of the University of Hawaii at Manoa's Social Science research institute. After some discussion the Committee agreed to purchase this book for the Historical Archives. Mrs. Quigg offered to contact the University of Hawaii for purchasing of this book, "Waikiki, 1900-1985:".

JEAN TAYLOR'S PHOTOGRAPHS	:	Ms. Kea passed around the duplicated photographs for all Committee members to transcribe information from the old photographs to the new. The Committee wrote the captions and will set a date to put all the items into photo albums according to categories. Mrs. Taylor will be asked to help in the categorizing of all photographs.
OTHER	:	Mrs. Brightman suggested to have an Ad Hoc Committee ("Sunshine Committee") be responsible for sending get well and Sympathy cards for any members that have passed away. Further discussion will be held at the next meeting.
NEXT MEETING	:	THE NEXT MEETING WILL BE HELD ON THURSDAY, OCTOBER 5, 1989 AT 5:00 P.M.
ADJOURNMENT	:	The meeting was adjourned at 5:55 p.m.

Sept. 15, 1989

Outrigger Canoe Club
Honolulu, Hawaii

To the Board of Directors
and/or Club Manager

Dear Sir:

Please find enclosed an earlier photograph of an Honourable Gentleman, Dad Center.

I first met Dad in 1953 and then later in 1955. My father, Charlie Philp, became great friends with him over the years and when Dad was visiting Vancouver he would come and stay with us.

My memories of Dad include helping others and teaching some of the world's finest swimmers for the Olympics.

I am sending you this picture of Dad so you may share my fond memories of our times together at the Outrigger Canoe Club.

Yours truly,

George & Enid Philp

George & Enid Philp
37446 Atkinson Road RR4
Abbotsford, B.C. Canada
V2S 4N4

20 September 1989

Board of Directors
via: Chairman, Canoe Racing Committee

Celebrating 25 years at Diamond Head has been the highlight of this year and the theme of our paddling season. One thing has been missing. A link between the club's long tradition of canoe racing and its new home. A canoe bearing the name of the land on which the Outrigger stands could be such a link - binding the past to the present and serving as a symbolic bridge to the future. The recent loss of one of our new training canoes and the prospect of acquiring a replacement makes the naming of a canoe after our ʻāina a possibility.

The land where the Outrigger Canoe Club is situated has two names - its ʻili name KEKIO and its lele name KAPUA. The former is the name of the makai section of the ahupuaʻa of Waikīkī, stretching from the Koʻolau to the ocean. KAPUA is the name of the sub-division which includes Kapiʻolani Park and the club's present site, making it the more specific and the more appropriate choice of the two. One additional factor in the favor of KAPUA: the earliest available map of this area identifies the natural channel through the reef fronting the club as the "KAPUA ENTRANCE". What more fitting name for a club canoe than that of its home and its gateway to the sea.

I hope the Board will find this proposal appropriate, and give it your favorable consideration.

Kawika Grace

Sept. 25, '89

Members of the Board of Directors
Outrigger Canoe Club

Gentlemen & Ladies:

Subject: Naming of New Racing Canoe

I have had the opportunity to review a draft of a letter to you, via Bonnie Judd, from member Kawika Grant, recommending the name "Kapua" as the name of our new racing canoe, now nearing completion. The subject has been well researched, and I enthusiastically concur in the recommendation.

You may be interested in knowing the general boundaries of the land named Kapua: makai, the sea; Koko Head, Coconut Avenue; mauka, a line a little above Hibiscus Drive, along the limestone bluff at La Pietra to Noela Drive; and townside, along the Northerly side of Kaimana Beach Hotel, crossing Kapiolani Park. Along this last boundary was formerly a water course which carried surface water from the Northerly flank of Diamond Head, and, being fresh water, was the cause of the channel through the reef, formerly known as the "Kapua Entrance". The stream still exists in the mauka region and is responsible for the creation of "Lake Kapiolani" after heavy rainstorms. Often in the past I have witnessed kids from the club, some who are now directors, playing on this lake on surfboards.

Respectfully yours,

Cline Mann #505

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, OCTOBER 5, 1989 - 5:00 P.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF SEPTEMBER 7, 1989 MEETING

III. JEAN TAYLOR: Welcome

IV. OLD BUSINESS

A. Paddle Display update- H. Ayau - Building & Grounds/Board Approval?

B. Any Reports - Oral Histories/ Winged "O"

C. Aggie Quigg - Dad Center research progress report

D. Oral History release forms - legal aspects/liability? Kehau Kea

E. Sunshine Ad Hoc Committee - Anita Brightman

V. NEW BUSINESS

A. ODKF Beach Boy Party - Video/Oral interviews Historical Committee - Kehau Kea
Cost $50 per person/includes Beach Boy Book and its $10 deductible and $15 for the party.

B. Working Meeting - Captions for Jean Taylor photos

VI. NEXT MEETING - NOVEMBER 2, 1989 AT 5:00 P.M..

VII. ADJOURNMENT

Ray Torkildson Video/oral ←
538 1991 Keith Steiner re:
ODKF pay for film?
Ph # 737-1011 Ray Torkildson

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, OCTOBER 5, 1989 - 5:00 P.M.

PRESENT	:	K. Kea, Presiding; A. Brightman, E. C. Higgins, D. Jocelyn, E. McMahon, M. Moore, K. Pratt, T. Thomas, M. Young, A. Quigg, K. Steiner, J. Garner, D. Machado, J. Ward Russell
APOLOGY	:	J. Mrantz, C. Marsland
ABSENT	:	C. Black
BY DESIGNATION	:	H. Ayau, Coordinating Director
GUEST APPEARANCE	:	Jean Taylor
COMMENTS AND INTRODUCTIONS	:	Mrs. Taylor was invited, by chairperson Ms. Kea, to help with the captions and categorizing of all photographs.
CALL TO ORDER	:	The meeting was called to order at 5:00 p.m..
APPROVAL OF MINUTES	:	It was moved; duly seconded and carried to approve the minutes of the September 7, 1989 meeting with correction to the heading 'Other' to read in the first sentence; Mrs. Brightman suggested to have an Ad Hoc Committee ("Sunshine Committee") be responsible for sending get well and Sympathy cards for any members that <u>are seriously ill</u>.

OLD BUSINESS

PADDLE DISPLAY UPDATE	:	Mr. Ayau questioned Mr. Machado whether Mr. Guild (Coordinating Director of B & G Committee) had touched base with him regarding the mechanics involved for the Paddle Display. In response, Mr. Machado said, he had been out of town and that Mr. Guild may have tried to reach him, however, he will contact Mr. Guild to make arrangements for a meeting. Mr. Machado stated that without approval from the Board of Directors and B & G Committee there is nothing that can be done at this point.

He noted, when the Paddle Display concept is approved, an article will be written about the project in 'The Outrigger' magazine, asking for donations of Polynesian paddles for the display.

ORAL HISTORIES : Mr. Russell noted, he was going to interview Mr. Pratt for an oral history. After some discussion with Mr. Pratt it was agreed that an oral history regarding Mr. Pratt, was not necessary, as a ~~Winged O~~ LIFE Membership article about Mr. Pratt has been well documented and an oral history would prove to be repetitious. Mr. Pratt suggested some excellent candidates would be the younger members who have contributed so much to the history of the Club and who have at least 40 or more years with the Outrigger.

Mr. Russell informed the Review Committee had updated a list of all oral history interview selectees. He suggested to reinstate the list to review all candidates for oral history selection, (Committee concurred). Ms. Kea will obtain listing and present for discussion at the next meeting.

Ms. Kea asked the status of the Beach Boys oral history. Mrs. Quigg advised she has contacted the University of Hawaii Oral History Department. They will not sell the tapes, however, they will sell copies of transcripts (which are being bound). It's a four-volume set and advised the cost will range between $80-$100. She noted, OCC'S name is on the list to purchase a copy of the transcript.

Mrs. Young's purchase of the book, "The View From Diamond Head" was circulated. Many favorable comments were expressed.

Mrs. Young's suggestion of instituting an OCC Library was highly supported. After much discussion, Mr. Steiner, offered to chair a Sub-Committee to formulate initial guidelines and review contents in the Historical files. (Sub-Committee members - W. Russell, K. Steiner, G. McMahon).

DAD CENTER RESEARCH : Mrs. Quigg reported she did contact Tiare Finney, however, she suggested she contact Ann Hogan who lives on Kauai. She also has left a message for Monte Costa who has additional information on The Dad Center Canoe Race. Ms. Kea mentioned another letter and picture was received from a couple named George & Enid Philp. She read the letter to the Committee and displayed the picture for viewing. Mr. Ayau will be presenting the picture to the Board of Director's at the next meeting and will inform them of the donation. A letter of appreciation from the Board of Directors to Mr. & Mrs. George & Enid Philp will follow.

ORAL HISTORY RELEASE FORMS : Ms. Moore related she had received a call from a member questioning the proper procedure in the release of Oral History tapes. After a Roundtable discussion, Mr. Russell offered to review the current legal release form and to make a recommendation (if changes are to be made) at the next meeting.

SUNSHINE COMMITTEE : After some discussion regarding the formation of a "Sunshine Committee" it was decided the Committee would make a recommendation to the Board that a 'Sunshine Committee' be established, for the purpose of keeping up-to-date with the welfare of the membership of the Outrigger Canoe Club. Mr. Russell moved; it was duly seconded and carried to accept the recommendation.

OUTRIGGER DUKE KAHANAMOKU FOUNDATION Waikiki Beachboy Book Party : Ms. Kea communicated to the Committee that she had the opportunity to speak with Ms. Oliver concerning the Waikiki Beachboy party. She advised the admission charge would be $50 per person. This includes an autographed copy of the Waikiki Beachboy book, (beach boys will be there to autograph) a tax deduction of $10 and $15 to defray the cost of the party.

Ms. Kea suggested for the Committee to consider finding someone who would be interested in Video taping the party with inclusions of autograph signing and interviewing some people in attendance. After some discussion, Mr. Steiner recommended a person by the name of Ray Torkildson whom he thought would be delighted (if asked) to do it. He said Mr. Torkildson has done Video taping of weddings and other functions and though an amateur does excellent work. Mr. Steiner offered to obtain Mr. Torkildson number and forward it on to Ms. Kea.

WORKING MEETING JEAN TAYLOR'S PHOTOGRAPHS : Ms. Kea and Mrs. Taylor presented and displayed the duplicated photographs for all Committee members to help organize and position according to category, however, due to the lack of time the photos will be organized at the next meeting.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, NOVEMBER 2, 1989 AT 5:00 P.M..

ADJOURNMENT : The meeting was adjourned at 6:00 p.m..

MEMORANDUM

TO: LIBRARY SUBCOMMITTEE OF THE OUTRIGGER CANOE CLUB HISTORICAL COMMITTEE

RE: MEETING THURSDAY, OCTOBER 12, 1989 @ 4:30 P.M.

FROM: KEITH J. STEINER

This confirms we will meet at the Outrigger Canoe Club, on Thursday, October 12, 1989 at 4:30 p.m. on the Terrace. The meeting will last no later than 5:30 p.m.

The topics we will cover will be location, scope of collection, sources of materials, usage, security, cataloging and whatever else the Committee feels important.

A suggested Agenda is (the sub-topics are my initial thinking):

A. Location Locker Room Board Room

B. Subjects of the Collection:

(1) OCC materials;

(2) Anything relating to past or present members; Eileen Coyle

(3) Materials related to affiliated clubs; Outrigger Canoe Club

(4) Canoeing in general; and, Waikiki Waikiki Yacht Club

(5) Surfing (general or Waikiki). - Too wide a field

(6) affiliated clubs -

(7) Real estate (written) Check out system

C. Sources:

(1) OCC materials on hand;

(2) Purchases, including whether an amount should be budgeted; and,

(3) Donations, and means of solicitation.

D. Usage:

(1) Members;

(2) Researchers; and,

(3) Non-Members.

E. Hours available and security:

(1) Open for usage only on request;

(2) Open on certain days/hours; and,

(3) Staffing for security purposes.

F. Cataloging

Again, the above is for discussion purposes only and "not necessarily" what I would foresee as recommended.

KEITH J. STEINER

ccs: Ms. Eugenia McMahon
Capt. E.C. "Chip" Higgins
Mr. J. Ward Russell

REPORT OF THE O.C.C. LIBRARY SUB-COMMITTEE

TO: KEHAU KEA, CHAIRPERSON, HISTORICAL COMMITTEE

DATE: OCTOBER 24, 1989

Your Ad Hoc Library Sub-Committee appointed at the meeting of October 5, 1989 consisting of members Chip Higgins, Eugenia McMahon, Ward Russell and Keith Steiner as Chairman suggest the following initial guidelines for an O.C.C. Library (suggested by Margaret Young and favored by the Committee on October 5th):

1. Location. The Board Room with its existing shelves and security is the best location. A report by Genie McMahon and Ward Russell is attached.

The Duke Kahanamoku Room (off the Main Dining Room) appears to be a possible but not a recommended suitable alternate.

2. Scope of the Collection. Initially the collection should be (1) the O.C.C. materials that are presently being collected; (2) books and materials relating to the Club and past and present members; and, (3) materials relating to affiliated clubs (as members might wish this information before making arrangements to visit an affiliated club). To expand the scope of the collection further at this initial stage, might be taking on too big a chore.

5HI

3. Sources. In addition to the O.C.C. materials on hand (See McMahon/Russell Report) and collected on a regular basis, acquisitions could be made by donations and purchase.

The Club previously employed Ms. Debbie Knowlton to catalogue materials on hand. Her work product should be checked to determine what is presently missing. As a start, using the "Outrigger", the Club should request donations of those missing items.

With respect to requests for donations generally, this needs to be given further thought. There was a concern that a general request might result in members "cleaning house" and bringing a large number of duplicative or unwanted materials, putting the burden on the Club to forward such to the Friends of the Library, etc.

In order to pick up relevant new materials, the library should have an annual purchasing budget of $250.00 to be spent from time to time as directed by the Historical Committee. For example, the Committee might purchase one or two copies of the Waikiki Beachboy Book.

4. Usage. Usage should be restricted to: (1) all Members, and spouses; (2) Researchers with the permission of the Historical Committee.

5. Availability and Security. The Committee recommends the library be open on a general basis twice a month at set hours. For example, every other Saturday between 10:00 a.m. and Noon. In addition, the library could be opened for usage on special request made to the chairperson or to such person as the Historical Committee designated.

A member of the Historical Committee would be present for security purposes during the regularly scheduled open hours. The Committee feels there are enough members of the Historical Committee as well as other members who would be willing to donate some time to this, so that a duty roster could be worked up which would mean a member might be called upon as librarian only three or four times a year.

It is recommended that members be allowed to sign out for any books or like items which are replaceable. The member would have to agree in writing that if the materials were not returned, the cost of replacement could be added to his/her statement.

6. Cataloging. The Committee understands Ms. Debbie Knowlton previously catalogued the collection. The transcripts of the oral histories are indexed. Accordingly, cataloging may not be too great a problem.

Your Committee feels working up guidelines on cataloging procedures should be deferred until the other aspects of setting up a library are approved, pursuant to the Club's By-laws and procedures.

7. Disclaimer. The Club should have the right to give any donated books or books purchased to the Friends of the Library if not needed in the collection.

In general, the Committee felt a library would be of benefit to the Club and its members. The extent to which it would be used by the membership was a concern, particularly considering the amount of effort required to set it up. Education of the members would be required. A separate notice should accompany the Forecast and thereafter the library's existence should be noted on a regular basis in the "Outrigger", and possibly by poster or notice in the reception area. Interest might be generated by showing a video tape of Outrigger Club events while the location decided on is open for usage.

Respectfully submitted, October 26, 1989.

KEITH J. STEINER, Chairman
CAPTAIN E. C. "CHIP" HIGGINS, Member
MS. EUGENIA McMAHON, Member
SEN. J. WARD RUSSELL, Member

5H4

BOARD ROOM
HISTORICAL COMMITTEE - SPACE INVENTORY
OCTOBER 16, 1989

I. TROPHY WALL (DIAMOND HEAD SIDE OF BOARD ROOM)

A. DRAWERS:

1		2	3	4	
A	D	A	A	A	D
B	E	B	B	B	E
C	F	C	C	C	F

CONTENTS:

1 - Pictures, Duke

A. Duke pictures
B. Acid free paper
C. Paper
D. People pictures
E. Scrap books
F. Sheet music & large frames

2 A, B & C and 3 A, B and C - Could not open

4 - Pictures

A. Scrap books & clipping service
B. Scrap books
C. Scrap books
D. Scrap book covers and old Club bulletins
E. Same - book covers
F. Canoe pictures, sailing, surfing, racing

II. TALL BAYS MAKAI WALL OF BOARD ROOM (7 in all):

A. List of Books:

Na Himeni
The Echo of our Song (Pukui & Horn)
Hawaiian Prophet (Ford)
The View from Diamond Head (Hebbard)
The Golden Years of Hawaiian Entertainment (Todaro)
Princess Kaiulani (Zambucka)
Hawaiian Language (Judd)
Spoken Hawaiian (Ebert)
Hawaiian English Dictionary (Pukui)
History of OCC 1908-1971 (Yost)
Hawaiian Journey (Mullens)

B. Miscellaneous:

Oral Histories
Music Pamphlets
Club ledgers (Bay #7)
Historical Committee Minutes (Bay #7)
Misc. Items (old club ledgers, records, minutes, etc.)
Calabash Trophies (Bay #6)

III. RECOMMENDATION OF SUB-COMMITTEE:

There are at least three and possibly four bays that could be devoted to the library. Bays #4, 5 and 6 along the makai wall of the Board Room could be made available for a library. It is possible to take some of the material from some of the bays and locate in the drawers and vice versa. There would be adequate space for a library collection. With nine (9) shelves per bay it is estimated 300 to 400 items (books and other materials) could be accommodated. It appears possible to create 9 shelves in each bay as the shelves are adjustable. We did not inventory miscellaneous material such as pictures, tapes, slides, photographic and other equipment, and other items.

Ward Russell
Genie McMahon

5H6

October 30th, 1989

To: Kehau Kea, Chairperson
From: J. W. Russell
Subject: Historical Committee Practices and Procedures Relative to Releasing Data to Members and Non-Members.

A review of present subject practices and procedures revealed the following:

A. Forms currently available and in use:

1. "Application for Release" (attached Exhibit "A"). This form covers the use of material extracted from an oral history by a person who proposes to use such material in a publication.

2. "Legal Release" (Exhibit "B"). This release is executed by oral history interviewers and interviewees granting rights to the Club to use all data contained in an oral interview.

3. "Release" (Exhibit "C"). This release is to hold harmless the Club and its officers, employees and agents, from claims, suits, damages, awards, etc. arising from the use of the Club's photographs by the person signing the release. This form was designed to cover requests to duplicate and/or use the Club's photographs in publications, displays, etc.

4. "Suggested Order Form for Photos from Archives" (Exhibit "D"). Form is used when loanee wishes the Club to arrange for purchase of copies.

5. "Materials Loaned Record - Outrigger Canoe Club" (Exhibit "E").

This form was developed by the previous chairperson of the Historical Comittee, Reynolds Burkland, to keep track of materials loaned to members and others. It is understood that use of this form has been discontinued.

B. Present Procedure to Access Club's materials:

1. Materials stored in the Board of Director's Room: It is understood all requests for access to materials under lock and key in the Board Room are currently referred by the Club Manager's office staff to the

chairperson of the Historical Committee who acts on such requests in accordance with policies established by the Historical Committee. Such policies are not currently defined in writing other than as may be set forth from time to time in the minutes of the Committee's meetings.

C. Other Materials: (Minutes of Board and Committee minutes, records, etc. in the Manager's office). A check with the Manager's Executive Secretary revealed requests for such materials are very rare. If there is any question as to the propriety of such requests referral is made to the manager. Requests to read board and committee minutes are always granted and copies of such materials are provided to members if so requested.

D. Conclusion:
It is felt that current release forms are adequate. However, better control of materials released to members and non-members should be provided. To this end, formalized written practices and procedures should be developed and contained in a separate file. This file should be maintained by and kept in the possession of the committee's secretary [office staff]. The file would provide not only better control of materials but would serve also as a reference tool for future committee chairpersons and members.

E. Recommendations:
1. Review current release forms [by the Committee's lawyer members] to determine if a single "all purpose" form could be developed. Review other forms as to current applicability.

2. If separate releases are required, retitle, number and standardize present forms. The following are suggested:

Title	No.	Ref.
Release-Oral History	OCC:H.C.1	Ex. "A"
Release-Oral History Interview	OCC:H.C.2	Ex. "B"
Release-Photographs	OCC:H.C.3	Ex. "C"
Photos. -Order Form	OCC:H.C.4	Ex. "D"
Materials Loaned Record	OCC:H.C.5	Ex. "E"

3. Consider development of a new form [OCC:H.C.6] to be used in connection with the Materials Loaned Record. This form might in effect be a receipt setting forth the liability of the loanee in event materials are lost or not returned; i.e., reimbursement of cost, etc. In the case of members-charge member's account. In developing this form, consideration should be given to its possible use with the proposed library.

4. Determine what specific materials shall come under the purview of the Historical Committee and the responsibilities of the Committee [Chairperson, Secretary, etc.] in assembling, maintaining and releasing such materials.

NOTE: This might be simplified by agreeing that all archive materials under lock and key in the Board Room and designated materials in other specific storage areas should be controlled by the Committee.

5. Prepare written practices covering the use of releases and loaning of materials -- such data to be placed in a separate file under control of the Committee's secretary. Rough drafts of proposed practices are attached as Exhibits "F" and "G". These are listed as practices #2 and #3 respectively. A new practice, i.e., #1 might be prepared also covering the general functions and responsibilities of the Historical Committee.

Respectfully submitted:
~~October~~ November 2, 1989

cc: Committee members.

EXHIBIT A

OUTRIGGER CANOE CLUB

APPLICATION FOR RELEASE

In consideration of the receipt of material extracted from an oral history of _____, which is the property of the Outrigger Canoe Club, in the event the material is used in any publication, I agree to the following:

a. Prior to publication, I will submit a draft of the material to to be published to representatives of the Historical Committee of the Outrigger Canoe Club for their review and release. If not released, the material will not be published.

b. If any material from the abovenoted oral history is included in any publication for which I am responsible, I agree to furnish a complimentary copy of such publication to the Club.

c. I agree to hold harmless, indemnify, defend and reimburse any funds paid by the Outrigger Canoe Club and its officers, employees and members from any and all claims or suits against the Club and its officers, employees and members arising out of the release of the above material to me and/or its publication.

Release approved:

_____

Applicant

_____

Outrigger Canoe Club
Historical Committee

Date _____

Date _____

EXHIBIT 'E'

Outrigger Canoe Club

LEGAL RELEASE

The undersigned hereby irrevocably authorizes the Outrigger Canoe Club to record the history, related by the undersigned, and to copyright and use in books, magazines, newspapers and brochures, all photographs, interviews, transcribed tapes or other material related to the interview recorded on _____ for the Outrigger Canoe Club's Historical Committee, and received from the undersigned.

The undersigned hereby assigns to the Outrigger Canoe Club all rights, title, and interest to the aforementioned items and releases the Outrigger Canoe Club from any liability whatsoever in the use of the aforementioned items by representatives of the Outrigger Canoe Club or any other person or entity.

DATED:_____

_____ _____

Interviewer Interviewee

2909 Kalakaua Avenue • Honolulu, Hawaii 96815 • Telephone: 923-1585

EXHIBIT C

RELEASE

Receipt is acknowledged of the following photographs:

The undersigned acknowledges that he or she has been informed by a representative of the Outrigger Canoe Club of the following relating to the photographs listed above:

A. The Outrigger Canoe Club does not claim, or warrant, that it has the rights of ownership of the original of such photographs.

B. The Outrigger Canoe Club does not claim, or warrant, that it has received authorization from any person, or entity, with any interest in such photographs for their duplication, publication, display or distribution.

Furthermore, in consideration of a representative of the Outrigger Canoe Club furnishing me with such photographs, either with or without a charge, the undersigned agrees to the following concerning such photographs.

I will hold harmless, release and discharge, the Outrigger Canoe Club and its officers, employees and agents from any and all claims or suits; reimburse the Outrigger Canoe Club and its officers, employees and agents for any and all damages which may be awarded or paid; defend the Outrigger Canoe Club and its officers, employees and agents because of a claim or suit brought against them as a result of the furnishing of such photographs to me or their duplication, publication, display or distribution by me or any other person or entity to whom I have distributed such photographs or a copy thereof.

The provision of this document shall bind not only me but my agents, heirs, assignees, successors or any person or entity claiming on my behalf.

_____ _____

DATE SIGNATURE

_____

TYPED OR PRINTED NAME

_____ _____

DATE WITNESS

_____

TYPED OR PRINTED NAME

EXHIBIT "D"

SUGGESTED ORDER FORM FOR PHOTOS FROM ARCHIVES

Name of person for whom ordered_____

Signature of person ordering_____

Purpose of order/proposed use_____

Identification/number of print requested....

a)_____

b)_____

c)_____

Size of print	5x7	8x10	11x14
a)	___	____	_____
b)	___	____	_____
c)	___	_____	_____

Type of Finish	Glossy	Matte
	_____	_____

Type of Paper	Fiber	RC
	_____	_____

Total Cost $_____

LIGHT, INC. - Charges for Black & White Prints

	Fiber	RC Paper
5x7	$ 3.00	$ 1.75
8x10	5.00	2.75
11x14	8.00	7.00

LIGHT'S charge for a 4x5 negative.....$5.00

charge for a 4x5 contact print.....$1.25

All prices, plus tax.

EXHIBIT "E"

MATERIALS LOANED RECORD

OUTRIGGER CANOE CLUB

Date	Item	Borrowed By	Signature	Date Returned	Received By

DRAFT PROPOSAL EXHIBIT "F"

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE -- PRACTICE #2

HANDLING AND RELEASE OF CLUB ARCHIVE MATERIALS UNDER THE PURVIEW OF THE HISTORICAL COMMITTEE

A. Scope of Committee's Responsibilities:

The Committee shall have custody of and be responsible for all materials specified as Club archives which are under lock and key in the Club's Board of Director's Meeting Room and such other locations as may be designated and approved by the Board of Directors.

NOTE: The committee is not to be held responsible for non-archive items; such as tables, chairs and club maintenance materials housed in some of the Board Room locked cabinets.

B. Keys:

Keys to facilities housing archive materials shall be kept in the Club manager's office.

C. Access to Club Archive Materials:

All requests for access to archive materials must be referred to the chairperson of the Historical Committee or to such members of the Historical Committee as may be authorized by the chairperson or the Committee to handle such requests. Keys shall be released only on the approval of the Historical Committee chairperson.

D. Release of Archive Materials:

1. Restricted Release:

   a. Scrapbooks: Not be be removed from Club premises. Photography of contents permitted.

   b. Other Select Items: As may be designated by the Board of Directors and/or the Historical Committee.

2. Unrestricted Release:

   a. All other items may be released subject to review of proposed use and approval by the Historical Committee chairperson. It shall be the responsibility of the chairperson and/or the Committee Secretary [manager's office staff] to log all items released [loaned] and obtain the loanee's signature on the Materials Loaned Record, Form OCC:H.C.5.

The following items shall be released [loaned] subject to the conditions indicated:

b. Oral History books: In the event material is to be extracted for use in any publication, loanee shall execute "Release - Oral History", Form OCC:H.C.1.

c. Photographs & Slides: In the event it is proposed to use or reproduce such materials for use in publications, loanee shall execute "Release - Photographs" Form OCC.H.C.3.

NOTE: If loanee wishes the Club to purchase prints, he shall fill in and sign "Photographs-Order Form [Form OCC:H.C.4]

EXHIBIT "G"

OUTRRIGGER CANOE CLUB

HISTORICAL COMMITTEE -- PRACTICE #3

ORAL HISTORIES

A. General: The Historical Committee is responsible for the implementation of the Club's Oral History Program. In connection therewith it shall:

1. Develop a list of oral history candidates and associated interviewees.
2. Schedule and complete interviews.
3. Arrange for the transcribing, printing and security of completed interviews.
4. Arrange for the purchase, maintenance and security of technical recording equipment.
5. Obtain releases as set forth below.

B. Releases:

1. Release - Oral History Interview (Form OCC:H.C.2) This form shall be executed by the interviewer and the interviewee upon the successful completion of an interview -- and prior to the release of a transcribed interview.
2. Release - Oral History (Form OCC: H.C. 1). This form shall be executed by any person proposing to extract material from a transcribed interview for use in any publication.

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, NOVEMBER 2, 1989 - 5:00 P.M.

PRESENT : K. Kea, Presiding; A. Brightman, J. Garner, E. C. Higgins, D. Jocelyn, D. Machado, E. McMahon, M. Moore, J. Mrantz, K. Pratt, J. Ward Russell, T. Thomas, K. Steiner, M. Young, A. Quigg

APOLOGY : C. Marsland

ABSENT : H. Ayau, Coordinating Director, C. Black

CALL TO ORDER : The meeting was called to order at 5:07 p.m.

APPROVAL OF MINUTES : It was moved; duly seconded and carried to approve the minutes of the October 5, 1989 meeting with correction to the heading 'Oral Histories' to read in the second sentence; After some discussion with Mr. Pratt it was agreed that an oral history regarding Mr. Pratt, was not necessary, as a Life Member article about Mr. Pratt has been well documented and an oral history would prove to be repetitious.

OLD BUSINESS

PADDLE DISPLAY UPDATE : Ms. Kea questioned the status of the paddle display. Mr. Machado mentioned that Mr. Guild did review his memorandum and is very enthusiastic about the idea. The paddle display recommendation has been considered by the Building and Grounds Committee and the project is farther along then Mr. Machado realized. Mr. Guild advised that the next Building and Grounds meeting will be held in the bar area so the Committee members may look over the site of the proposed paddle display.

Mr. Guild said as soon as the concept is approved by his Committee, that he, along with Henry Ayau, will take the recommendation for the paddle display to the Board of Directors. If approved, which he anticipates it will be, then, he will recommend that a Committee consisting of himself, Hank Lass, Tommy Holmes and Kawika Grant will inspect all paddles turned in and come up with a display format.

ORAL HISTORIES : Ms. Kea asked the status of the oral histories. Ms. Moore advised there were no interviews in the last month and nothing has come to pass with the Oral Histories at the present time.

REVIEW COMMITTEE : Mr. Thomas stated he has updated a list of all oral history interview selectees. He will be meeting with the Review Committee and will have a complete report at the next meeting.

Ms. Kea informed the Committee that she has sent a copy of the list of Life members together with the criteria needed in the selection of Life Members to Ms. Kali (editor of 'The Outrigger'). Ms. Kali is interested in doing articles in 'The Outrigger' (possibly 1 each month on Life Members). Mr. Thomas said that as soon as the list of oral history interview selectees is completed he will forward a copy to Ms. Kali.

DAD CENTER RESEARCH : Mrs. Quigg reported she did contact Monte Costa. Ms. Costa informed her she only paddled in the 1982 Dad Center Race. She has some pictures of subsequent races in addition to the 1982 race. Pictures are available for use.

Ms. Kea questioned the update of the history of the race. Mrs. Quigg is in the process of contacting Mr. Cline Mann for the information. i.e., Reason race began, history as to how Dad Center's name was selected for the race, etc.

Suggestions from the Committee proved to be futile.

ORAL HISTORY RELEASE FORMS : Current practices and procedures relating to the Historical Committee's legal release forms were distributed and reviewed by Mr. Russell (preparer) and the Committee. Mr. Russell requested that all Committee members review and define what the mission and responsibilities of the Historical Committee are. He asked the Committee members to itemize and list their ideas on paper between now and the next meeting and to leave them at the front desk. He also explained that some of the forms enclosed needed to be combined and simplified into one general form.

After some discussion the Committee agreed to review and make recommendations (as deemed necessary) at the next meeting.

SUNSHINE COMMITTEE : Ms. Kea asked the status of the Sunshine Committee. Mrs. Brightman reported that Mr. Ayau was to pass it on to the Board of Directors. However, due to Mr. Ayau's absence the subject will be tabled for the next meeting.

JEAN TAYLOR'S PHOTOS : Ms. Kea advised that as soon as Mrs. Taylor corrects all errors on the captions she will reschedule a working meeting in January to organize and categorize all photos. Ms. Kea will be in contact with Mrs. Taylor on this matter.

AD HOC LIBRARY SUB-COMMITTEE : Mr. Steiner reported the Ad hoc Sub-Committee met and concluded that it would be an excellent idea to have a library available

for the members and to anyone else who the Committee or Board thought should have access to it. In regards to location the Committee thought the Boardroom would serve best. He reported that Mr. Russell and Mrs. McMahon have done an indepth study on how the library can be set up. He reported an alternative room would be the Duke Kahanamoku room. The report of the OCC LIBRARY SUB-COMMITTEE is attached and made a part of these minutes.

OTHER : Mr. Pratt informed the Committee that he has been approached by the late Bill Mullahey's grand-daughter requesting a copy of his oral history. After some discussion the Committee agreed to provide Bill Mullahey's grand-daughter a xerox copy of his oral history. (Action; Ms. Kea)

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, DECEMBER 7, 1989 AT 5:00 P.M.

ADJOURNMENT : The meeting was adjourned at 5:07 p.m.

REPORT OF THE O.C.C. LIBRARY SUB-COMMITTEE

TO: KEHAU KEA, CHAIRPERSON, HISTORICAL COMMITTEE

DATE: OCTOBER 24, 1989

Your Ad Hoc Library Sub-Committee appointed at the meeting of October 5, 1989 consisting of members Chip Higgins, Eugenia McMahon, Ward Russell and Keith Steiner as Chairman suggest the following initial guidelines for an O.C.C. Library (suggested by Margaret Young and favored by the Committee on October 5th):

1. Location. The Board Room with its existing shelves and security is the best location. A report by Genie McMahon and Ward Russell is attached.

The Duke Kahanamoku Room (off the Main Dining Room) appears to be a possible but not a recommended suitable alternate.

2. Scope of the Collection. Initially the collection should be (1) the O.C.C. materials that are presently being collected; (2) books and materials relating to the Club and past and present members; and, (3) materials relating to affiliated clubs (as members might wish this information before making arrangements to visit an affiliated club). To expand the scope of the collection further at this initial stage, might be taking on too big a chore.

3. Sources. In addition to the O.C.C. materials on hand (See McMahon/Russell Report) and collected on a regular basis, acquisitions could be made by donations and purchase.

The Club previously employed Ms. Debbie Knowlton to catalogue materials on hand. Her work product should be checked to determine what is presently missing. As a start, using the "Outrigger", the Club should request donations of those missing items.

With respect to requests for donations generally, this needs to be given further thought. There was a concern that a general request might result in members "cleaning house" and bringing a large number of duplicative or unwanted materials, putting the burden on the Club to forward such to the Friends of the Library, etc.

In order to pick up relevant new materials, the library should have an annual purchasing budget of $250.00 to be spent from time to time as directed by the Historical Committee. For example, the Committee might purchase one or two copies of the Waikiki Beachboy Book.

4. Usage. Usage should be restricted to: (1) all Members, and spouses; (2) Researchers with the permission of the Historical Committee.

5. Availability and Security. The Committee recommends the library be open on a general basis twice a month at set hours. For example, every other Saturday between 10:00 a.m. and Noon. In addition, the library could be opened for usage on special request made to the chairperson or to such person as the Historical Committee designated.

A member of the Historical Committee would be present for security purposes during the regularly scheduled open hours. The Committee feels there are enough members of the Historical Committee as well as other members who would be willing to donate some time to this, so that a duty roster could be worked up which would mean a member might be called upon as librarian only three or four times a year.

It is recommended that members be allowed to sign out for any books or like items which are replaceable. The member would have to agree in writing that if the materials were not returned, the cost of replacement could be added to his/her statement.

6. Cataloging. The Committee understands Ms. Debbie Knowlton previously catalogued the collection. The transcripts of the oral histories are indexed. Accordingly, cataloging may not be too great a problem.

Your Committee feels working up guidelines on cataloging procedures should be deferred until the other aspects of setting up a library are approved, pursuant to the Club's By-laws and procedures.

7. Disclaimer. The Club should have the right to give any donated books or books purchased to the Friends of the Library if not needed in the collection.

In general, the Committee felt a library would be of benefit to the Club and its members. The extent to which it would be used by the membership was a concern, particularly considering the amount of effort required to set it up. Education of the members would be required. A separate notice should accompany the Forecast and thereafter the library's existence should be noted on a regular basis in the "Outrigger", and possibly by poster or notice in the reception area. Interest might be generated by showing a video tape of Outrigger Club events while the location decided on is open for usage.

Respectfully submitted, October 26, 1989.

KEITH J. STEINER, Chairman
CAPTAIN E. C. "CHIP" HIGGINS, Member
MS. EUGENIA McMAHON, Member
SEN. J. WARD RUSSELL, Member

BOARD ROOM
HISTORICAL COMMITTEE - SPACE INVENTORY
OCTOBER 16, 1989

I. TROPHY WALL (DIAMOND HEAD SIDE OF BOARD ROOM)

A. DRAWERS:

1		2	3	4	
A	D	A	A	A	D
B	E	B	B	B	E
C	F	C	C	C	F

CONTENTS:

1 - Pictures, Duke

A. Duke pictures
B. Acid free paper
C. Paper
D. People pictures
E. Scrap books
F. Sheet music & large frames

2 A, B & C and 3 A, B and C - Could not open

4 - Pictures

A. Scrap books & clipping service
B. Scrap books
C. Scrap books
D. Scrap book covers and old Club bulletins
E. Same - book covers
F. Canoe pictures, sailing, surfing, racing

II. TALL BAYS MAKAI WALL OF BOARD ROOM (7 in all):

A. List of Books:

Na Himeni
The Echo of our Song (Pukui & Horn)
Hawaiian Prophet (Ford)
The View from Diamond Head (Hebbard)
The Golden Years of Hawaiian Entertainment (Todaro)
Princess Kaiulani (Zambucka)
Hawaiian Language (Judd)
Spoken Hawaiian (Ebert)
Hawaiian English Dictionary (Pukui)
History of OCC 1908-1971 (Yost)
Hawaiian Journey (Mullens)

B. Miscellaneous:

Oral Histories
Music Pamphlets
Club ledgers (Bay #7)
Historical Committee Minutes (Bay #7)
Misc. Items (old club ledgers, records, minutes, etc.)
Calabash Trophies (Bay #6)

III. RECOMMENDATION OF SUB-COMMITTEE:

There are at least three and possibly four bays that could be devoted to the library. Bays #4, 5 and 6 along the makai wall of the Board Room could be made available for a library. It is possible to take some of the material from some of the bays and locate in the drawers and vice versa. There would be adequate space for a library collection. With nine (9) shelves per bay it is estimated 300 to 400 items (books and other materials) could be accommodated. It appears possible to create 9 shelves in each bay as the shelves are adjustable. We did not inventory miscellaneous material such as pictures, tapes, slides, photographic and other equipment, and other items.

Ward Russell
Genie McMahon

Outrigger Canoe Club

To: Kehau Kea, Chairperson **Date:** Nov. 29, 1989

From: J. W. Russell

Subject: Historical Committee - Responsibilities and Procedures

I have combined the recommendations of my memorandum to you of October 30, 1989 into one document, attached, entitled "Historical Committee, Responsibilities and Procedures" - which I think will adequately serve the Committee's purposes.

It is recommended this be circulated to the Committee members prior to our December meeting - for their input and approval.

J. W. R.

2909 Kalakaua Avenue • Waikiki • Telephone: 923-1585

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE - RESPONSIBILITIES AND PROCEDURES

I. Responsibilities:

Section 26 of the bylaws of the Club states, "An Historical Committee composed of not less than three members shall record the history of the Club and the activities of its members, preserve and restore the Club's trophies and memorabilia, preserve and perpetuate the philosophy and traditions of the Club".

In accordance therewith the Committee is responsible for the following:

1. Care and custody of all materials specified as Club archives which are under lock and key in the Club's Board of Directors Meeting Room and such other locations as may be designated and approved by the Board of Directors. Included are the following historical items: photographs, slides, tapes, trophies, books, records, scrapbooks, oral histories, etc,.
   Note: The Committee is not to be held responsible for non-archive items; such as tables, chairs and club maintenance materials housed in some of the Board Room locked cabinets.
2. Restoration and cataloguing of trophies , photos, and other memorabilia.
3. Preparation of a written history of the Club - subject to the direction and approval of the Board of Directors.
4. Maintenance of the Club's scrapbook program.
5. Implementation of the Club's oral history program.
6. Recommending, providing materials for and cooperating with other standing committees in the development and implementation of programs of historical value to the Club's membership.
7. Undertaking special programs, as may be assigned by the board of directors. (i.e. recommendations for honorary life memberships, etc.)

II. Procedures:

A. Access to Club Archive Materials:

All requests for access to archive materials must be referred to the chairperson of the Historical Committee or to such members of the Historical Committee as may be authorized by the chairperson or the Committee to handle such requests. Keys shall be kept in the Club Manager's office and shall be released only on the approval of the Historical Committee chairperson.

B. Release of Archive Materials:

1. Restricted Release:

   a. Scrapbooks: Not be removed from Club premises. Photography of contents permitted.

   b. Other Select Items: As may be designated by the Board of Directors and/or the Historical Committee.

2. Unrestricted Release:

   a. All other items may be released subject to review of proposed use and approval by the Historical Committee chairperson. It shall be the

responsibility of the chairperson and/or the Committee Secretary (manager's office staff) to log all items released (loaned) and obtain the loanee's signature on the Materials Loaned Record, Form OCC:H.C.5.

The following items shall be released (loaned) subject to the conditions indicated:

b. Oral History books: In the event material is to be extracted for use in any publication, loanee shall execute "Release - Oral History", Form OCC: H.C.1.

c. Photographs & Slides: In the event it is proposed to use or reproduce such materials for use in publications, loanee shall execute "Release - Photographs" Form OCC.H.C.3.
Note: If loanee wishes the Club to purchase prints, he/she shall fill in and sign "Photographs-Order Form (Form OCC:H.C.4)

3. Liability:

Persons borrowing archive materials of any nature (books, photos, etc,.) shall be notified that they are responsible for the safekeeping and timely return of such materials, and that, in the event materials are lost or not returned at the time designated, they shall be liable for the replacement costs thereof. In the case of members, replacement costs shall appear on their monthly statements.

C. Oral History Program:

1. General: To fufill its responsibility for the implementation of the Club's Oral History Program the Committee shall:

a. Develop a list of oral history candidates and associated interviewees.

b. Schedule and complete interviews.

c. Arrange for the transcribing, printing and security of completed interviews.

d. Arrange for the purchase, maintenance and security of technical recording equipment.

e. Obtain releases as set forth below.

2. Releases:

a. Release - Oral History Interview (Form OCC:H.C.2)

This form shall be executed by the interviewer and the interviewee upon the successful completion of an interview -- and prior to the release of a transcribed interview.

b. Release - Oral History (Form OCC:H.C.1).

This form shall be executed by any person proposing to extract material from a transcribed interview for use in any publication.

OUTRIGGER CANOE CLUB

APPLICATION FOR RELEASE

In consideration of the receipt of material extracted from an oral history of _____, which is the property of the Outrigger Canoe Club, in the event the material is used in any publication, I agree to the following:

a. Prior to publication, I will submit a draft of the material to be published to representatives of the Historical Committee of the Outrigger Canoe Club for their review and release. If not released, the material will not be published.

b. If any material from the above noted oral history is included in any publication for which I am responsible, I agree to furnish a complimentary copy of such publication to the Club.

c. I agree to hold harmless, indemnify, defend and reimburse any funds paid by the Outrigger Canoe Club and its officers, employees and members from any and all claims or suits against the Club and its officers, employees and members arising out of the release of the above material to me and/or its publication.

Release approved:

_____
Applicant

_____
Outrigger Canoe Club
Historical Committee

Date _____

Date _____

Form OCC: H.C.1. January, 1990

OUTRIGGER CANOE CLUB

RELEASE - ORAL HISTORY

The undersigned hereby irrevocably authorizes the Outrigger Canoe Club to record the history, related by the undersigned, and to copyright and use in books, magazines, newspapers and brochures, all photographs, interviews, transcribed tapes or other material related to the interview recorded on _____ for the Outrigger Canoe Club's Historical Committee, and received from the undersigned.

The undersigned hereby assigns to the Outrigger Canoe Club all rights, title, and interest to the aforementioned items and releases the Outrigger Canoe Club from any liability whatsoever in the use of the aforementioned items by representatives of the Outrigger Canoe Club or any other person or entity.

DATED: _____

_____ _____

Interviewer Interviewee

Form OCC: H.C.2. January, 1990

OUTRIGGER CANOE CLUB

RELEASE - PHOTOGRAPHS

Receipt is acknowledged of the following photographs:

The undersigned acknowledges that he or she has been informed by a representative of the Outrigger Canoe Club of the following relating to the photographs listed above:

A. The Outrigger Canoe Club does not claim, or warrant, that it has the rights of ownership of the original of such photographs.

B. The Outrigger Canoe Club does not claim, or warrant, that it has received authorization from any person, or entity, with any interest in such photographs for their duplication, publication, display or distribution.

Furthermore, in consideration of a representative of the Outrigger Canoe Club furnishing me with such photographs, either with or without a charge, the undersigned agrees to the following concerning such photographs.

I will hold harmless, release and discharge, the Outrigger Canoe Club and its officers, employees and agents from any and all claims or suits; reimburse the Outrigger Canoe Club and its officers, employees and agents for any and all damages which may be awarded or paid; defend the Outrigger Canoe Club and its officers, employees and agents because of a claim or suit brought against them as a result of the furnishing of such photographs to me or their duplication, publication, display or distribution by me or any other person or entity to whom I have distributed such photographs or a copy thereof.

The provision of this document shall bind not only me but my agents, heirs, assignees, successors or any person or entity claiming on my behalf.

_____ _____

DATE SIGNATURE

_____

TYPED OR PRINTED NAME

_____ _____

DATE WITNESS

_____

TYPED OR PRINTED NAME

FORM OCC: H.C.3. January, 1990

Outrigger Canoe Club

November 29, 1989

Mr. Mike Lilly
2769 Laniloa Road
Honolulu, Hawaii 96813

Dear Mike:

On behalf of the Outrigger Canoe Club's Historical Committee and myself, Mahalo Nui, for the wonderful photograph of your mother, Virginia. This photo is very much appreciated and will be a great addition to our photo collection.

Aloha,

Kehau Kea

KK:nt

2909 Kalakaua Avenue • Honolulu, Hawaii 96815 • Telephone: 923-1585

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, DECEMBER 7, 1989 - 5:00 P.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF NOVEMBER 2, 1989 MEETING

III. OLD BUSINESS

A. Paddle Display update - H. Ayau - / D. Machado

B. Any Reports - Oral Histories - G. Pedesky request to do Ruby Yabiku (Business Office)

C. Michael Lilly's Mother/Condolence Card

D. Oral History release forms - legal aspects/Liability - Ward Russell/Kehau Kea

E. Sunshine Ad hoc Committee - H. Ayau - PR Comm.

F. O'Toole's Menu

G. Keith Steiner - Library Ad hoc Committee

IV. NEW BUSINESS

V. NEXT MEETING - JANUARY 4, 1990 AT 5:00 P.M.

VI. ADJOURNMENT

Don Hibbard - Slide Show - entertainment
take book to meeting

OUTRIGGER CANOE CLUB

HISTORICAL COMMITTEE MEETING
THURSDAY, DECEMBER 7, 1989 - 5:00 P.M.

PRESENT : K. Kea Presiding; A. Brightman, J. Garner, D. Jocelyn, D. Machado, C. Marsland, J. Mrantz, K. Pratt, J. Ward Russell, T. Thomas, K. Steiner, M. Young

APOLOGY : E. C. Higgins, E. McMahon, M. Moore, A. Quigg

ABSENT : C. Black

BY DESIGNATION : H. Ayau, Coordinating Director

CALL TO ORDER : The meeting was called to order at 5:07 p.m.

APPROVAL OF MINUTES : The minutes of the November 2, 1989 meeting were approved as circulated.

OLD BUSINESS

PADDLE DISPLAY UPDATE : Mr. Machado informed the Committee regarding the status of the paddle display. He said the Building & Grounds Committee rejected the proposed site (Bar) for the paddle display. After a talk with chairperson Ken Brown, Mr. Machado related that some of the problems that would develop would be clutter, distraction from Dad Center's paddle (located in the Bar) and interference with the open-air atmosphere of the Club. He said the B & G Committee suggested the Duke's room which they thought would be most appropriate for the display.

After some thought and discussion it was the decision of the Committee to meet with Kawika Grant (representative) to discuss the possibility of the Duke's room as the site for the paddle display. Mr. Machado will also inform Mr. Grant that only 6 paddles be displayed. All paddles that are donated and turned in will be inspected and selected by the Committee consisting of himself, Hank Lass, Tommy Holmes, and Kawika Grant.

ORAL HISTORIES : Ms. Kea asked the status of the oral histories. Mrs. Young advised there were no interviews in the last month and nothing has come to pass with the Oral Histories at the present time.

Ms. Kea mentioned, Ms. Pedesky (ODKF President) suggested doing an oral history interview on Ruby Yabiku (employee, business office) who has worked for the Club for the past 34 years. After some discussion it was the decision of the Committee to request that Ms. Pedesky do the interview. (Action: Ms. Kea).

SCREENING REPORT LIFE MEMBERSHIP : Mr. Russell reviewed the list of candidates that have been suggested for Life Membership. He reported the sub-committee in making recommendations wanted to re-affirm its position that no person under 65 years of age can be recommended or selected. Mr. Russell stated that the Life Member Ad Hoc Committee has no prospective members to recommend at this time. However, Mr. Thomas's list is available upon request for the Board to review. The Committee unanimously agreed not to submit any names for 1989.

SUNSHINE COMMITTEE : Mr. Ayau reported the Board of Directors has approved the establishment of a 'Sunshine Committee'. After some discussion it was the decision of the Committee to recommend that the 'PR' Committee undertake this new venture. Ms. Kea will bring this recommendation up at the next 'PR' Committee meeting.

ORAL RELEASE FORMS : Current practices and procedures relating to the Historical Committee's legal release forms were distributed and reviewed. Mr. Russell asked Committee members if there were any suggestions or ideas on the legal release forms that were distributed.

After a lengthy discussion the Committee unanimously concurred to accept Mr. Russell's revised Historical Committee's legal release forms with the following correction to the heading 'Oral History books' to read in the first sentence; In the event material is to be extracted for use in any publication, loanee shall execute "Release - Oral History", and abide by the conditions contained therein.

AD HOC LIBRARY : Mr. Steiner reported on the status of the OCC Library. At the last Committee meeting, Mr. Steiner recommended that each committee member review the report which was sent out with their November minutes. After some discussion the Committee agreed to have Coordinating Director Henry Ayau review and express his thoughts at the next Committee meeting before making a presentation to the Board of Directors for approval. Mr. Russell recommended that Mr. Ayau consider appearing with Mr. Steiner regarding a a Library, at the next Board meeting, to answer any questions that they may have.

NEXT MEETING : THE NEXT MEETING WILL BE HELD ON THURSDAY, JANUARY 4, 1990 AT 5:00 P.M.

*HOLIDAY GREETINGS AND BEST WISHES FOR THE NEW YEAR!!

ADJOURNMENT : The meeting was adjourned at 6:10 p.m.

KEA'S STUDIO
D.B.A. *Kehaulani Kea*
designs • hawaii

December 14, 1988

Reynolds Burkland, Chairman
OCC Historical Committee
999 Wilder Avenue #705
Honolulu, Hawaii 96822

QUOTATION FOR RECONDITIONING PHOTOS IN BAR AREA - AS FOLLOWS:

1) 17"x21" (38ui)	- photo by R. Golt "Green Flash" 1) new fabric mat 2) clean glass 3) fit/wire/back/tape	- $	47.10
2) 18"x20" (38ui)	- photo with Caption "Old Outrigger 1908" 1) cut new 2 puka mat 2) clean glass 3) fit/wire/back/tape	-	32.20
3) 16"x23" (39ui)	- photo - "Alexander H. Ford" 1) cut new 2 puka mat 2) clean glass 3) fit/wire/back/tape	-	32.20
4) 19"x27" (46ui)	- photos - 2ea. in one frame "OCC Pavilion" - top "Coconut Tree Entry"- btm 1) cut new 2 puka mat 2) clean glass 3) fit/wire/back/tape	-	37.50
5) 16"x19" (35ui)	- News article - "Buster Crabbe 1928" 1) cut new mat (single puka) 2) clean glass 3) fit/wire/back/tape	-	27.40
6) 14"x13" (27ui)	- photos - three @ $ 23.15 each a. "Park Beach Hotel" b. "Camp McKinley" c. "End of Kalakaua Ave. 1876" 1) all 3 require new single puka mats 2) clean glass 3) fit/wire/back/tape	=	69.45
	FORWARDED	- $	245.85

	Br't forward -	$ 245.85
7) 31"x22" - photo - "Ariel of OCC 1950" (53ui) 1)replace frame - 422 lg. Koa 2) clean glass 3) fit/wire/back/tape	-	66.60
		$ 312.45
	+ 4% tax	12.50
	Balance due	$ 324.95

Aloha,

Kehaulani

KEHAULANI KEA

KK:sjk

Price includes free pick up + delivery