2023 Historical Committee Accomplishments

- Created and installed new photo displays in the men's, women's, and family restrooms. The photos in the men's lua feature winning Club teams from the 1920s. Vintage bathing suits are featured in the women's lua, and photos of kids having fun at the Club are hung in the family lua.
- Created and installed a photo display of undefeated Outrigger paddling crews in the Lobby Display Case.
- Created and installed a photo display of past winners of the Cline Mann Ko'olaupoko Paddleboard Race in Lobby Display Case.
- Created and installed a photo display with national championship trophies of the boys' volleyball teams in Lobby Trophy Case.
- Created and installed a photo display with trophies of the Dad Center Race in Lobby Trophy Case.
- Created and installed bronze plaques commemorating the 37 national championships won by the Club's volleyball teams. They are located on the wall at the entrance to the volleyball courts from the parking garage next to the Daddy Haine Plaque.
- Completed the digitization of more than 40,000 historical photos of the Club and organized the photos in the archives.
- Completed the photographing and organizing of 100+ historical trophies in the Archives and added to the Waiwai Collection on the OCC Sports website.
- Polished all the historical trophies in the Board Room Trophy Case, Lobby Trophy Case and Storage Locker.
- Completed the inventory of all historic memorabilia in the Photo and Trophy Room at the archives (storage locker).
- Began the organization and inventory of historical papers, books, magazines, etc. in the Research Room at the archives (storage locker). Many items still need to be sorted, inventoried and digitized.
- Fumigated old ledgers for termites.
- Digitized early Board of Directors minutes and added all BOD minutes to the OCC Sports website. They require a password to review which is available from the general manager. Some years are missing due to a fire at the warehouse or loss over the years.
- Compiled and digitized Club Bylaws from 1912 to the present. They may be viewed on the OCC Sports website.
- Brought the OCC historic newspaper collection on-line from 1908 to 1940. Adding additional years as time permits.

- Drafted A Guideline to the Historical Committee which includes the history of the committee, its mission and structure. Subcommittee responsibilities are described in detail with suggestions for the knowledge, skills and abilities for committee members and the estimated time commitment for each subcommittee. This document will be helpful in recruiting new members.
- Updated the Historical Committee Emergency Plan for trophies and na mea at the Clubhouse in the event of weather or other emergencies.
- Repaired and restored 6 damaged trophies and replaced the damaged Diane Stowell Trophy.
- Returned a historic perpetual trophy to the Hilo Yacht Club that was won by OCC and found in the Club's possession.
- Created and installed a copy of the Club's song for public display.
- Continued to manage the OCC Sports website, adding photos and updates regularly.
- Hired Twain Newhart to take photos at all Club-sponsored athletic events. The photos are added to the OCC Sports website photo catalog.
- The Reading 'Riggers Book Club continues to meet on the first Friday of each month to discuss a book by local authors. The Book Club has a loyal following and often exceeds the meeting space allotted. Many stay for lunch afterward with the author.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
JANUARY 19, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Marilyn Kali (zoom), Alice Lunt, Nora Meijide-Gentry
ABSENT: Alan Lau, Nancy Lueck, Gerri Pedesky, Tay Perry, Mary Philpotts
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst

CALL TO ORDER: The meeting was called to order at 12:00pm.

APPROVAL OF MINUTES: The November meeting minutes were not approved due to lack of quorum.

CHAIRMAN'S REPORT – ***Jimmy McMahon***
Committee Chairs Meeting: In an effort to increase communication and collaboration between committees, committee chairs will be meeting on Monday, January 23, 2023.
Annual Report: When report is completed, it will forwarded to Marilyn Kali for review.
Trophy Carts: No action to date. Marilyn Kali and/or Kawika Grant will be invited to attend an F&B meeting to discuss the concept and get feedback from the F&B team.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
December BOD Highlights:

- Approved reciprocity with *The Winchester House Club in Putney, London.*
- Approved the 2023 Judges of Election: Chair, Amy Lawson Woodward; Angie Dolan, Natasha Haine, Murray Hixson, Kristina Larson, Arden Moore, Gerri Pedesky.
- Approved the Official Outrigger Canoe Club Ballot for the 2023 Board of Directors.
- Approved Honorary memberships for the following retired bartenders: Geoff Fagaragan, Jessie Pulga, William Pinacate.
- Renewed Honorary Memberships for the following employees: Demetrio Gose, Lisa Gose, Crisostomo Guzman, Annie Halliwell, Marie Riede, Gordon Smith, Velma Tanaka. The Board also renewed Honorary Memberships for Andrea Gleason and Carissa Moore.
- The 2023 Strategic Plan will be reviewed at the January Board meeting.
- A Committee Chair meeting is scheduled for January 23, 2023 @ 5:00pm.
- Mila Dulluog, 25-year employee has retired.
- Chef Mark Gedeon is resigning effective the end of January. He is leaving the field entirely and will go to work at JPG Printing, a business owned by his brothers. Brandon Lee, current Executive Sous Chef, will take over as Executive Chef and will be involved with the selection of his Sous Chef.

MEMBER RELATIONS LIAISON – *Nora Gentry*
Daddy Haine Dedication: OCC/Historical Committee had lots of information for an article in Ama about this dedication (photos, content, video), but Ama stated that they were not prepared to so. Again, the importance of this information to the OCC membership is not realized.
Summary of discussion:

- Disconnect between Member Relations/Ama and membership.
- Editor is now a Special member and should be more involved at the club to understand the importance of these events.
- Marilyn Kali, previous editor, shared that in her tenure, committee submissions were always a challenge and a "reporter" type approach is needed to get the information.
- Too many fashion ads published.

SUBCOMMITTEE REPORTS
Photo Committee – Marilyn Kali
Kane/Wahine Rest Room Photos: A frame/photo was taken (safety lock broken) from the restroom. Frame (not photo) was found in MLR. Will replace with another photo. Will also replace the photos in the women's restroom.
Trophy House: Name plates for Ka Mo'i photos are not yet made. *Trophy House* has not been timely in completing work requests so will look for a new vendor for this work.
Research/Storage Locker – Marilyn Kali
Storage Locker: Work continues on reorganizing and inventorying materials. Current focus is the Photo and Trophy Room. All loose photos have now been scanned and filed.
Gay Harris Donation: Finally able to review contents of this box in storage locker and found Dad Center photo albums from the 1920 Olympics where he was the US Swimming Coach. Photos have been scanned and are on the OCC Sports Website. Also discovered another Dad Center album, circa 1916-1920 of photos of Club swimming, surfing, canoeing and sailing. Will be scanned and added to website.

Trophies: Still need to photograph newly acquired trophies and add to the catalogue.

Historical Committee Presents – Joy Barnhart

January 17 Presentation: Two-hour film *Kapu: Sacred Hawaiian Burials* presented by Keoni Alvarez (film maker) and mentor, Palikapu Dedman was very well received by the attendees who commented on the very interesting topic.

Future Topics:

- February 21, 2023: Kilin Reece, Director/Founder of Kealakai Center for Pacific Strings presents Eddie and Myrna Kamae's documentary on Sam Li'a Kalainaina, songwriter of Waipio Valley. He will also bring some of his stringed instruments.
- March 21, 2023: Surfer Joey Cabell surfing presentation.
- April 18, 2023: Presentation from HPU History Professor, Douglas Askman about the history of the Hawaiian flag and Coat of Arms.

OCC Sports Website – Marilyn Kali

Continually updated. Currently there are 3,700 pages of content and 33,231 photos on the site. She thanked management for putting the link to this site on the Club's website which has driven to the site more member traffic.

OTHER BUSINESS

Daddy Haine Bronze Plaque & Blessing: Dedication & blessing took place December 17th and was coordinated & emceed by Alan Lau.

- Plaque was damaged in shipping and has been returned for touch up/repair. When returned, it will be mounted to wall adjacent to court viewing stands.

VB Team Plaques: Requested bids (from BOD) were submitted to the Tyler Roukema. [Note: Marc Haine, Winged O designate, shared that the Winged-O budget has $2,500 in 2023 budget that can be transferred to Historical Committee to help fund this project, pending approval. Projected cost is $17.5K and no monies budgeted in 2023.]

Olympic Plaque Display: Suggested possible location for this display is the wall opposite the handicap ramp.

Future Projects/Opportunities:

- Volunteer(s) to develop the theme/concept, select materials & install display in the Lobby Case on a periodic basis. Would need calendar to look at open dates and to help develop theme/concept.
- Volunteer(s) to take Anita Brightman's heavy and bulky scrapbooks to HonBlue for scanning. *Jimmy McMahon and Alice Lunt volunteered.*
- Volunteer(s) to be in charge of tracking/locating and getting photos to Marilyn Kali for the archives. Have not received any for last several years, not only athletic events & athletes, but social or management related events (cribbage tournament, Christmas Open House, WHOF, etc.). These photos may have been posted on other social media platforms, but not sent to the OCC Sports Website for publication on-line.
- Volunteer(s) to identify individuals in old photos or seek out and ask for assistance of those members who might know the people in the photo.

ADJOURNMENT: The meeting adjourned at 1:05 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, February 16th @ noon in Board Room.

RECOMMENDATIONS: None.

January 19, 2023

Here's my report in case I don't make the meeting.

Oral Histories
No report. Hope to conduct some in 2023.

Photo Committee
Photos in the Men's lua have been changed out. Next will be the women's lua.

Trophy House has still not made the name plates for the photos in the Ka Moi. Will be using a new company to make plates in the future.

Twain has been hired to take photos of Club sporting events in 2023.

Storage Locker
Kawika and I continue to work on reorganizing and inventorying the archives. The current focus is the Photo and Trophy Room. All loose photos have now been scanned and filed. Photos from old albums are now being scanned.

Finally went through the box of photos donated by Gay Harris. Discovered that most of those in the box were an old Dad Center photo album from the 1920 Olympic Games where Dad was the U.S. swimming team coach. The photos have been scanned and are on the OCC Sports website.

Discovered another old album reported to be from Dad Center c1916-1920 showing photos of Club swimming, surfing, canoeing, sailing, etc. These will be scanned and added to the OCC Sports website.

We're updating the inventory as we go along.

We still need to photograph trophies that aren't in our catalog (a couple of boxes of trophies was found in the Maintenance area) and add them to the Wai Wai & Na Mea catalog. We hope to finish up the work in this room in the near future. And then on to the Research Room.

Daddy Haine Bronze Plaque
The blessing of the plaque and courts took place on December 17. Alan Lau coordinated the event and emceed. President Foster spoke as did Daddy's old teammates Dennis Berg and Peter Ehrman. The plaque looked great and the ceremony was very nice. We really liked the kahu. Hope he will be used for more future blessings.

The plaque was damaged in shipping and has been returned to the factory to be touched up. When it is returned it will be mounted on the wall adjacent to the entry to the volleyball courts.

Volleyball Team Plaques
Information was provided to the general manager as requested by the Board to move ahead with the funding for the project. Awaiting action from the Board. Did not see the funding in the 2023 budget.

OCC Sports Website
The website is continually updated. We currently have 3,700 pages of content and 33,231 photos on the site. We average 5,600 page views a month. The link from the Club's website and app to the OCC Sports website has drawn more member traffic to the site. Thanks to management for the upgrade.

Trophy Carts
Waiting for Jimmy to set up the meeting with House and F&B on this project.

Honorary Memberships
Nominations for honorary memberships were submitted for Geoff Fagaragan, Jessie Pulga and William Pinacate for the December board meeting. Waiting to hear if approved.

* * * *

If Historical Committee members want to learn about the Club and what Kawika and I do, here are some opportunities to join our team. The best way to learn is by doing.

Historical Displays
We would like member(s) to volunteer to design two historical displays for the Lobby Display Case for 2023. This would include concept, selection and making of materials, and setting up the display. Dates would be worked into the LDC calendar. We will be happy to advise.

Scrapbooks
We need a volunteer to take some of Anita Brightman's scrapbooks from the Storage Locker to Hon Blue for scanning. Note: they are heavy and bulky.

Photos
We need help from management, athletics and standing committees to add photos to the archives. The only new photos we added in 2022 were the ones taken by Twain and Nora. Previously, April sent photos from management, entertainment committee, Ama and photo contest to us but that did not happen in 2021 or 2022. We see these photos on the Club's Facebook and sports websites but they aren't getting to us. Someone could take responsibility for seeing that we get these.

We need help identifying photos that are already on the website, especially canoe racing and volleyball.

We need help contacting older members about photos they may have in their family albums of Outrigger events. Donations are always welcome and we can scan and return if they want them back. Tay Perry, Joy Barnhart and Jimmy McMahon have all donated photos from their family albums. Many others have photos and would be willing if asked.

If you have an idea for a historical project pitch it to us. We'll tell you what resources we have to help you.

Marilyn

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
FEBRUARY 16, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Marilyn Kali (zoom), Alan Lau (zoom), Nancy Lueck, Nora Meijide-Gentry
ABSENT: Alice Lunt, Gerri Pedesky, Tay Perry, Mary Philpotts
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst
BY INVITATION: Nalani Blaisdell Brennan, Jasmine Chagnon, Ama Editor

CALL TO ORDER: The meeting was called to order at 12:00pm.

APPROVAL OF MINUTES: The November & January meeting minutes were approved.

CHAIRMAN'S REPORT – ***Jimmy McMahon***
Committee Chairs Meeting: Committee Chairs met on Monday, January 23, 2023. In an effort to increase communication and collaboration between committees, committee chairs, Historical Committee will follow through with the following:

- Alice Lunt will continue as liaison to BG committee.
- Confirming that Nancy Lueck will act as liaison to the Member Relations Committee.
    - Also requested a master display case calendar from the MR Committee so that HC can select open dates in which this committee can prepare displays for the lobby case.

Archival Submissions: Will submit to Marilyn two items: 1) Photo, circa 1963 that includes Duke, Henry Ayau, Poki'I Vaughan, Kimo McVay and another person that has yet to be identified. 2) Surfing Magazine, June 1968, in which Duke's obituary written by OCC member Ron Haworth is published.
2023 Budget: Approved. Will email to Nancy Lueck/Joy Barnhart so they may determine monies allocated for the Stew & Rice Program in 2023.
New Committee Member: Introduced Nalani Blaisdell Brennan as possible new addition to this committee.
Buildings & Grounds Liaison Report: On behalf of this committee, Alice Lunt asked for assistance from ARC in determining any space/location around the clubhouse in which historical memorabilia could be displayed. One suggested proposed was the idea of a "pop-up museum" with thematic materials displayed for a period of time.
Outrigger Origin Plaque: The request has been put on hold by the hotel. Will be meeting with reps from Duke's restaurant to discuss project.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
January BOD Highlights:

- Annual Meeting on February 7, 2023.
- Approved Emily Porter as President-Elect.
- Approved reciprocity with *Hollyburn Country Club* in West Vancouver, BC.
- Approved termination of *OCC's Employee Pension Program*.
- Approved the *Video/Photography/Use of Premises Request Form*. Form to be submitted to General Manager a minimum of 7 days prior to the proposed event.
- Aloha Mahalo party will also include invitations to the sponsors of Regular member candidates accepted in 2023.
- Approved adoption of new Brand Guidelines to be used on all print/social/merchandise/displays moving forward.
- Approved $20K for the National Volleyball Championship plaques to be displayed on wall of volleyball courts in garage.
- Formed a subcommittee to review the current SAM policies.
- Reviewed 2023 Strategic Plan that will address major initiatives that include Initiation Fees Structure and possible Dues Refinement, Pension Termination, Elks Lease, SLR Coalition and Mitigation Efforts, SAM Policy review, F&B Subsidy Formula.

GENERAL MANAGER'S REPORT – *Tyler Roukema*
Thanked all who attended the Annual Meeting. The Club finished 2022 in a strong financial position. In 2023, several BG/CapEx projects will be scheduled that are necessary to maintain the integrity of the clubhouse and which may, periodically, impact operations.

SUBCOMMITTEE REPORTS
Photo Committee – Marilyn Kali
Kane/Wahine Rest Room Photos: Replacement photos have been ordered, along with photos for the family restroom.
Olympic Photos: Photos of new Olympians are being updated, matted and framed – ready for the 2024 Olympics.
Trophy House: Name plates for Ka Mo'i photos have been completed and installed.
New BOD: Need photos of the 2023 Board of Directors.
Photos from Management: No response from management about receiving photos it has collected for past two years and posted on social media platforms, including photo contest entries. GM Roukema explained that management does not take pictures of OCC social events. Moving forward, Entertainment Committee will be responsible for these photos and will be charged with sending them to Marilyn Kali.

Research/Storage Locker – Marilyn Kali

Storage Locker: Work continues on reorganizing and inventorying materials. When Photo and Trophy room are done, will move on to the Research Room. On-line inventory is being updated.

Trophies: Currently photographing new trophies to add to the *Wai Wai & Na Mea* catalogue. ***Trophy cart proposal*** was shared with the House Committee. GM Tyler Roukema shared that the committee liked the concept, but had some operational and functionality concerns regarding usage by Food and Beverage staff. NOTE: The committee was not aware that the BOD approved naming the interior portion of Koa Lanai the Macfarlane Room.

Historical Committee Presents – Joy Barnhart

Joy Barnhart shared that Nancy Lueck has many wonderful contacts for planning interesting future presentations.

Upcoming Dates:

- February 21, 2023: Kilin Reece, Director/Founder of *Kealakai Center for Pacific Strings* presents Eddie and Myrna Kamae's documentary on Sam Li'a Kalainaina, songwriter of Waipio Valley. He will also bring some of his stringed instruments.
    - OCC has a no-solicitation policy. Discussed just sharing an info sheet on Kilin Reece's non-profit *Kealakai Center for Pacific Strings* so that members attending, if wanted, knew where to make a donation.
- March 21, 2023: Surfer Joey Cabell surfing presentation.
- April 18, 2023: Presentation from HPU History Professor, Douglas Askman about the history of the Hawaiian flag and Coat of Arms.

Future Topics:

- HPU Professor, Douglas Askman – Palaces around the World.
- Kai Lenny – possible presentation of his movie, *PEʻAHI*. Committee members shared their respective contacts to reach Kai Lenny.

OCC Sports Website – Marilyn Kali

Continually updated. Repairing some broken links.

OTHER BUSINESS – *Marilyn Kali*

Daddy Haine Bronze Plaque: Plaque is being remade by *Southern California Bronze* due to damage in shipping. When returned, it will be mounted to wall adjacent to court viewing stands.

VB Team Plaques: Thanked the BOD for funding this project. The information has been forwarded to *Southern California Bronze* for processing. Initial design is being tweaked. The quote of $17.5K includes shipping per vendor.

Macfarlane Room Plaque: Previous sign was removed due to misspelling of "Macfarlane". It has yet to be replaced.

Lobby Case Displays: To date, no proposals received. If possible, proposing a Junior VB display in June. This is the time that OCC will be sending teams to compete in national competition.

Olympic Plaque Display: To date, no recommendation from BG committee for a location to permanently display.

Scrapbook Scanning: Thanked Alice Lunt and Jimmy McMahon for picking up the heavy and bulky scrapbooks and taking them to *HonBlue* for scanning. When scanned, these scrapbooks will complete 2/3s of the books. They may be viewed on the sports website.

Annual Meeting Reasonable Accommodation Request: Disappointed that the Annual Meeting was not Zoomed for those who were unable to attend in person. If interaction with those on Zoom was not wanted, allowances could have been made for viewing along. The technology exists to make this possible. It is hoped that future Annual and/or Special membership meetings will take this technology into consideration.

AMA EDITOR – *Jasmine Chagnon*

Future Content:

- Showcase memorabilia that the HC may want to display in-house. Timing would be critical for the writing of article and timeline of display at the clubhouse. A master calendar is very beneficial and adds to organization.
- Showcase timeless memorabilia that is not tied to a scheduled display, but could be published when space is allotted.

ADJOURNMENT: The meeting adjourned at 1:05 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, March 16th @ noon in Board Room.

RECOMMENDATIONS: None.

Historical Committee Meeting
February 16, 2023

Here's my report.

Oral Histories
No report.

Photo Committee
Photos for the women's lua replacement project have been ordered along with photos for the family lua. Also ordered new photos for the entrances to both men's and women's lua (the current photos have been on display since the 1980s, selected by Gordon Smith).

The photos of new Olympians are being updated, matted and framed to be ready for the 2024 Olympic Games display. We want to make sure the materials match the ones we already have.

Trophy House finally completed the name plates for the Boat House photos and they have been installed.

Twain has been hired to take photos of Club sporting events in 2023.

Storage Locker
Kawika and I continue to work on reorganizing and inventorying our historical memorabilia. We are photographing trophies that aren't in our catalog and adding them to the Wai Wai & Na Mea catalog. We hope to finish up the work in the Photo and Trophy room in the near future. And then on to the Research Room. We're updating the on-line inventory as we go along.

Daddy Haine Bronze Plaque
The plaque is being remade by Southern California Bronze due to damage in shipping. When it is returned it will be mounted on the wall adjacent to the entry to the volleyball courts.

Volleyball Team Plaques
Thank you to the BOD for funding the project. The plaque info has been forwarded to Southern California Bronze for processing. Initial design is being tweaked. The quote of $17,500 includes shipping per SoCal Bronze. They will be mounted on the wall next to the Daddy plaque when finished. Hope to have finished plaques by summer.

OCC Sports Website
The website is continually updated. Repairing some broken links (404 messages) that were found.

Trophy Carts
Kawika made a presentation to House and F&B on this project on February 1. They thanked him but had no discussion or comment on the proposal. They indicated that they did not know that the Board had designated this portion of the Koa Lanai the Walter J. Macfarlane Room (BOD 11-21-2019).

Macfarlane Room Sign
The Macfarlane Room sign that previously hung outside the room was removed due to the misspelling of Macfarlane. This sign needs to be replaced asap. It should be the same style as other dining room signs. Maintenance was in charge of making the sign and Robert Greer was handling this before he left.

Historical Displays
No proposals were received to date from committee members on possible displays for 2023 for the Lobby Display Case.

Scrapbooks
Mahalo to Jimmy and Alice for picking up the scrapbooks and taking them to HonBlue for scanning. One-third of the scrapbooks were digitized in 2010 and may be viewed on OCC Sports website. This new batch will complete two-thirds of them. We will finish the digitization of the final third next year.

Photos
Received 1 new historical photo from Jimmy. Need to know occasion and ID people. Received 2 photos from Nora for Stew & Rice presentation. Mahalo.

Olympic Plaques
Awaiting Alice and Jimmy's report on their presentation to B&G on hanging the Olympic Bronze Plaques on the ivied wall adjacent to the handicap ramp. It already has a wire frame that could be utilized and would not affect any Ossipoff wall. The wall behind the ivy is made from wood. The concrete base would hold the weight of the plaques. The ivy could continue to grow behind the plaques. A win-win for all.

Outrigger Origin Plaque
Requesting an update on this project with the Outrigger Hotel and Duke's Restaurant. Can we provide anything to move this project along?

Photos From Management
Have had no response to request to management for photos it has collected for past two years and posted on website, instagram and facebook.

Reasonable Accommodation Request
I was disappointed that the Board did not allow the Annual Meeting to be Zoomed for those who were unable to attend in person. If the Board didn't want to interact with those on Zoom that is one thing, but they could have allowed us to view the meeting and not participate. The technology now exists to make this possible and it isn't going to go away since COVID restrictions have been lifted. It is a reasonable accommodation request and I hope that future annual meetings and special meetings will take this into consideration.

That being said, the Powerpoint presentation made by the president should be posted on the OCC website, along with the minutes of the annual meeting for all to see. We shouldn't have to wait a year to see the minutes.

The Historical Committee and some other 2022 committee reports are not posted on the members' website. And those that are up are in the header and you cannot access them. This should be fixed immediately.

Marilyn

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
MARCH 16, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Nalani Blaisdell Brennan, Marilyn Kali (zoom), Alan Lau, Nancy Lueck, Alice Lunt, Gerri Pedesky
ABSENT: Tyler Roukema, General Manager
BY DESIGNATION: DC Eichelberger, Coordinating Director; JoAnne Huber, Admin Asst
BY INVITATION: Rede Eder, Director of Food and Beverage
CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The February meeting minutes were approved.
CHAIRMAN'S REPORT – ***Jimmy McMahon***
Archival Donations: Met with Peter Young. He donated photos from Tom O'Brien and an old Macfarlane Trophy from July 2, 1944. The trophy is old and damaged. These items will go to the storage locker.
COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
February BOD Highlights:

- Approved the 2023 Athletic Subcommittees.
- Formed a subcommittee to look at the Clubs Initiation Fees.
- Ended January with a net operating income of $78K.
- John Simpson, Head of Security has resigned and moved to Colorado with his family. Steven Byrnes will take over and assume his role.
- Several large projects have taken longer than projected dues to weather. These include the parking garage waterproofing project and the seawall repairs.
- Upcoming events include Mahalo Party on March 27th, Easter on April 9th, and the 101st Luau on April 29th.
- Canoe Paddling Committee is planning a strategic retreat to develop a 5-year plan for the program.

SUBCOMMITTEE REPORTS
Stew & Rice Program – Joy Barnhart, Nancy Lueck, Gerri Pedesky
Ama article about the Stew & Rice Program was well done. Felt that Ama could do a regular feature in each publication. Marilyn Kali shared that they are welcome to access the sports website for photos/information.
Upcoming Dates:

- March 21, 2023: Surfer Joey Cabell presentation. Sold out event. Considering scheduling a second presentation at another time.
    - Joey Cabell has been very supportive and is providing wine, table arrangements and music/entertainment.
- April 18, 2023: Presentation from Iolani Palace docent and HPU History Professor, Douglas Askman about the history of the Hawaiian flag and Coat of Arms.
- May 23, 2023: Presentation by Tom "Pohaku" Stone, surfer and surfboard shaper, called *Surfing Like Ancients*.
- August 22, 2023: *Kanikapila* (Oldtimers' Gathering).
- October 24, 2023: Presentation about the Royal Hawaiian Band by Kilin Reece, Director/Founder of *Kealakai Center for Pacific Strings.*
- November 21, 2023: Presentation from Iolani Palace docent and HPU History Professor, Douglas Askman, about Palaces around the World, including Iolani Palace.

Future Topics:

- Working on presenters for June, July and September.
- Kai Lenny – possible presentation of his movie, *PEʻAHI*. Committee members shared their respective contacts to reach Kai Lenny.
- Tri Bourne – currently traveling and not available this year.
- Bob Sigall – possible presentation about Henry Berger. [He asked to explore OCC's archives.]
- Heather Giugni, award winning filmmaker & co-creator of *Rock Salt Media* which is producing the series *Family Ingredients* with host Chef Ed Kenney.

Archive Donations: Received the following: Photo of Hokule'a signed by Ben Young in 1976; children's book, *The Boy and His Hawaiian Cave* written by Keoni Alavarez; CD of Eddy Kamae's music.
Current News- Joy Barnhart
Collected obituary of John D Cavanah.
Oral Histories – Marilyn Kali
Because monies from this line item were used to cover cost overrun of scanning Scrapbooks, will only be able to complete 5 oral histories for 2023.
Photo Committee – Marilyn Kali
Kane/Wahine Rest Room Photos/ Olympic Photos: Photos for both locations have been framed and are ready for pickup at *Pictures Plus*. Jimmy McMahon and Alice Lunt volunteered to pick them up. Due to budget constraints, this will complete the major display projects for 2023.

Photos from Management: Have received a few photos, but still waiting for the photos of Presidents Laurie Foster and Curt DeWeese and the 2023 BOD. Have learned that Siana Hunt posts/adds photos to the Club's website and social media platforms for social events. Have requested that these photos be put in a Dropbox so can download to the OCC Sports Website. No response to date.

Research/Storage Locker – Marilyn Kali

Storage Locker: Work continues. When reviewed box of materials from Gay Harris, found about 40 medals for swimming, paddleboarding and rowing for years 1914-1927 belonging to Gay Harris, Lillie Bowmer and Dad Center for events including Castle Swim, AAU and other club events. They have been cleaned, catalogued and secured in "coin folder" binder.

VHS Tapes: Converting 16 VHS tapes taken by Paul Dolan of the Oldtimers Gathering and other club events to a digital format.

Trophies – Marilyn Kali

Found several broken trophies in Gay Harris collection including a trophy from 1927 swim meet in Japan where Dad Center took a team of OCC members and other Hawaii swimmers. This was the first big swim meet for Buster Crabbe and his brother Buddy. Buster won all his events and both Buster and Buddy were on the relay team that set a world record. Getting bids on repairing and restoring this trophy. Also, when cleaning out the Employee Lunchroom, staff found trophy won by Nonresident members William & S Chillingworth who were tennis players and members of Hilo Yacht Club. Jimmy McMahon has reached out to his spouse's family. They are collecting family memorabilia and are happy to receive the trophy.

Trophy cart proposal***:*** Waiting for response from the House Committee, or if their approval is needed to proceed.

OCC Sports Website – Marilyn Kali

Continually updated. Continue to repair broken links on this site.

OTHER BUSINESS – *Marilyn Kali*

Daddy Haine Bronze Plaque: Plaque, being remade by *Southern California Bronze,* was damaged in their foundry and they had to re-make it. Should be shipped to OCC next week.

VB Team Plaques: Plaque design is in final stages. Hope to finalize design in next few days. Alan Lau will review design. The final cost is $15,412.34 which is less that the $17.5K quote due to a discount given to OCC for the problems with the Daddy Haine plaque and repeat customer discount.

Macfarlane Room Plaque: Waiting for an update on sign. Previous sign was removed due to misspelling of "Macfarlane".

Lobby Case Display: Because the Lobby Display case will be used for the Macfarlane display in June, the Lobby Trophy Case will be location of the Junior VB display. A banner has been ordered and photos of the teams attending the National Championships will be on display, along with trophies from previous winning teams. Current trophies will be removed and stored.

- To make this trophy case more versatile and easier to create other future displays, the Historical Committee is requesting removal of the Winged O plaque from the case to the Lobby wall between the windows and the canoe display. Because of its weight, would require a shelf or legs too hold it up. Asked that Alice Lunt share this request as liaison to the BG Committee.

Olympic Plaque Display: To date, still waiting for recommendation from BG committee for a location to permanently display. Have proposed that the plaques be displayed on the ivy wall by the ramp from Lobby to KL. It has a wire from and the concrete base would support the weight.

Outrigger Origin Plaque: Jimmy McMahon has talked to hotel management, but there is no movement on this project. Will reach out to the management of *Duke's* restaurant about displaying a plaque there. Marilyn Kali suggested that the funds could come from the remainder of monies not used for the VB plaques which was already approved by the BOD.

Club Website: 2023 Annual Meeting minutes and Power Point presentation, December 2022 and January 2023 BOD meeting minutes have not yet been uploaded to the website.

ADJOURNMENT: The meeting adjourned at 1:05 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, March 16th @ noon in Board Room.

RECOMMENDATIONS: Approve 2023 Historical Committee.

Historical Committee Meeting
March 16, 2023

Here's my report.

Oral Histories
No report. Used some of the budgeted $$ for oral histories to cover cost overrun of digitizing scrapbooks.

Photo Committee
Photos for the Women's Lua, Family Lua and walls outside luas are being framed and will be ready to be picked up at Pictures Plus Kahala next week. Can Maintenance pick up?

A tour of the Men's Lua indicated the need to replace those photos as well. Photos have been selected and will be taken to Pictures Plus for framing next week. Due to budget constraints, this will complete our major photo display projects for 2023. The current photos in the Boathouse and behind the front desk will remain in place until we have more money in 2024.

Storage Locker
The project is plugging along. There were a couple of detours. When we went through a box marked Gay Harris we found about 40 medals for swimming, paddleboarding, and rowing for the years 1914-1927. Some were Gay's, others belonged to Lillie Bowmer and Dad Center. We cleaned all of these, annotated them in the inventory and secured them in a binder. Some were for OCC events including the Castle Swim, tank swims sponsored by OCC and the Women's Auxiliary, AAU and other Club events. A few of the medals had kanji on them as did some invitations/other memorabilia. Kawika is planning to take these to the Japanese consulate to see if they can translate for us.

The box also contained several broken trophies. Upon cleaning the trophies we discovered one trophy was from the 1927 swim meet in Japan where Dad Center took a team of Outrigger members and other Hawaii swimmers. This was the first big swim meet for Buster Crabbe and his brother Buddy. Buster won all his events and both Buster and Buddy were on the relay team that set a world record. These wins started Buster's ascent in the swimming world. Kawika is getting bids on repairing and restoring the silver trophy.

While inventorying the over-size photos, we discovered that there were no identifications on the back of the photos. We decided to try and ID the photos and find the year and event. It is time consuming but we felt that if we didn't do this, others down the line would have a harder time trying to ID the photos. Our motto, "Do it right the first time."

We are converting 16 old VHS tapes taken by Paul Dolan of Oldtimers and other Club events to a digital format.

Daddy Haine Bronze Plaque
Last I heard the plaque was on its way back to us. Unsure if it has been received.

Volleyball Team Plaques
The design of the plaques is in its final stages. We are making some changes to the latest iteration and it is out for review by other interested parties. We hope to finalize the design and proceed in next few days. The final cost of the project is $15,412.34. This is slightly less than requested ($17,500), due to a discount given to us for the problems with the Daddy plaque and a repeat customer discount.

OCC Sports Website
Continuing to try and repair the broken links on the OCC Sports Website.

Trophy Carts
Waiting to see if a response is forthcoming from the House Committee, or if we need their approval to proceed.

Macfarlane Room Sign
Management found the old Macfarlane sign that was misspelled. Awaiting update on the making and installation of the new sign. Tyler, an update?

Historical Displays
Since the Lobby Display Case will be used for Macfarlane in June, Kawika and I have decided to use the Lobby Trophy Case (LTC) for the Junior VB display instead. We have ordered a banner and will take photos of the teams before they go to nationals. We will need Alan's help in coordinating with the VB Committee. All current trophies will be removed from the LTC and stored. We'll display the current team photos and winning trophies and photos from earlier winning junior teams.

To make the LTC more versatile and easier to create other historical displays in the future, we would like to move the Winged "O" plaque to the opposite wall in the Lobby between the windows and the canoe wall display. Because of its weight it would require a shelf or legs or something to hold it up. Alice, would you please talk to B&G and ask for their input on this. We would be happy to provide background if you need more info.

Scrapbooks
The scrapbooks were scanned and returned to us. They may be viewed on the OCC Sports website under Archives, This & That Scrapbooks. Thanks to Jimmy for delivering them.

Boathouse Lights
B&G approved (Nov. 16, 2022) adding track lighting in the Boathouse to spotlight the framed photos on the louvers. When will the lighting be installed?

Olympic Plaques
Awaiting Alice and Jimmy's report on their presentation to B&G on hanging the Olympic Bronze Plaques on the ivied wall adjacent to the handicap ramp. It already has a wire frame that could be utilized and would not affect any Ossipoff wall. The wall behind the ivy is made from wood. The concrete base would hold the weight of the plaques. The ivy could continue to grow behind the plaques. A win-win for all.

Outrigger Origin Plaque
Anything new on this project with the Outrigger Hotel and Duke's Restaurant? Can we provide anything to move this project along? Perhaps we could use the leftover funds the Board appropriated for the VB plaques to pay for these plaques. If time permits, we'd like to have in place for 2023 Macfarlane Regatta.

Photos From Management
Received a few photos from past year from Joyce. Still have not received photos of presidents Laurie Foster and Curt Deweese as requested or a group photo of the 2023 BOD. Learned that Siana Hunt is the person who adds photos to member's website and social media for social events. Have requested that these photos be put in a Dropbox so I can download them for the OCC Sports Archives. So far, no response from Siana. Jimmy would you follow up?

Members Website
The minutes from the 2023 Annual Meeting and the Powerpoint have still not been added to the member's website. Also missing are the minutes for the December 2022 and January 2023 Board meetings. Whose job is it to update this information?

Trophy Discovered
F&B discovered an old trophy in the Employee Lounge. They turned the trophy over to Kawika. Upon researching, we found that the trophy was won by Nonresident members William and S. Chillingsworth who were tennis players from the Hilo Yacht Club. We're unsure why the trophy was at OCC. We suggest asking the Chillingworth family (who are members) if any of them want it or returning it to the HYC for their archives. Manager will follow up.

Marilyn

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE
2023 - 2024

COORDINATING DIRECTOR
DC Eichelberger
808-292-3640
email: dcmiste@aol.com

GENERAL MANAGER
Tyler Roukema
808-921-1400
troukema@outriggercanoeclub.com

CHAIRPERSON
Jimmy McMahon
808-228-7946
email: mcmahonj001@hawaii.rr.com

Joy Barnhart
808-351-7778
email: joybhart@aol.com

Nalani Blaisdell-Brennan
c: 808-389-8910
email: dr.blaisdell@gmail.com

Rick Hobson
c: 808-292-0522
email: honoluluhobson@gmail.com

Marilyn Kali
c: 285-5055
email: occhistoricalcomm@aol.com

Alan Lau
c: 808-779-4885
email: alau@hilaw.us

Nancy Lueck
650-776-5002
Email: nancytlueck@gmail.com

Alice Lunt
c: 754-0493
email: dsadl@hotmail.com

Gerri Pedesky
C: 225-6606
Email: gerrip@hawaii.rr.com

Tay Perry
Cell: 255-1455
Email: tayp55@gmail.com

ADMIN SUPPORT
JoAnne Huber
w: 921-1406
email: jhuber@outriggercanoeclub.com

Meetings are currently scheduled on the third Thursday of each month in Board room. Meetings begin at 12:00pm.

March 16, 2023

April 20, 2023

May 18, 2023

June 15, 2023

July 20, 2023

August 17, 2023

September 21, 2023

October 19, 2023

November 16, 2023

December 14, 2023

January 18, 2024

February 15 2024

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
APRIL 20, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Nalani Blaisdell Brennan, Marilyn Kali (zoom), Alice Lunt, Tay Perry
ABSENT: Alan Lau, Nancy Lueck, Gerri Pedesky
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst
BY INVITATION: Rick Hobson
CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The March meeting minutes were approved with the following change:
Lobby Trophy Case: "the Historical Committee ~~is requesting removal of~~ *discussed temporarily removing* the Winged O plaque from the case to the Lobby wall."

CHAIRMAN'S REPORT – ***Jimmy McMahon***
Introduced Rick Hobson as a new committee member to work with Tay Perry/Koa Canoes. The rest of his report was incorporated into discussion of various agenda items.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
March BOD Highlights:

- Approved the 2023 Standing Committees as presented by the Committee Chairs & additions to the Canoe Racing and Golf committees.
- Approved contracting the services of former member, Jennifer Fratzke, as the 2023 Fishing Tournament Director.
- Introducing, in conjunction with the Canoe Paddling Committee a temporary plan for 2023 that would allow spouses that are not members (Associate Spouse) to paddle during regatta season. It is a one-year plan.
- Formed An Initiation Fees Subcommittee review current initiation fees/structure, review the dues changes from 2021, and make r recommendations to the Board of Directors. Initial recommendations should be completed by this summer.
- Membership waitlist includes 87 candidates.
- Mahalo Party was a great success. Feedback from the members in attendance was fantastic. Hoping to drive more members to this event in years to come. Next year, looking to move this event back to February (after Annual Meeting & end of committee service year) so that the Club is not competing with Spring Break.
- Waterproofing project in the garage and the skylight projects have been completed.

GENERAL MANAGER'S REPORT – *Tyler Roukema*

- Easter: The Easter Egg Hunt was moved to Kapiolani Park and was a great success. On Easter Sunday, 600+ came for brunch and dinner.
- Annual Luau: If haven't already, make your reservations. A spectacular menu is planned along with great entertainment.
- Projects: On-going is spall repair in garage and sea wall repair. Other planned projects (tile replacement of walkway by LRs) will be scheduled after the paddling season.

SUBCOMMITTEE REPORTS

Photo Committee – Marilyn Kali
Kane/Wahine Rest Room Photos/ Olympic Photos: Complete. Alice Lunt noticed that the photos on the wall by sink are a little high and holes in wall from previous photos are visible.
OCC Invitational Swim: Twain Newhart will take photos.
Boys' Volleyball Team: Waiting for list of names/teams going to nationals. Want to photograph teams and build the display for June/July time period.
Photos from Management/Entertainment Committee: Tyler Roukema has opened a DROP BOX account where photos can be uploaded.

Research/Storage Locker – Marilyn Kali
Storage Locker: Expect to finish organizing the Photo and Trophy Room in June. Will then move to Research Room. Will need to purchase supplies (binders & archival sheet protectors) to create this collection. Proposed cost is $750. Line item transfer is not possible because those monies are earmarked for and will be spent on other projects.
Research: Digitized about 500 newsclippings from local newspapers about OCC and its' members from 1933 & 1934.

Community Liaison – Marilyn Kali
Received request from the family of Pete Velasco and was able to provide video and photos of his career as one of OCC's Olympic volleyball players. He died in March.

Stew & Rice Program – Joy Barnhart
April 18, 2023: Presentation from Iolani Palace docent and HPU History Professor, Douglas Askman about the history of the Hawaiian flag and Coat of Arms was very interesting and well received. There were 81 in attendance.
Upcoming Stew & Rice Events:
May 23, 2023: "Talk Story" with Native Hawaiian cultural practitioner and waterman Tom "Pohaku" Stone with special Emcee Kamaka Pili, KHON2 Weather Anchor, Reporter, and host of "Aloha Authentic".

- June 20, 2023: "Share the Shaka" – sneak peek of the film "Shaka, A Story of Aloha" presented by producer Steve Sue.
- July 18, 2023: History of the Transpac Race – Waikiki Yacht Club, Senior Staff Commodore Bo Wheeler will share insight on notable race history and actual footage from prior races.

- August 22, 2023: Annual Kanikapila Celebration.
- September 19, 2023: Possible film presentation by Polynesian Football Hall of Fame.
- October 24, 2023: History of the Royal Hawaiian Band – presented by Kilin Reece, Director/Founder of *Kealakai Center for Pacific Strings.*
- November 21, 2023: Palaces Around the Word – presented by Iolani Palace docent and HPU History Professor, Douglas Askman.

Future Topics: Joy Barnhart has reached out to Heather Giugni (award winning filmmaker & co-creator of *Rock Salt Media* which is producing the series *Family Ingredients* with host Chef Ed Kenney) and shared information about the Stew & Rice presentations for possible future participation.

OCC Sports Website – Marilyn Kali

Upgrading hosting plan as have reached space limit. Continue to add new material as time permits.

Koa Canoes – Tay Perry

KAKINA & LEILANI: Responsibility of the Canoe Racing Committee to maintain these koa canoes.

KA MOI: Recommend that this canoe hanging in the bar be inspected for termite damage on a regular basis. [Last inspection, treatment and re-build of ama and 'iako was in 2019.]

HANAKEOKI: One of OCC's 1st racing koa canoe was severely damaged recently. In past, considered possibility of OCC purchasing the canoe from Makaha Canoe Club, but ownership belonged to a group of individuals, not the canoe club.

STEPHANIE: Valuable koa canoe with historical significance to OCC. Previously [2018/2019] discussed restoration costs, ceremonial usage for OCC purposes including ash scatterings and on-sight storage with Beach Captain (Don Isaacs). Would like to revisit the possibility of OCC funding costs of restoration and usage.

OTHER BUSINESS – *Marilyn Kali*

Daddy Haine Bronze Plaque: Plaque arrived and is in the Maintenance Department. Jono Saunders needs to confirm the condition of plaque so final payment can be made.

VB Team Plaques: Awaiting final plaque design from vendor.

Macfarlane Room Plaque: New sign completed and affixed to the wall.

Winged O Plaque/Lobby Case Display: To make this trophy case more versatile and easier to create other future displays, at last month's meeting the committee discussed whether it was possible to remove the Winged O plaque. Summary of this month's discussion:

- Marc Haine, current CD Athletics and previously assisted Winged 'O' Chair Ron Sorrell (deceased), feels it is important to remain in Lobby case. Could be moved temporarily to copy room/back office for temporary displays.
- Would like input/blessing from current CDs Athletics/BOD & Winged 'O'?
- NOTE: There has been no nominations for this honor in several years. Should this committee/responsibility be moved to Historical Committee or stay with Athletic Committee?

Olympic Plaque Display: Alice Lunt asked for recommendation from the ARC subcommittee at the April BG meeting. Their recommendation is that because there is not a suitable location identified for permanent display, it be displayed, as appropriate, during Olympic years

Outrigger Origin Plaque: Jimmy McMahon has talked to senior hotel management. They are aware and interested, but have other priorities at this time.

Club Website: Tyler Roukema shared that the minutes requested have been uploaded to the website. It is the responsibility of the Communications Director but she is currently on maternity leave.

Ka Moi Boathouse Lighting: Tyler Roukema explained that the requested lighting to spotlight framed photos on the louvers will be addressed after the Annual Luau.

MEMBER RELATIONS LIAISON REPORT – *Jimmy McMahon for Nancy Lueck*

AMA Editorial: Keely Bruns, Hau Tree Collective, agreed to dedicate a page in each issue for Historical Committee's Stew & Rice events and a "Looking Back" photo feature (space permitting).

- Nancy Lueck will be responsible for submitting marketing copy and image(s) for these events (due 2 months in advance) to Jasmine Chagnon.
- *Looking Back* feature will be developed from photo selection on outriggercanoeclubsports.com Photo Archives and others submitted by this committee. It is suggested that photo selection corresponds to OCC notable events of publishing months, when possible.
    - If a member of this committee has an interesting photo, send it to Nancy Lueck with description of event, date, place and people in photo identified.
    - Any ideas for a catchy title instead of *Looking Back*? Nalani Blaisdell Brennan will inquire with her Hawaiian language kumu.

Social Media: Photos from the Stew & Rice events be sent directly to Siana Hunt with cc to Communications Director (currently Lissa Guild) to be considered for inclusion.

ADJOURNMENT: The meeting adjourned at 1:00 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, May 18th @ noon in Board Room.

RECOMMENDATIONS:

1) Approve Rick Hobson to serve on the 2023 Historical Committee.
2) Approve $750 to purchase supplies (binders and archival sheet protectors).

Historical Committee Meeting
April 20, 2023

Here's my report.

Oral Histories
No report.

Photo Committee
The installation of new famed photos in the family, men's and women's lua and outside the entry doors is complete. Thanks to Jimmy and Alice for picking the photos up at Pictures Plus and Jono and staff for installing them. Awaiting metal ID plaques for the photos.

Twain is set to take photos at the OCC Invitational Swim in May.

We are curating a set of photos of Outrigger's 31 undefeated canoe racing crews going back to 1943. We have photos of 24 undefeated crews and are trying to find photos of the following crews: 1946 Junior Men, 1947 Senior Men and Open 4 Men, 1948 Boys 14 and Senior Men, 1959 Boys 14, and 1962 Boys 15 and Boys 17. Have been contacting people who were on the crews to see if they have photos. So far, no luck. The photos will be matted but not framed for a future display.

Waiting for a list of the boys' volleyball teams going to nationals from OCC athletic director so we can photograph the teams. Will build that display for June-July time period in the Lobby Trophy Case. Alan will you follow up please.

Storage Locker
We have finished identifying and inventorying the oversize photos and adding them to the inventory database. The next couple of weeks we will be photographing trophies to add to the Wai Wai Collection. We expect to finish organizing the Photo and Trophy Room in June.

We will then move to the Research Room. We do not have a budget for supplies and will need to purchase binders, archival sheet protectors and more to create this collection. We will probably need at least $750 to purchase the supplies. Jimmy how do you want to handle these expenses? Will management cover?

The CDs that we had digitized are on their way back from the vendor and will be added to the OCC Sports website in the Archives section under Media.

The inventory database currently has 2,607 items listed. You can view the database in the OCC Sports Archives section.

Daddy Haine Bronze Plaque
The plaque arrived and is with the Maintenance Staff and ready to mount. Jono has layout.

Volleyball Team Bronze Plaques
Awaiting final design from vendor. PO is issued and ready to send.

OCC Sports Website
Upgraded hosting plan as we had reached our space limit.
Continuing to add new material as time permits.

Research
Researched and digitized about 500 newsclips from local newspapers about the Outrigger and its members for 1933 and 1934.

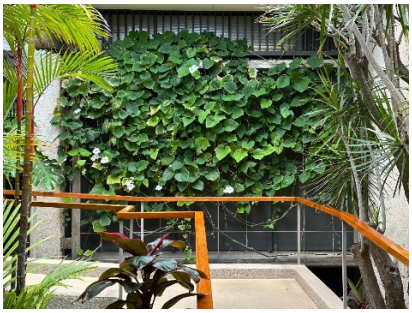
Community Liaison
Provided family of Pete Velasco with video and photos of his career as one of our Olympic volleyball players. He passed away in March. Pete was a two-time Olympian, 1964 (captain) and 1968. He was inducted into the International Volleyball Hall of Fame.

Macfarlane Room Sign
New wooden sign is made and installed and spelled correctly. Mahalo to Maintenance for following through.

Winged "O" Plaque
Alice, any update regarding our request to mount the Winged "O" Plaque on the Lobby wall? This will make room in the Lobby Trophy Case for a variety of athletic displays. Winged "O" (Marc Haine) agrees with the plan.

Boathouse Lights
Tyler, any update on when the new Boathouse lights will be installed to spotlight the framed photos on the louvers?

Olympic Bronze Plaques
Alice or Jimmy, any update on hanging the Olympic bronze plaques on the wall adjacent to the handicap ramp?



Outrigger Origin Plaque
Jimmy, any update from your meeting with Duke's?

Photos From Management
Still have not received digital photos of presidents Laurie Foster or Curt Deweese as requested.

Siana Hunt Photos
Jimmy, were you able to follow up with Siana to obtain access to photos Entertainment Committee took over the past few years when she was chair, for our photo archives?

Members Website
The missing minutes from 2022 and 2023 have been added. Thank you, Tyler. Whose job is it to add these monthly?

Marilyn & Kawika

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
MAY 18, 2023

PRESENT: Jimmy McMahon, presiding; Marilyn Kali (zoom), Alice Lunt, Nancy Lueck, Gerri Pedesky
ABSENT: Joy Barnhart, Nalani Blaisdell Brennan, Rick Hobson, Alan Lau, Tay Perry
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst
CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The April meeting minutes were approved.
COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
April BOD Highlights:

- Committee Participation: Approved Titus Salter as chair of the Fishing/Boating committee and Rick Hobson to serve on the Historical Committee
- Brand Guidelines: Approved formation of a committee to breakdown these guidelines into a simple and straight forward process as it applies to the OCC's athletic teams and swag.
- *Molokai 2 Oahu Paddleboard World Championships:* Approved use of OCC's beach/facility/staff for the race/awards party on July 30, 2023.
- New Members: Welcomed 57 members to date.
- Events: Easter Egg Hunt in Kapiolani Park & Luau were a tremendous success.
- Sunday Brunch, starting on May 21, will move from ala carte model back to a buffet. Lunch on Hau Terrace will start on May 15.
- B&G Committee is exploring the addition of a sauna to the Women's Locker Room.

CHAIRMAN'S REPORT – ***Jimmy McMahon***

- Request for $750 to purchase supplies (binders and archival sheet protectors) was approved.
- Reviewed budget expenditures to date. Photo line item is over budget, while others are under. Will look at line-item transfers to support areas where have over-spent.
    - Cost of preparing photos for display have gone up significantly.
    - Previously, Marilyn Kali took photos as part of her job as editor for the magazine. Now, a photographer needs to be hired/paid to take photos of athletic & club events.

GENERAL MANAGER'S REPORT – *Tyler Roukema*

- Events: Mother's Day was a successful event with 550+ in attendance. Will launch a "Summer Sizzle" event at the end of this month. It will have all the elements of a "steak fry", without having to cook your own steak. Will be a buffet with various appetizers, salads & proteins available. Will evaluate if it is successful and well received and decide how to move forward.

SUBCOMMITTEE REPORTS

Oral Histories – Marilyn Kali

Both Michele St. John & Alan Lau (Winged-Os) have agreed to be interviewed. Will schedule in June or July.

Photo Committee – Marilyn Kali

Kane/Wahine Rest Room Photos: Maintenance has been asked to lower the photos as they are a little high for the average viewer. The holes in wall from previous photos are visible and should be covered.
Photo Displays:

- Undefeated OCC Regatta Crews Display: Photos of winning crews are in the lobby display case until they need to be removed for Macfarlane Regatta merchandise display. Alice Lunt & Michele St. John were thanked for their assistance. Alice Lunt will write, for ENews, a short promotion to steer members to this enjoyable display.
- Boys' Volleyball Team: Photos were taken of the Boys 12, 13 & 14 VB teams. The Boys 17 & 18 teams did not show. The photo shoot will be rescheduled. These photos will be made into an exhibit that will go in the lobby trophy case. The display will be arranged around the Winged-O plaque.
- Cline Mann Ko'olaupoko Paddleboard Race: Photo display will be in the lobby display case from July 5 – 20 (or until needed for something else.)
- Photographer: Twain Newhart will take photos of the canoe blessing on June 2, Scratchfest on June 3 and Surf Jam on/around June 10th. The Diane Stowell Invitational Swim for May 27 was cancelled because a permit was not issued due to the monk seals on the beach. It will be rescheduled to July 1.

Photos from Management/Entertainment Committee: Tyler Roukema has opened a DROP BOX account where photos can be uploaded. He will email the link to Marilyn Kali.

Research/Storage Locker – Marilyn Kali

Storage Locker: Expect to finish organizing the Photo and Trophy Room in June. Still need to digitize videos, but will wait until next year's budget. Work on Research Room will begin this month. First, will need to go through all the boxes to determine the contents.
Trophies: While photographing trophies (given by OCC to winning crews of Macfarlane Regatta races), noticed that past Canoe Racing Committees incorrectly spelled *Macfarlane* using F rather than lower case.

Trophies – Marilyn Kali

Perpetual Macfarlane Trophies: Nameplates to update the trophies have not yet been completed by *Trophy House.* Suggestions for another vendor would be appreciated.

Waiwai Collection: Featuring OCC's trophies has been updated.

Diane Stowell Invitational Swim Trophy: Replaced at a cost of $1,100. The trophy was damaged when it fell off the top of a cabinet in the Copy Room.

1926 Hawaii-Japan Meet Silver Cup: Is engraved with the world 400-meter freestyle relay record set by the Hawaii swim team which included 3 OCC swimmers (Buster & Buddy Crabbe, Sam Kahanamoku). The cup is damaged and needs repair. The silversmith OCC has used in past has retired. Suggestions for another vendor would be appreciated.

Trophy Cleaning: Silver trophies (Board Room) have not been polished in over 5 years. This committee needs to schedule a date to do so. The Canoe Racing Committee (Siana Hunt) will oversee the polishing of the Macfarlane Perpetual Trophies.

Community Liaison – Marilyn Kali

Received several photos from the family of John Russell, member of OCC's 1954 Molokai crew (5th place). As they go through his albums, they will send more.

Stew & Rice Program – Nancy Lueck

Upcoming Stew & Rice Events:

- May 23, 2023: "Talk Story" with Native Hawaiian cultural practitioner and waterman Tom "Pohaku" Stone with special Emcee Kamaka Pili, KHON2 Weather Anchor, Reporter, and host of "Aloha Authentic". Met with them yesterday. They will deliver to OCC a few days before, 2 surfboards & sled for display during the presentation.
- June 20, 2023: "Share the Shaka" – sneak preview of the film "Shaka, A Story of Aloha" presented by producer Steve Sue.
- July 18, 2023: History of the Transpac Race – Waikiki Yacht Club, Senior Staff Commodore Bo Wheeler will share insight on notable race history and actual footage from prior races.
- August 22, 2023: Annual Kanikapila Celebration. Looking to book entertainment and will need monies to secure. Jimmy McMahon assured Nancy Lueck that monies would be found in the budget for entertainment at this event.

Guest of Speakers: It was re-affirmed that meals for the guest(s) of speakers are comped. The speakers all volunteer their time to do the presentations.

OTHER BUSINESS – *Marilyn Kali*

Daddy Haine Bronze Plaque: Plaque was installed on May 16. Thanked Maintenance for this work.

- VB Team Plaques: Final plaque design approved and vendor will be moving into production.

Outrigger Origin Plaque: Considering different ideas for content/design [Duke in a swimming pose in front of 1915 photo of OCC with simple wording]. Other ideas are welcomed. Jimmy McMahon has talked to senior hotel management. They are aware and interested, but have other priorities at this time.

Club Website: Tyler Roukema shared that the March BOD minutes have been uploaded to the website.

Koa Canoe: Nancy Lueck shared that presenter Tom "Pohaku" Stone received an inquiry about possibly restoring a 200+ year old koa canoe. The current owners shared that the original owner was Guy Harris (deceased OCC member) and may be interested in selling the canoe. They live in Felton, CA. Discussion followed. The committee would like more information (name of canoe, size, etc.) to research its' history.

Attendance: Committee discussed attendance and the challenges some may have attending the meeting mid-day and the need for interested members who will participate.

ADJOURNMENT: The meeting adjourned at 1:00 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, June 15th @ noon in Board Room.

RECOMMENDATIONS: None.

Historical Committee Meeting
May 18, 2023

Oral Histories

- Winged "O"s Michele St. John and Alan Lau have agreed to do oral histories. Will be scheduling in June or July.

Photos

- Maintenance has been asked to lower the photos in the Ladies Lua and the Family Lua by 2". They are above average height for easy viewing. They should cover the holes in the wallpaper. The photo outside the men's Lua has not gone up. Wondering why.
- Photo display has been mounted in Lobby Display Case featuring Undefeated Outrigger Regatta Crews for past 80 years. Mucho thanks to Alice Lunt and Michele St. John for helping us mount the display. Some difficulty was encountered getting the photos to stick to the backdrop with Velcro. Maintenance suggested they be nailed in place and did this on Tuesday. Display will be there until management needs the case for Macfarlane Regatta merchandise. Alice is going to write a promo for the display for the e-Blast.
- Photos have been taken of the Boys 12, 13 and 14 volleyball teams. Boys 17 and 18 teams failed to show and will be rescheduled. This photo exhibit will go into the Lobby Trophy Case as soon as ready.
- Received approval for a photo display of the Cline Mann Ko'olaupoko Paddleboard race to appear in Lobby Display Case July 5-20 or until needed for something else.
- Twain is taking photos of the Invitational Swim on May 27, the canoe blessing on June 2, Scratchfest on June 3 and Surf Jam June 10 (beginning of holding period). Pix will be added to OCC Sports website as soon as received.

Storage Locker

- We're about 99% finished with the Photo and Trophy Room. Still need to digitize some videos but that will have to wait until we get more money.
- While photographing the trophies we noticed that the name Macfarlane had been misspelled on the Macfarlane trophies for a number of recent years. How embarrassing that we can't spell the name correctly for our own race. Canoe Racing Committee should be made aware of this and take steps to correct in future. (Macfarlane was spelled with a capital F)
- Work on our Research Room will begin this month. The first project will be going through the boxes that are piled everywhere and figuring out what is there. Next, we'll be mounting old framed photos, certificates, etc. on the wall for easy viewing.
- Did we get approval for a supply budget?

Daddy Haine Bronze Plaque

- The plaque was installed on Tuesday, May 16 and looks great. Thanks to maintenance team for a good job.

Volleyball Bronze Plaques

- The final design has been approved and plaques will be moving into production. Hope to have them in house by mid-summer.

Trophies

- Name plates to update the Macfarlane Trophies have been at Trophy House for 4 months and are still not made. Also, they have not made the name plates for the Lua photos (3 months) and only yesterday finished the undefeated crew plates that were due last week. Kawika is seeking another vender for future projects. If you know of another metal plate maker you think is good and reliable, please let us know.

- The Waiwai Collection featuring our trophies and other memorabilia has been updated and may be viewed on the OCC Sports website under the Archives tab.
- We will be scheduling an inventory to update the trophies and Na Mea in the Clubhouse.
- The committee should schedule a date to polish the silver trophies in the Board Room Trophy Case. This hasn't been done for 5 years.
- Siana Hunt and Canoe Racing Committee will oversee polishing Macfarlane Trophies.
- The Diane Stowell trophy has been replaced at a cost of $1,100. The trophy was damaged when it fell from the top of a cabinet in the machine room.
- Kawika took the beautiful 1926 Hawaii-Japan Swim Meet silver cup to the Japanese Consulate for help in translating the kanji. The cup is engraved with the world 400-meter freestyle relay record set by the Hawaii swim team which included 3 OCC swimmers (Buster & Buddy Crabbe and Sam Kahanamoku). The cup is damaged and should be repaired. The silversmith in California that we've used in the past has retired so we're looking for a new one. Any suggestions will be welcome.

OCC Sports Website

- Digitized 16 mm film and video has been received back from vendor. Will be adding the media to OCC Sports.
- The OCC Sports website is continuously updated with new data. Most recently, all the standing and athletic committee members were added for 2023, as well as new For the Record results.

Research

- On-going.

Origin Plaque

- Bouncing around some ideas for the plaque including one with a photo of the 1915 Club with Duke in a swimming pose in front. Thought it might be appropriate since it's going into Duke's Restaurant. Wording will be kept simple and short. Other ideas are welcome.

Community Liaison

- Spoke with family of late member John Russell. John was on Outrigger's 1954 Molokai crew (5th Place) and the family sent along several photos. They will be sending more as they go through his albums. They enjoyed the OCC Sports Website and said it brought alive the stories John told about his days at OCC.

Boathouse Lights

- Per minutes, Maintenance will install new lighting for photos on the louvers now that Luau is pau.

For Management

- Per minutes, management has created a Google account for photos taken by the Entertainment Committee. Need the address and access to that account.
- Still don't have photos of presidents Laurie Foster or Curt DeWeese. When?
- Please remember to add the March Board minutes to the OCC website.

Respectfully submitted,

Kawika Grant and Marilyn Kali

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
JUNE 15, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Nalani Blaisdell Brennan, Marilyn Kali (zoom), Nancy Lueck, Gerri Pedesky
ABSENT: Rick Hobson, Alan Lau, Alice Lunt, Tay Perry
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst

CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The May meeting minutes were approved.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
May BOD Highlights:

- House Committee: Approved reciprocity with *The Chicago Club* and Keely Bruns to serve on this committee for the remainder of the year.
- Acknowledged the tremendous skill and effort put forth by retired employee and current OCC Honorary Member Dome Gose to help refurbish all three Koa Canoes in preparation for the upcoming paddling season.
- Asked that the A&M committee consider possible strategies to address interviewing more of the Regular member candidates in an effort to reduce the waitlist. In 2023, to date, have admitted 72 new members.
- Approved changes to the Food and Beverage Survey. The Club will now have two surveys: One for the Snack Shop and one for the main dining areas.
- Initiation Fee Review Committee continues to make great progress. A survey draft for members who joined the club between 2019 and 2023 provided feedback. The survey asks 14 questions surrounding initiation fees.
- Sunday Brunch: New program started on May 21 with 75 rez and mixed reviews. Majority of attendees enjoyed the offerings, but others preferred the ala carte model.
- Hau Terrace Lunch has been very well received by members. This was the last area that needed to be revisited to return the Club to pre-Covid operations.
- Events: Summer Sizzle was a huge success with 305 in attendance! Additional dates are scheduled for the rest of summer.
- Formed a subcommittee to help standardize the onboarding process for new committee chairs and committee members.

CHAIRMAN'S REPORT – ***Jimmy McMahon***

- Thanked Marilyn Kali for her efforts towards the Lobby and Trophy Case display. Feedback has been positive.
- Apologized for not having yet schedule date to polish trophies.
- Support bracket for glass shelf in Board Room trophy case failed and shelf fell damaging a trophy. Fortunately, no glass shattered. Maintenance has examined the entire case and will only have to replace in one section. Marilyn Kali requested to be present to set the shelf height in order to display taller trophies. Work will be done on Monday, June 19.

GENERAL MANAGER'S REPORT – *Tyler Roukema*

- Launched new menus and feedback is positive.
- Communications Director, Joyce Mojica is back with a blended in-person/work from home schedule. Primary focus for now is to focus on OCC's brand guidelines.
- Events: Reservations for the 4th of July party are filling up fast.

SUBCOMMITTEE REPORTS
Oral Histories – Marilyn Kali

- Videographer is returning soon. To start, will schedule interviews with both Michele St. John & Alan Lau (Winged-Os).
- Fun Fact: Received a call from the *BBC*. They watched/read Leighton Taylor's oral history on the website. Was able to put them in touch with each other. The *BBC* wants to interview Leighton Taylor about his discovery of a new shark species.

Photo Committee – Marilyn Kali
Photo Displays:

- Boys' Volleyball Team: The Boys 12, 13 & 14 VB team photos are on display in Trophy Case. Photos of the Boys 17 & 18 teams have been taken and will be also displayed as soon as they are mounted on foam core board.
    - Girls Beach VB team also asked for their photo to be taken and displayed in the trophy case.
- Undefeated OCC Regatta Crews Display: Will be removed June 19th for the Macfarlane Regatta merchandise display.
- Cline Mann Ko'olaupoko Paddleboard Race: Photo display will be in the lobby display case from July 5 – 20 (or until needed for something else.)
- Photographer: Twain Newhart took photos of the canoe blessing on June 2, Scratch Fest on June 3. Waiting for pics of canoe blessing. Scratch Fest photos are on the website. Based on the current photo schedule of athletic events, will need additional $9,500 for remainder of year.
    - Chair McMahon will work with Marilyn Kali to review individual budget line items to see if monies can be re-allocated.
    - Asked that Twain Newhart submit invoice each month rather than submitting for multiple months' work

Trophies – Marilyn Kali
Inventory: Annual inventory conducted on 6/15.
Storage: A better place is needed to store trophies that are removed from the trophy case, temporarily, for other displays. Leaving them on shelves in the copy room, or on tables in the Board Room, or taking them to the off-site storage lockers are not good options. Would like to consider the use of the cabinets in the Board Room behind the Past Presidents' portraits.
Plates: Plates to update the Macfarlane trophies have been received and Kawika Grant will attach before the Macfarlane Regatta.

Research/Storage Locker – Marilyn Kali
Storage Locker: Almost finished with mounting framed photos on the walls. Will need help from the Maintenance staff to adjust shelf heights.

OCC Sports Website – Marilyn Kali

- 20 videos have been digitized and added to this site – OCC Archives – Media. They include the 1966 & 1980 Molokai Hoe, early Oldtimer events, Ka Moi blessing, Macfarlane Regatta, national volleyball championship games and more.

Stew & Rice Program – Nancy Lueck, Joy Barnhart, Gerri Pedesky

- June 20, 2023: "Share the Shaka" – sneak preview of the film "Shaka, A Story of Aloha" presented by producer Steve Siu. 100 reservations to date.

Upcoming Stew & Rice Events:

- July 18, 2023: History of the Transpac Race – Waikiki Yacht Club, Senior Staff Commodore Bo Wheeler will share insight on notable race history and actual footage from prior races.
- August 22, 2023: Annual Kanikapila Celebration. Booked *Kualoa at Dawn* for entertainment. Kilin Reece will be Master of Ceremonies. Will be working on the menu with Chef.
- September 19, 2023: Jay Matt. He is an architect and specializes in climate change.

Future Topics/Speakers: It has been difficult to connect with Heather Giugni (award winning filmmaker & co-creator of *Rock Salt Media*). It was noted that she has been very busy since the Historic Hawai'i Foundation named her its 2023 "Kama'āina of the Year".
Process Outline: This subcommittee works their contacts for ideas and always welcomes suggestions for future topics.

Current News Service – Joy Barnhart

Collected obituary of Virginia Lowrey Brown.

OTHER BUSINESS

Lobby Display Case Schedule: Stew & Rice Subcommittee would also like opportunities to provide displays to market their events. Member Relations manages the master calendar and requests can be emailed to jmojica@outriggercanoeclub.com. Contributors to the display case include Entertainment, Member Relations & Historical Committees.
Emergency Plan: There is an emergency plan in case of a hurricane or tsunami. It will need to be reviewed and updated. There is time if a hurricane is to hit, but might not have a lot of time if it is a tsunami. Vertical evacuations, as recommended by the Hawaii Emergency Management Agency, should be above the third floor level. If there is time, items could be moved to the off-site storage locker. If not, a location nearby needs to be considered. Discussion followed and the existing plan will be emailed to members to review and provide update contact info and suggestions. These suggestions should be emailed to GM Roukema to incorporate into document for review.
Club Website: Tyler Roukema shared that the April BOD minutes have been uploaded to the website.
Mahalo to Maintenance: Thanked staff for moving the trophies from lobby case to Board Room; for cleaning the glass shelving in the case and for figuring out how to mount the banner. Also thanked them for installing the spotlights in the Ka Moi Boathouse showcasing photos displayed on the louvers. Finally, the staff was thanked for lowering the framed photos in the women's rest room.

ADJOURNMENT: The meeting adjourned at 1:00 pm.
NEXT MEETING: The next meeting is scheduled for Thursday, July 20th @ noon in Board Room.

RECOMMENDATIONS: None.

Historical Committee Meeting
June 15, 2023

Oral Histories

- Videographer is returning soon and we hope to begin scheduling oral histories in July.

Photos

- The photo display of the Junior Boys VB teams has been mounted in the Lobby Trophy Case and is drawing lots of attention. We were able to do it without removing the Winged "O" plaque. Finally got Boys 17 and 18s to take photos. They will be added as soon as the posters can be mounted on foam core board.
- The photo display of Cline Mann Paddleboard Race is ready to go into the Lobby Display Case on July 5. We will need help from Maintenance to mount with nail gun.
- Twain took photos of the canoe blessing on June 2 and Scratchfest event on June 3. Awaiting pix of blessing. Scratchfest photos are up on website. Next scheduled photo shoots are Invitational Swim on July 1, Macfarlane on July 4 and Cline Mann on July 17. Twain will submit invoice monthly, June invoice due by end of month.
- Based on the current photo schedule we will need $9,500 for the remainder of the year for photography:

June	$2,000 (Boys VB, Scratchfest, Canoe Blessing)
July	$4,000 (Invitational Swim, Macfarlane, Cline Mann, OHCRA, Paddling banquet)
August	$500 (Dad Center)
September	$500 (Na Wahine)
October	$1,000 (Molokai, Waterman)
November	$500 (Castle Swim)
December	$1,000 (Daddy Haine)

- The girls beach VB team would also like their shot in the LTC. We have no funds available for taking their photos, printing and mounting on foam core board. Est: $1,500. Will aim for next year unless the board wants to authorize additional funding.

Trophies

- The annual trophy inventory was held on June 15. The Na Wahine O Ke Kai Perpetual Trophy that was missing was later found in a cabinet in the Board Room.
- We need a better place to store trophies that revolve in and out of the Lobby Trophy Case. Leaving them on tables in the Boardroom isn't satisfactory and could lead to their disappearance or damage. The BRTC is full. Taking revolving trophies to the Storfac isn't a good option because many are heavy and go in and out of the case seasonally. Are any of the cabinets in the Boardroom (behind president's photos) empty and could the shelves be arranged to accommodate the size of the trophies?
- All of the metal plates to update the Macfarlane trophies have been received. Kawika will attach them before the 4th of July.
- In conducting the inventory, we noticed how dusty the glass shelves are in the Board Room Trophy Case. They really need to be cleaned. The silver trophies in there are badly tarnished and in need of polishing. Has a date been set for cleaning them?

- The committee has an emergency plan for its memorabilia in case of hurricane or tsunami but it needs to be updated. The Hawaii Emergency Management Agency urges vertical evacuation above the third floor of all buildings in Waikiki due to storm surge. Our current plan calls for moving all the trophies to the Fitness Center which is not above the third floor level. In a tsunami we may not have time to move the trophies off property, but there is always a warning time before a hurricane. We should consider moving trophies and original artwork (not Club photos that can be replaced) to the Storage Locker or to an apartment in the Colony Surf above the 3rd floor when a hurricane warning is issued. It would require manpower to box them up and drive them to the locker but may be the safest option. Our trophies are irreplaceable. Suggestions?

Storage Locker

- We are almost finished mounting framed photos on the wall of SL 26. We will then begin organizing other areas. We need help adjusting the shelf heights and will request the assistance of maintenance.

Volleyball Plaques

- The plaques are being made at the foundry in Pennsylvania. No shipping date yet.

OCC Sports Website

- The Waiwai Collection (Trophies and Na Mea) and HC Inventory have been updated with the location of all memorabilia.
- All 20 of the videos that were digitized have been added to the website. You can find them under OCC Archives, Media. They include the 1966 and 1980 Molokai Hoe, early Oldtimers events, the Ka Moi blessing, Macfarlane Regatta, national volleyball championship games, and more. We'll digitize more next year. The quality isn't that good but it is historic and some is epic.
- The undefeated paddling crews exhibit has been recreated on the website so those who missed it in the Lobby can see it on-line.

Kudos to the Maintenance Staff

- Thanks to Maintenance team for moving the trophies from the Lobby Trophy Case to the Board Room for storing; for cleaning all the glass shelving in the case, and for figuring out how to mount the banner.
- Mahalo to them also for installing the spotlights in the Ka Moi Lounge showcasing the photos on the louvers. They look great, both day and night.
- And thanks for lowering the photos in the Ladies Lua.

For Management

- Still do not have access to Dropbox account for photos.
- April Board minutes are still not posted.
- Still do not have photos of presidents Laurie Foster and Curt Deweese.

Kawika and Marilyn

HISTORICAL COMMITTEE EMERGENCY ACTION PLAN

(Updated July 20, 2023)

The OCC Historical Committee (HC) is responsible for securing the Club's irreplaceable historical memorabilia from loss or damage in the event of an emergency situation involving flooding and/or high wind.

This Emergency Action Plan is structured to respond to two types of emergencies**:** **Impending Threat** with advance warning such as an approaching hurricane, or an **Imminent Threat** situation with little warning such as a tsunami.

The specific tasks and steps the HC will take in addressing either of these two types of emergencies are the same, the main difference being the area of relocation as dictated by the time and personnel available to respond.

This HC Emergency Action Plan is an addendum to the Club's general emergency plan and is updated annually. The Trophy subcommittee chair is responsible for the HC Emergency Action Plan and its annual review.

The HC Action Plan consists of four pages:

(1) The Action Plan itself (this page)
(2) An up-to-date roster of all HC personnel and their contact information, and
(3) The identification and locations of all historical items identified by the HC to be relocated, and in what priority order.

IMPENDING THREAT: For situations providing advanced warning, such as an approaching hurricane, the HC will oversee the moving of the Club historical memorabilia to the Club's off-site Storage Facility on Dillingham Blvd.

IMMINENT THREAT: For situations with little or no time for off-site movement, the HC will oversee the moving of Club historical memorabilia to more secure on-site locations above potential areas of flooding - specifically to the Fitness Center, and if necessary, placement within Club canoes moved by the Athletic Committee to the uppermost covered levels of the parking structure. Some items may also be relocated to member's private residences in the Colony Surf or other nearby condos.

In all instances, the HC will depend on the assistance of Club management and volunteers in accomplishing these relocation efforts.

DECISION FOR ACTION: Based on weather reports, and Hurricane and Tsunami Center data, the General Manager will make an assessment with HC input **72 hours** prior to an impending threat. If the decision is to move the historic items to the Storage Facility, this should be accomplished as soon as possible after making that decision. The HC Chair will implement a phone tree to notify committee members. Volunteers will be asked to bring their vehicles to the Club for loading. The Club truck and van should also be utilized. A checklist of items to be moved is on pages 3-4.

PACKING MATERIALS: The HC in coordination with Club management will maintain a pre-positioned supply of emergency packing materials in the Boardroom storage room - packing boxes, clear plastic bags, wrapping material, tape, etc.

HISTORICAL COMMITTEE ROSTER & RECALL LIST

		Est Distance from Club
Jimmy McMahon, Chair	c: 808-228-7946	4 miles
Joy Barnhart	c: 808-351-7778	5 miles
Nalani Blaisdell-Brennan	c: 808-389-8910	4 miles
Rick Hobson	c: 808-292-0522	20 miles
Marilyn Kali*	c: 808-285-5055	10 miles
Alan Lau	c: 808-779-4885	5 miles
Nancy Lueck	c: 650-776-5002	5 miles
Alice Lunt	c: 808-754-0493	1 mile
Gerri Pedesky	c: 808-225-6606	10 miles
Tay Perry	c: 808-255-1455	5 miles
DC Eichelberger, CD	c: 808-293-3640	5 miles
Kawika Grant*	c: 808-439-3241	20 miles

Call Out Procedure
Chairman (Jimmy McMahon) or alternate (Alice Lunt) to call or send a text message to all committee members indicating the type of response necessary, time and meeting place. All committee members should respond to whether they can help or not. Other Club members living nearby may also be asked to help in addition to Club staff.

*Marilyn Kali and Kawika Grant are point persons for trophies. Marilyn will coordinate at STORFAC and Kawika will coordinate at the Club.

HISTORICAL COMMITTEE EVACUATION PLAN CHECKLIST

(Initial when completed)

All trophies/Na Mea should be placed in boxes or clear plastic bags and sealed to protect them from damage or weather. One trophy per bag. Keys to locked cabinets and cases may be found in the General Manager's Office in a key cabinet behind the door.

Any item not on this list is not an original and may be replicated if damaged. If there are questions about whether to relocate an item or not, contact Kawika or Marilyn.

1. BOARD ROOM

_____ All trophies in trophy case

_____ All loose trophies on display outside of case (i.e. Dad Center Koa trophy)

_____ Any trophies inside wall cabinets or Board Room storage closet

_____ All items in the Winged "O" Cabinet

2. BOATHOUSE

_____ All trophies in Boathouse trophy case

_____ Domie's canoe on top of trophy case

_____ Dad Center's paddle above bar

_____ Leroy Nieman Molokai painting on wall by stairs to lobby

3. LOBBY

_____ All trophies in Trophy Case (except Winged "O")

_____ All loose trophies in Lobby and/or Machine Room

4. DUKE ROOM/ KOA LANAI

_____ Duke Bronze Bust & rock mounting

_____ Duke Pencil Drawing on Duke wall

_____ Sarge Paddle on Duke wall

_____ 4 koa paddles on Duke wall

_____ Tay's Canoe (on top of koa wall in Macfarlane Room)

_____ Walter Macfarlane photo & 1941 dedication plaque (on koa wall)

_____ Framed postcards (2) (on koa wall)

5. MANAGER'S OFFICE/CLOCK

_____ Duke Black Velvet Painting by Bill Erwin

_____ Aka Hemmings Canoe Surfing photo

_____ Rockwell Painting

_____ Wichman Clock above stairs to locker rooms (reached through cabinet in Manager's Office

6. MAINTENANCE AREA

_____ Any trophies in shop

_____ Olympian Plaque

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
JULY 20, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Nalani Blaisdell Brennan, Rick Hobson, Nancy Lueck, Alice Lunt, Gerri Pedesky
ABSENT: Marilyn Kali, Alan Lau, Tay Perry; Tyler Roukema, General Manager
BY DESIGNATION: DC Eichelberger, Coordinating Director; JoAnne Huber, Admin Asst

CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The June meeting minutes were approved.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*
June BOD Highlights:

- Athletics: OCC was able to sell the 2019 *SeaPro* motor boat for asking price. Approved purchase of a whaler for the paddling program to fill the gap left from the sale of the *SeaPro*. Approved Stewart Chong as Co-Chair of the Volleyball Committee.
- Buildings & Grounds: Approved monies to hire *Engineer and Building Due Diligence* to conduct a property assessment of the campus. Approved monies for the installation of a sauna in the WLR.
- Finance Committee: Approved 2023-2024 insurance policy renewals. Also on track to terminate the Club's pension liability by the end of 2023.
- Member Relations Committee: Approved moving forward with the *Consent to Receipt of Notice of Annual and/or Special Meetings and Ballots by Electronic Transmission*.
- To date, have welcomed 88 new members.

CHAIRMAN'S REPORT – ***Jimmy McMahon***

- Thanked Kawika Grant for preparing the Macfarlane trophies for display, both here at OCC and at the regatta at Waikiki Beach.
- Will schedule date to polish trophies. [Note: Subsequent to this meeting, date to polish trophies is Sunday July 30th @ 4:00pm in the Board Room.]
- Reviewed this committee's budget expenditures to date. There are monies available in specific line items that can be transferred to other line items to support those efforts. Nancy Lueck and the Stew & Rice Subcommittee will request additional monies (leis and decorations) for remaining events.

SUBCOMMITTEE REPORTS

Stew & Rice Program – Nancy Lueck, Joy Barnhart, Gerri Pedesky

- July 18, 2023: History of the Transpac Race – Waikiki Yacht Club, Senior Staff Commodore Bo Wheeler. Event was close to a sell out. Was successful and well received by those in attendance.

Upcoming Stew & Rice Events:

- August 22, 2023: Annual Kanikapila Celebration. Kilin Reece will be Master of Ceremonies. The musicians have been booked and am working on the menu with Chef.

Current News Service – Joy Barnhart

Collected obituary of Elizabeth Broadhead and an article about "Duke's paddle" and the 1943 Macfarlane Regatta.

Oral Histories – Marilyn Kali

- No report.

Photo Committee – Jimmy McMahon for Marilyn Kali via email report

Cline Mann Ko'olaupoko Paddleboard Race photo display: Rather than remove on July 20th, request to leave in lobby display case until after the *Molokai 2 Oahu Paddleboard World Championships on July 30, 2023.*

- In coordination with the Maintenance department, the boy's VB display in lobby trophy case will be removed shortly, shelving re-stalled and trophies returned,
- Photographer: Twain Newhart took photos at the Invitational Swim, Macfarlane and Cline Mann Paddleboard Race. Next event will be photos of the Dad Center Race in August.

Trophies – Jimmy McMahon for Marilyn Kali via email report

Damaged Trophies: When the glass shelf fell, two trophies were damaged. In addition, several Macfarlane trophies were also damaged at this year's race. The silversmith previously used has come out of retirement and he is reviewing the Bob Fischer Trophy after which the canoe and Macfarlane trophies will be assessed.

Trophy Management: After 38 years of managing the paddling trophies, Kawika Grant has informed the Canoe Racing Committee that he is retiring. Committee members commented that Kawika Grant/Historical Committee has also been responsible for managing the trophies from other athletic events that OCC sponsors (swimming, golf, fishing, etc.). The names of potential candidates for this responsibility were shared.

- A description of the responsibilities and scope of work to maintain and update trophies will be needed. To that end, will ask for assistance from Marilyn Kali and Kawika Grant. JoAnne Huber will also review current files/documents for other additional information.

Research/Storage Locker – Jimmy McMahon for Marilyn Kali via email report

Storage Locker: Have rescheduled the date for Maintenance staff to adjust the height of the shelve for July 24. (First date did not work because the elevator was not working and OCC staff was preparing for potential hurricane/storm impact at clubhouse.

OCC Sports Website – Jimmy McMahon for Marilyn Kali via email report

- Pages updated last month with results and photos of athletic events.

OTHER BUSINESS

Ama

- *General Manager's Corner:* Thanked Tyler Roukema for his tribute and appreciation for the dedicated work of Marilyn Kali, Kawika Grant and the Historical Committee put forth in the creation of and managing outriggercanoeclubsports.com website.
- Was suggested that an article about Kawika Grant and his dedicated years of service managing and maintaining the paddling trophies be considered for publication.
- The Member Relations Committee and *Ama* publishers are very aware of the content "disconnect" and have been working to ensure the publication is moving in the right direction. Committee would like to see this continue and continue the focus on OCC members and their families. To that end, it was shared that previous column *As The Terrace Turns* is returning.
- It was also noted that, like in the past, getting members to "write" articles can be challenging.

HC Emergency Action Plan: Has been updated and vetted with Jono Saunders, Maintenance Director. Committee members will be asked to help in the event trophies have to be moved. The question of whether HC volunteers need to sign a waiver/acknowledgement of risk for this volunteer assignment was important.

2024 Dues/Budget Committee/BOD: In an effort to keep OCC's younger members from resigning (age into Regular membership with a doubling of monthly dues), it was requested that a structured increase of dues, like the initiation fee structure for Regular members be considered.

4th of July BBQ Event: Several committee members who attended this event shared how much they enjoyed the evening. "Best ever" was used to describe the experience.

ADJOURNMENT: The meeting adjourned at 1:00 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, August 24th @ noon in Board Room.

RECOMMENDATIONS: None.

Historical Committee Meeting
July 20, 2023

Oral Histories

- No report.

Displays

- We'd like to leave the Cline Mann display in the Lobby Display Case under after the M2O on 7/30. Let us know if the case is needed sooner.
- The Boys Volleyball display in the Lobby Trophy Case will be taken down shortly and the trophies returned to the case. Coordinating with Maintenance to replace glass shelves.

Photos

- Twain took photos at the Invitational Swim, Macfarlane, and Cline Mann. Next photos will be Dad Center in August.

Trophies

- Has a date been set for polishing the silver trophies?
- When the glass broke in the Boardroom Trophy Case, two trophies were damaged. Several Macfarlane trophies were also damaged at this year's race. Our old silversmith has come out of retirement. The Bob Fischer Trophy has been sent to him to see if he can fix it. The canoe and Macfarlane trophies will be assessed next.
- Kawika has informed the Canoe Racing Committee that he is retiring after 38 years of managing their trophies. CRC needs to appoint a new trophy person for 2024.
- The Emergency Action Plan has been updated (see attached). It has been vetted with Jono and included in the Club's emergency plans. Committee members will be asked to help in the event the trophies need to be removed from the property.

Storage Locker

- We need help adjusting the heights on the shelves. Maintenance agreed to help but the elevator was not working the first date set and staff needed to prepare for the hurricane on the second. We're trying again for July 24.

Volleyball Plaques

- No shipping date yet.

OCC Sports Website

- Many pages were updated last month with results and photos of athletic events. On-going.

For Management

- Still do not have access to OCC Dropbox/Google account for photos.
- May Board minutes are still not posted.
- Still do not have photos of presidents Laurie Foster and Curt Deweese.

Kawika and Marilyn

Historical Committee Meeting
August 17, 2023

Oral Histories

- Probably will not be able to conduct any oral histories this year due to my family obligations.

Displays

- No new displays are planned for remainder of this year due to lack of funds.

Photos

- Next photo taking will be Dad Center race in August.

Trophies

- Thanks to Alice Lunt for organizing the trophy cleaning.
- The Bob Fischer Trophy and the sailing canoe have been repaired One Macfarlane trophy is being repaired along with a couple historical trophies.
- For edification: The Club has two kinds of trophies: Historic and Perpetual. The HC is responsible for the Historic trophies and the various Athletic Committees the Perpetual ones. We do not update perpetual trophies, they do. We repair, polish, and inventory the Historic trophies, and display both the Historic and Perpetual trophies in the various Display Cases. We currently have about 220 trophies in our inventory.

Storage Locker

- Shelves were adjusted yesterday so we're ready to begin sorting all the boxes of materials in Storage Locker 26.

Volleyball Plaques

- Should be received by end of August.

OCC Sports Website

- Updates are on-going.

Community Liaison

- Responded to several requests for information about members.

Email

- Please use my momkali@aol.com email for quick response. I only look at the OCCHistoricalComm email periodically.

Kawika and Marilyn

Historical Committee Meeting
September 19, 2023

Oral Histories

- No report.

Displays

- No report.

Photos

- Twain took photos at the Dad Center in August. Next up are the Castle Swim and Daddy VB Tournament.

Trophies

- Trophies sent to mainland silversmith have been repaired and are en route back to OCC. Two remain to be repaired.
- Trophies have been returned to Lobby Trophy Case. The overflow is in a cabinet in the Board Room.

Storage Locker

- We have finally unpacked all boxes in the research room and have sorted out the various collections. There is lots of loose paper still to sort.
- We found a lot of termite damage to the old ledgers. They need to be fumigated. Kawika got quotes and the cost will be $100. Can we proceed?
- We have shelved all the bound issues of the Outrigger magazine but have about 8 boxes of old loose magazines. The magazines are digitized and we have the bound copies. I'd like to keep two copies of each magazine in our archives and dispose of the rest. In the past we would take them to a Club event and make them available to anyone who wanted a copy. If we go that route it should be an event attended by both athletic and non-athletic members. Suggestion: Member Open House in December. What's left could be taken to the Athletic Banquet. The mags could be placed on a large table in the foyer. Someone would need to make sure the table was replenished during the event. Or, we could dump them or keep them. How would you like to proceed?
- We also have found multiple copies of oral histories. The older ones are bound. They have been digitized and are all on-line. What would you like to do with the duplicate paper copies? We could keep one paper copy and dispose of the rest?
- Continue to update the inventory as we create the various collections.

Volleyball Plaques

- Shipment arrived on Tuesday but it wasn't the VB plaques. We got roofing materials instead. SoCal Bronze is working with the shipping company to find where the plaques went. They were properly addressed when they left the foundry.

OCC Sports Website

- Continue to update pages.
- Have now added Club newsclips from 1908-1939 to the site.
- Have created a password protected page where I'm adding old Board Minutes. If you need the password for this site let me know.
- Using old Board minutes, Cline Mann files and other sources I have nearly pieced together a chronology of the Club's Bylaw amendments. They are posted on the website. I'll continue hunting for the missing documents.

For Management

- Still do not have access to OCC Dropbox/Google account for photos.

Communications Liaison

Have assisted a number of people over last two months.

- Connected Hal Henderson with an old classmate.
- Assisted London author who is writing book about Dad Center.
- Responded to request to purchase a copy of an old 1950s menu cover.
- Assisted a relative of a member from the 30s.
- Assisted a French TV company doing a documentary about surfing.
- Can't remember a couple of others.

Kawika and Marilyn

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
October 19th, 2023

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Marilyn Kali (zoom), Alice Lunt, Gerri Pedesky, Rick Hobson
ABSENT: Alan Lau, Tay Perry, Nancy Lueck, Nalani Blaisdell Brennan
BY DESIGNATION: Tyler Roukema, General Manager

CALL TO ORDER: The meeting was called to order at 12:02pm.

APPROVAL OF MINUTES: The August meeting minutes were approved.

CHAIRMAN'S REPORT – ***Jimmy McMahon***

- Reported updates on the 2024 budget and Historical Committee requests. Marilyn Kali asked for additional funding considerations. Chair McMahon, will share the budget with MK, before being finalized.

GENERAL MANAGER'S REPORT – ***Tyler Roukema***

- Updated the committee on the hallway project. On time, on budget.
- Updated the committee on the upcoming events for the Holidays; Keiki Christmas, Member Open House, WHOF, Food and Wine Festival

SUBCOMMITTEE REPORTS

Oral Histories –

- No report

Displays –

- No Report

Photo Committee – Marilyn Kali

- Twain took photos at the Dad Center in August. Next up are the Castle Swim and Daddy VB Tournament.

Stew & Rice Program – Joy Barnhart, Gerri Pedesky

- Stew and Rice events continue to be well attended by the members. The last seven events have been sellouts. The Stew and Rice scheduled for September had to be canceled because the speaker had a family member test positive for Covid.

Upcoming Stew & Rice Events: Gerri Pedesky reported.

- October 24, 2023: Presentation about the musical family of Duke Kahanamoku by Kilin Reece, Director/Founder of *Kealakai Center for Pacific Strings.*
- November 21, 2023: Presentation about palaces around the world, including Iolani Palace by HPU History Professor, Douglas Askman, about Palaces around the World, including Iolani Palace.
- January 9, 2024: Presenter Tri Bourne, Olympic VB player.
- February 2024: Presenter Mark Towill who, along with 3 others, sailed around the word.
- March 2024: History of the Royal Hawaiian Band
- April 2024: Rep from National Tropical Botanical Gardens. This organization is dedicated to preserving tropical plant diversity and stemming the tide of extinction.

Trophies – Marilyn Kali

- Trophies sent to mainland silversmith have been repaired and are en route back to OCC. Two remain to be repaired.
- Trophies have been returned to Lobby Trophy Case. The overflow is in a cabinet in the Board Room.

Storage Locker – Marilyn Kali

- We have finally unpacked all boxes in the research room and have sorted out the various collections. There is lots of loose paper still to sort**.**
- We found a lot of termite damage to the old ledgers. They need to be fumigated. Kawika got quotes and the cost will be $100. Can we proceed?

Jimmy McMahon, authorized the additional expense.

- We have shelved all the bound issues of the Outrigger magazine but have about 8 boxes of old loose magazines. The magazines are digitized and we have the bound copies. I'd like to keep two copies of each magazine in our archives and dispose of the rest. In the past we would take them to a Club event and make them available to anyone who wanted a copy. If we go that route it should be an event attended by both athletic and non-athletic members. Suggestion: Member Open House in December. What's left could be taken to the Athletic Banquet. The mags could be placed on a large table in the foyer. Someone would need to make sure the table was replenished during the event. Or, we could dump them or keep them. How would you like to proceed? **The committee agreed with this approach.**
- We also have found multiple copies of oral histories. The older ones are bound. They have been digitized and are all on-line. What would you like to do with the duplicate paper copies? We could keep one paper copy and dispose of the rest? **The committee agreed with this approach.**
- Continue to update the inventory as we create the various collections.

Volleyball Plaques – Marilyn Kali

- Shipment arrived on Tuesday but it wasn't the VB plaques. We got roofing materials instead. SoCal Bronze is working with the shipping company to find where the plaques went. They were properly addressed when they left the foundry.

OCC Sports Website – Marilyn Kali

- Continue to update pages.
- Have now added Club newsclips from 1908-1939 to the site.
- Have created a password protected page where I'm adding old Board Minutes. If you need the password for this site let me know.
- Using old Board minutes, Cline Mann files and other sources I have nearly pieced together a chronology of the Club's Bylaw amendments.

They are posted on the website. I'll continue hunting for the missing documents.

For Management – Marilyn Kali

- Still do not have access to OCC Dropbox/Google account for photos. GM Roukema shared the Joyce Mojica, the Clubs Communications Director, was working with the *Next Cloud* platform and are seeing promising results as a platform to use as a repository for Club photos. Should have some concrete plans in December.

Communications Liaison – Marilyn Kali

Have assisted a number of people over last two months.

- Connected Hal Henderson with an old classmate.
- Assisted London author who is writing book about Dad Center.
- Responded to request to purchase a copy of an old 1950s menu cover.
- Assisted a relative of a member from the 30s.
- Assisted a French TV company doing a documentary about surfing.
- Can't remember a couple of others.

OTHER BUSINESS

Stephanie: GM Roukema asked the Historical Committee to consider hanging the *Stephanie,* Koa Canoe, in the Koa Lanai as a permanent display. This would be much like the Ka Mo'i in the boat house. To date, the Stephanie is housed at the Sand Island warehouse, and has been for years. This is a museum quality canoe and should be displayed. GM Roukema had already spoken with Tay Perry who has helped to take care of the *Stephanie* over the years. Mr. Perry, agreed with the proposed idea. The committee agreed to take the idea to Buildings and Grounds for continued consideration.

Life Membership: In an email dated Monday October 23rd, 2023, Chairman McMahon put forth a recommendation to the Board of Directors to consider Bob Moore for Life Membership.

ADJOURNMENT: The meeting adjourned at 1:05 pm.

NEXT MEETING: The next meeting is scheduled for Thursday, December 14th @ noon in the Koa Lanai for a Christmas Luncheon.

RECOMMENDATIONS: Life Membership for Bob Moore.

OUTRIGGER CANOE CLUB
HISTORICAL COMMITTEE MEETING
NOVEMBER 17, 2022

PRESENT: Jimmy McMahon, presiding; Joy Barnhart, Marilyn Kali, Alan Lau, Nancy Lueck, Nora Meijide-Gentry, Gerri Pedesky
ABSENT: Alice Lunt, Tay Perry, Mary Philpotts
BY DESIGNATION: DC Eichelberger, Coordinating Director; Tyler Roukema, General Manager; JoAnne Huber, Admin Asst
CALL TO ORDER: The meeting was called to order at 12:00pm.
APPROVAL OF MINUTES: The October meeting minutes were approved.

CHAIRMAN'S REPORT – ***Jimmy McMahon***
Individual Volleyball Plaques: Projected cost is $17.5K and no monies budgeted in 2023. Discussed possible ways to generate monies (increase cost of athletic event tickets). [Note: Discussed at BOD meeting this evening. Board would like to see three bids for these plaques.]
Trophy Carts: No action to date.
Strategic Plan: Section regarding a succession plan was not intended for current members with specific responsibilities to leave the committee, but rather to add additional people to assist with duties and responsibilities and that will allow for a "transfer of knowledge".

SUBCOMMITTEE REPORTS
Photo Committee – Marilyn Kali
Front Desk Photo Display/Boathouse Photo Display:

- The Front Desk photos have replaced with photos of OCC's first three home-grown superstar athletes in OCC's first international successful sport of swimming. These include Duke Kahanamoku, Mariechen Wehselau and Buster Crabbe. The impressive trio set 41 world records and won 10 Olympic swimming medals. Crabbe even brought home the AAU Men's Outdoor National Swimming Championship team title to the Outrigger Canoe Club in 1928 by scoring the most team points in the four-day meet. They were all coached by "Dad" Center, considered the finest swim coach of his time in the world.
- The Boathouse photos have been replaced with photos of OCC's world surfing champions including Fred Hemmings, Joey Cabell, Ricky Grigg, Paul Strauch, Carissa Moore, Kai Lenny, and Keone Downing and U.S. and Hawaii championship surfers Evie Black, Heath Hemmings, Keegan Edwards, and Mahina Akaka, as well as a few other great surfing photos.
- Costs for framing/glass have doubled. Will be considering ways to reduce costs (small or less photos) or create a frame whereby one photo is removed to be replaced by another.

Research/Storage Locker – Marilyn Kali
Storage Locker: Reorganization continues. Some of the framed photos, out of rotation, are attached (Velcro) to the walls. Continue to work on loose photos found in the bottom of boxes.
Thanked the Maintenance team for clearing out the rubbish and providing slats for the storage shelves.

Historical Committee Presents – Joy Barnhart, Nancy Lueck, Gerri Pedesky
Future Possible Topics:

- Screening of the film *Kapu: Sacred Hawaiian Burials* by Keoni Kealoha Alvarez. It is also being shown at the Hawaii International Film Festival this fall.
- Presentation from HPU History Professor, Douglas Askman about the history of the Hawaiian flag.
- Presentation from the *Polynesian Voyaging Society* about their 2023 Pacific Rim voyage. The PVS is still waiting for approval from the Alaskan Native League to allow the first stop on this voyage be Alaska. NOTE: The challenge is being able to determine a date.

New Clippings – Joy Barnhart
Received various articles including the World Sprints in London.

Digitization – Marilyn Kali
Scanning of "*This & That Scrapbooks*" is on hold due to the high cost of matting and framing the Front Desk and Boathouse photos.

COORDINATING DIRECTOR'S REPORT – *DC Eichelberger*

October BOD Highlights:

- Nominating Committee: Approved Curt DeWeese, Chair; Miki Anzai, Joe Donahue, Laurie Foster, Marc Haine, Emily Porter, Tai Sunnland, Jon Steiner.
- New Members: Welcomed 155 new members to date.
- Food & Beverage: Sales strong. YTD, up over $$415K in sales over budget.
- Honorary Membership: Approved for Karen Tatum, long time employee who recently retired.
- Toys for Tots: Club will partner with this organization this holiday season.
- Fire Drill: Staff did well, but not enough members on campus to judge success. Alarms in clubhouse worked, but outdoors they could not be heard.
- Upcoming Events: Fashion Show: 11/29. Thanksgiving: 11/27. Keiki Christmas Party: 12/3. Waterman's Hall of Fame: 12/8. Daddy Haine VB Tournament 12/17. Member Open House/Christmas: 12/19.

OTHER BUSINESS

Honorary Memberships: Marilyn Kali is recommending that the committee propose for Honorary membership (to be approved by the BOD), three bartenders who retired during COVID. These include Geof Fagaragan, Jessie Pulga and William Pinacate. Committee members reviewed the mini bio including years of employment. Committee members approved the recommendation for Honorary membership.

Duke Photo for Matson Display: Inquiry received from Lynn Krantz who manages Matson's artwork, photograph, and digital archives. She is currently working on an exhibit which is scheduled to open mid-December 2022 at The Royal Hawaiian. She would like to include some photographs of Duke Kahanamoku in the exhibit and asked if OCC archives have specific photos she cited.

- OCC does not have the copyright/permission to give away copies of photos of Duke. The copyright is owned by Malama Pono/Don Love.
    - Discussion centered on liability to OCC, especially concerning photos scanned on the historical website. It was thought that Jon Steiner, OCC member/Past President/Attorney, could look into this matter.

Current Ama magazine: Committee members were displeased with this issue. There was not enough content (included no photos of Junior members, little content about OCC members and too much "fashion") and 16 pages of advertising.

ADJOURNMENT: The meeting adjourned at 1:05 pm.

NEXT MEETING: December meeting canceled. The next meeting is scheduled for Thursday, January 19th @ noon in Board Room.

RECOMMENDATIONS: Approve Honorary memberships for retired OCC Employees: Jessie Pulga, Geoff Fagaragan and William Pinacate.

Historical Committee Meeting
November 16, 2023

Oral Histories

- No report.

Displays

- No report.

Photos

- Next photos Twain will shoot are the Castle Swim and Daddy VB Tournament.

Trophies

- No report.

Storage Locker

- The termite-damaged ledgers have been fumigated and returned.
- We have boxed up the magazines for distribution to members at Christmas Open House. Suggest putting something in the enews mentioning that old copies of the Outrigger magazine will be available for the picking at the Open House. There are 6 boxes. They are also a number of boxes in the Board Room storage closet behind the President photos. They should go too.
- We have gone through all the cassette tapes of oral histories and discarded the duplicates. We did find 8 Super-8 videos that Paul Dolan did that had not been previously digitized. We will do that next year. Next, we'll be going through the paper copies of the oral histories to discard duplicates.

Volleyball Plaques

- Plaques are on site. Hoping Maintenance can install before Daddy. Vendor deducted shipping costs from the final invoice due to all the problems.

OCC Sports Website

- Continue to update pages.
- Added news clips for 1940 to the site.
- Board minutes from 1939-2022 are now available on the OCC Sports website in the Archives. Have provided the general manager with the password to the protected site. Members wanting access to the site should go through GM. Note: the password will change periodically.

- Have scanned and added Board minutes from 1912-1917. The files are incomplete. Have found some minutes from 1919-1927 in the ledgers we just got back and will work on those next.
- Have asked assistance from JoAnne and Jon Steiner for info on the missing Bylaw changes, specifically those in the last 6 years which I believe Jon wrote. Awaiting their replies.
- Found Bylaw amendments in the early board minutes and have added them to the Bylaw page on the website.

For Management

- Still do not have access to current OCC photos.

Communications Liaison

- Still working with Paris TV company on their surfing documentary.

Committee Guidelines (Attached)

- While going through the loose papers in the STORFAC we found some 40-year-old committee descriptions that were used to recruit new members to committees and used by individual committees as their guidelines.
- The description of what the HC does has changed greatly over the years so we drafted a new one that we think more clearly showcases all the different things we do.
- B&G used to add the kinds of individuals they were looking for to serve on their committee (architect, interior designer, engineer, etc) and we thought that would be helpful in recruiting new members to our committee.
- We also added the expected time commitment for each subcommittee as we understand it to be. People should not join our committee unless they want to work. Just coming to our meeting once a month does not a good committee member make.
- We detailed the work of the various subcommittees we serve on so anyone who wants to work with us or is thinking of succeeding us will know what they're getting into.
- Each subcommittee should edit their portion of the guidelines as they see fit.
- This document will help individuals interested in our committee see where their talents, skills, interests, and abilities fit in.

Kawika and Marilyn

Historical Committee Meeting
November-December Report
December 14, 2023

Oral Histories

- No report.

Displays

- Framed and displayed original music for Outrigger Song (written by Andy Anderson) in Lobby Trophy Case. The song was recorded by Teves Trio in 1986. It was rerecorded by Candes Gentry in 2022. Both versions are available on the OCC Sports website.

Photos

- Added Dad Center, Castle Swim and Waterman Hall of Fame photos to website. Next photos Twain will shoot are the Daddy VB Tournament.
- Still do not have access to current OCC photos.
- Could use help with IDs on Dad Center photos.

Trophies

- Reiterated that the Club's trophies are the responsibility of the HC per the Bylaws. Athletic committees are responsible for updating perpetual trophies.

Storage Locker

- The termite-damaged ledgers have been fumigated and returned.
- We have boxed up the magazines for distribution to members at Christmas Open House. Jimmy picked up the boxes for distribution.
- We have gone through all the cassette tapes of oral histories and discarded the duplicates. We did find 8 Super-8 videos that Paul Dolan did that had not been previously digitized. We will do that next year. Next, we'll be going through the paper copies of the oral histories to discard duplicates.
- Found sales contract from 1912 when Club purchased the *Hanakeoki* from Dr. Alford Wall for $140. Will scan and put on website under Canoes.

Volleyball Plaques

- Plaques were installed on December 4. Many compliments received. Thanks to Maintenance for a great job on the install.

OCC Sports Website

- Continue to update pages.
- Added news clips for 1940 to the site.
- Board minutes from 1939-2022 are now available on the website in the Archives. Have provided the general manager with the password to the

protected site. Members wanting access to the site should go through GM. Note: the password will change periodically.
- Have scanned and added Board minutes from 1912-1922. The files are incomplete. Have found some minutes from 1924-1926 in the ledgers we just got back and will work on those next.
- Have asked assistance from JoAnne and Jon Steiner for info on the missing Bylaw changes, specifically those in the last 6 years which I believe Jon wrote. Awaiting their replies. Manager following up.
- Found some Bylaw amendments in the early board minutes and have added them to the Bylaw page on the website.

For Management
- Why can't approved board minutes be posted the day after the meeting?

Communications Liaison
- Assisted Paris TV company on their surfing documentary.

Committee Guidelines (Attached)
- While going through the loose papers in the STORFAC we found some 40-year-old committee descriptions that were used to recruit new members to committees and used by individual committees as their guidelines.
- The description of what the HC does has changed greatly over the years, so we drafted a new one that we think more clearly showcases all the different things we do.
- B&G used to add the kinds of individuals they were looking for to serve on their committee (architect, interior designer, engineer, etc) and we thought that would be helpful in recruiting new members to our committee.
- We also added the expected time commitment for each subcommittee as we understand it to be. People should not join our committee unless they want to work. Just coming to our meeting once a month does not a good committee member make.
- We detailed the work of the various subcommittees we serve on so anyone who wants to work with us or is thinking of succeeding us will know what they're getting into.
- Each subcommittee should edit their portion of the guidelines as they see fit.
- This document will help individuals interested in our committee see where their talents, skills, interests, and abilities fit in.

It's been a busy and productive year for us. Completed some projects and continue working on others. We've made our to-do (wish) list for 2024. Mahalo for your support this year. Mele Kalikimaka to you and your family.

Kawika and Marilyn

A GUIDE TO THE OCC HISTORICAL COMMITTEE
January 2024

HISTORY

As early as 1946 the Board of Directors voiced a need for a Historical Committee to keep track of trophies and record the history of the Club. In 1948 the BOD created the *Forecast* magazine to chronicle Club activities and record current and past history. After the Club moved to Diamond Head in 1964, President Cline Mann again raised the issue of a Historical Committee. In 1968 when the Public Relations Committee was created, it was divided into two subcommittees: Public Relations and Historical. However, it wasn't until February 25, 1974, that a stand-alone Historical Committee was created through an amendment to the Bylaws making it an official Standing Committee of the Club.

The Bylaw reads: "The Historical Committee shall record the history of the Club and the activities of its members, preserve and restore the Club's trophies and memorabilia, preserve and perpetuate the philosophy and traditions of the Club."

Since then, members of the committee have busied themselves with collecting and organizing photos, publishing the Club's history in two books, writing biographies of Winged "O" and Life Members, conducting oral histories, collecting Club memorabilia, digitizing its collection, creating historical displays throughout the Club, producing the popular Stew N Rice nights, putting on the annual Kama'aina Kanikapila, preserving historic koa canoes, establishing an Outrigger sports history website, researching and writing articles, and much more.

Each year, the OCC President appoints a Co-ordinating Director for the Historical Committee who in turn selects a chair for the committee. The chair recommends a committee which ranges from 8-10 members who are then approved by the BOD. The chair often serves three to four one-year terms before a new chair is appointed. Due to their expertise members generally serve multiple terms on the committee. The committee meets on the third Thursday of the month from noon to 1 p.m. in the Board Room.

Desirable committee members are those interested in the Club's history and have computer skills. They should be willing to devote time outside of monthly meetings to carry out the committee's work. Members work individually and in groups on various projects.

Current subcommittees are: Community Liaison, Historical Committee Presents, Digitization, Displays, Kama'aina Kanikapila, Koa Canoes, Library, Life Members, News Clippings, Oral Histories, OCC Sports Website, Photos, Research/Writing, Storage

Locker, and Trophies. The Chair also appoints a liaison to the Buildings & Grounds Committee and the Member Relations Committee.

Each subcommittee submits its budget request and justification to the HC Chair in September for the following calendar year.

The chair appoints members to serve on the various subcommittees based on their skills, knowledges. abilities and interests. Below is a description of what each subcommittee does.

Community Liaison
The Community Liaison responds to requests from members, former members and their families, non-members, and others about the history of the Club. The requests come in writing, email, and phone calls, often to the Front Desk or Executive Office. The Liaison researches submitted questions, provides photos or other data as requested and responds accordingly. Media inquiries that are historical in nature may be responded to if appropriate. The Liaison may also take guests on a tour of the Club or meet with them in person at the Club to show them a particular item. The Liaison should be a senior member of the Club with a vast knowledge of the Club and its history.

Digitization
The HC has collected a vast assortment of board minutes, other paper documents, photographs, media, magazines, menus, scrapbooks and more in its historical collection. In 2015 the subcommittee began digitizing these materials to make them more readily available to members. This subcommittee reviews materials, scans what it can, sends out over-sized materials for scanning, and determines what of its collection of 8 and 16 mm film, DVDs, CDs, and cassette tapes should be digitized. All Club magazines and Board minutes have been scanned, the majority of photos and slides are scanned, and some of the media collection and scrapbooks are digitized. Most of the loose paper in the collection has not yet been reviewed and scanned. Items continually need scanning as new materials became available to the committee.

Members of this subcommittee need to know how to scan items and how to inventory them, using either their own computer or the committee's laptop. Document management skills are helpful. Funding limits the amount of material that can be digitized by outside vendors each year. Digitized materials are added to the website by the OCC Sports Webmaster. Hon Blue is used for scanning over-sized pages and Yes Video for digitizing media.

Displays
The HC has long created historical displays for the Lobby Display Case and other locations in the Club. These displays include photos, trophies, and other memorabilia from the archives, usually about a single topic. The subcommittee selects the topic, creates the materials for the display, sets up and takes down the display. They coordinate with the Member Relations Committees for dates for the displays.

The subcommittee also creates historical photo displays for the wall areas of the Club, including behind the Front Desk, the Boathouse, Koa Lanai, Duke Room, and restrooms. Photos are selected and framed with museum quality glass, with appropriate captions. Photo displays generally have a theme and are displayed for anywhere from six months to a year and then replaced by a new display. Displays may replace current displays on walls and columns, but the Buildings & Grounds Committee and the Architectural Review Committee must be consulted before any new space is used. Only existing wall holes may be used.

The subcommittee also creates bronze plaques to commemorate certain momentous events in the history of the Club. Examples are OCC Olympians, national volleyball championships, dedication plaques, histories, etc. The subcommittee currently works with Southern California Bronze for the making of plaques. All plaques require the approval of the Board of Directors and Buildings & Grounds Committee before being ordered.

Subcommittee members should have a flair for showcasing materials to make them appealing to members. They may coordinate with the photo, storage locker and trophy subcommittees for materials and ideas for the displays.

Historical Committee Presents
The HC has been putting on Stew N Rice programs since the early 1980s. The programs are historical in nature about a variety of topics of interest to members about the Club and Hawaiian history and culture. The program has grown from three times a year to monthly under the current committee. The subcommittee selects topics for the programs, arranges with the guest presenter, selects dates, promotes the event, and hosts the program. The presentations are held on Monday or Tuesday nights in the Koa Lanai. The subcommittee works with the Food & Beverage Manager to select a menu, traditionally Stew N Rice, to keep the price low for members. The events are very popular and usually sold out far in advance. Members who serve on this subcommittee should have good contacts in the community to attract interesting speakers. Event planning and publicity skills are also helpful.

Kama'aina Kanikapila (formerly Old-Timers)
This event was established in 1999 by Bill and Joy Barnhart to reunite members of the Old Club for a Kanikapila. Members and former members, including those who come from the Neighbor Islands and Mainland, gather in the Koa Lanai to eat, drink and be merry. There are impromptu hulas, ukuleles, singing and lots of catching up with old friends. The event is held in August each year. The subcommittee selects dates, sends out invites to former members, promotes the event with current members, selects the menu, decorates, hires the band, and decides the program. Members who serve on this subcommittee should have event planning experience and publicity skills.

Koa Canoes
This subcommittee has a special interest in preserving the Club's historic koa canoes. The group restored the *Ka Mo'i*, currently hanging in the Boathouse which bears its name. They maintain the hull, i'ako and ama, and repair and replace as needed. They are currently working on a plan to restore the koa canoe *Stephanie*. Members of this subcommittee should be interested in hands-on woodworking. The Club's active koa racing canoes are under the jurisdiction of the Canoe Racing Committee.

Library
The HC holds more than 200 books and magazines about Hawaii, members and other topics of interest to the Club. The majority of books are available at the Hawaii State Public Library so the committee does not lend any of the books. Most books were donated to the Club by members or authors. The Library is located in the Storage Locker. An inventory of the books is available on the OCC Sports website in the Archives section. The subcommittee is currently inactive as the books are inventoried and in a safe environment.

Life Members
Life Membership is the highest honor the Club can bestow on a member. The Club began awarding Life and Honorary Memberships to members in 1908: Life for members willing to pay $100 and Honorary for members who had distinguished themselves in the sports promoted by the Club. A 1971 OCC Bylaw reads: "Life members shall consist of regular members recommended by the Board of Directors and approved by the membership at a general membership meeting."

The Historical Committee is tasked with recommending members for this honor. In 1995 the HC established criteria for Life Memberships. The criteria states that the nominee must have served the OCC with "long and faithful service" or brought great honor to the Club. The age of 80 was established as a guideline for consideration of Life Membership although recently members younger than 80 have been nominated. The subcommittee

writes up the nomination(s) for the BOD. The BOD has set a maximum of 15 Life Members at any one time.

The subcommittee uses a Senior member roster and other data to review the accomplishments of members each year and recommend those who meet the criteria to the full committee for consideration. Committee selections are forwarded to the Board of Directors in September for their consideration. The names approved by the Board are presented to members at the Annual Meeting for a vote.

News Clippings
This subcommittee reviews local newspapers and magazines for current articles about the Club, its athletes and its members. Items found are submitted to the Digitization subcommittee for scanning. Subcommittee members should have access to local newspapers and magazines and be willing to diligently review them.

Oral Histories
The HC began recording oral histories in 1968 to preserve significant activities in the growth of the Club, and specific subjects or events about the Club's history. To date, 140 oral histories have been completed. The interviews are currently recorded on videotape and are displayed on the Club's OCC Sports website along with a written transcript of the interview.

The subcommittee selects members to interview, generally seeking members older than 60 who have been active on Club committees and teams or those who have great stories to tell about the Club. The interviewer researches the interviewee, develops questions to ask during the interview, and sets up and conducts the interview.

Skills necessary for this subcommittee are a good knowledge of the Club, the ability to create questions based on the contributions of the interviewee that will elicit interesting stories, and the skill to conduct a live interview. After the video has been produced, the interviewer must also be able to transcribe the audio portion of the video. A professional videographer is used for the interview, prepares the video, and posts it to the OCC Sports website. Our current videographer is Hugo de Vries.

OCC Sports Website
The idea of collecting Outrigger's rich athletic history in one place began as a dream of Cline Mann and Marilyn Kali in 1985. They figured without data they couldn't prove that Outrigger was the best ocean sports club in the world! For the next 35 years, the Club's athletic history was researched, collected, and verified. Eschewing the idea of a book because it would always be out of date, Marilyn approached the Board of Directors in 2015 with the idea for a website solely about OCC's sports history. The project was

approved and funded, and creation of the website began. The site uses WordPress Executive Pro, Smug Mug and Vimeo apps. The site is hosted in Goggle's cloud. Hotpixels provides technical support.

Today the website has more than 35,000 photos and 3,800 pages of data and has been expanded to include items in the Club's historical archives that have been digitized. The site address is: outriggercanoeclubsports.com. The site is available to members from the OCC app and website, and to the general public through web browsers. The chair of the subcommittee serves as Webmaster for the site.

These are the main duties of the Webmaster:

1) Update the athletic content on the site in real time.
2) Update the Historical Archives pages regularly.
3) Upload photos of various athletic and other events to the Photo Archives and write captions.
4) Upload new materials/pages as they become available.
5) Respond to and fix error messages.
6) Update the digital Waiwai Catalog (Trophies and Na Mea) with help from Trophy Subcommnittee.
7) Write summaries of new data for the site.

Members of the subcommittee are required to have high-level computer skills, familiarity with HTML language, the ability to learn the site's apps, the ability to fix glitches, etc. Besides the technical skills, the webmaster must also be self-motivated and committed to preserving the Club's athletic and general history. They should expect to spend at least 15-20 hours a month updating and maintaining the site.

Photos

Over the years the HC has acquired more than 40,000 photos of the Clubhouse, Club activities and athletic teams. Earlier committees sorted the photos and did their best to ID people in the photos. From 1908-1984 the photos are contained in albums sorted by subject. Marilyn Kali donated her digitized photo collection (1985-2018) to the Club in 2020 and hard copies of some of the photos are contained in binders sorted by subject. Most of the photos are digitized and may be found in the Photo Archives section on the OCC Sports website. Many more photos are still being added to the site by the Webmaster. Hard copies of the photos may be found in the Storage Locker.

The subcommittee actively seeks photos from members and others that relate to the Club. These photos need to be ID'd and digitized and provided to the Webmaster to be added to the website.

Current photos are also collected from Club social and athletic events and need to be digitized and ID'd and given to the Webmaster for the OCC Sports website. In recent years, the committee has taken responsibility for hiring long-time member Twain Newhart to take photos of current Club athletic events to assure that our sports history is preserved for future generations. Most of these photos come to the subcommittee on a USB drive or in a Dropbox account.

The subcommittee works with the display subcommittee to prepare Club historic displays.

Subcommittee members need computer skills to be able to scan photos and organizational skills to manage the photo collection. Broad knowledge of Outrigger members helps with the identification of people in the photos.

The subcommittee does not lend original photos but may assist with having copies made.

Research/Writing

This subcommittee conducts independent research into the Club's history and athletic programs. To assist with the research the committee has a subscription to newspapers.com, a digitized collection of newspapers around the country that can be word searched. Club-specific materials are also in the archives in the STORFAC.

The subcommittee is currently collecting newspapers articles about Outrigger going back to its founding in 1908, scanning those articles, and making those articles available on the OCC Sports website for perusal. Research may be short or long-term and revolve around a specific topic or the Club generally.

Subcommittee members should have an interest in research and the ability to use computers for on-line research. Following the research, the subcommittee writes reports and/or articles about the research to share with other Club members, either on the OCC Sports website or in the Club magazine.

Storage Locker (STORFAC)

For many years the Club's historical memorabilia was stored in a safe deposit box in a downtown bank. Later the collection found a home in the Club Board Room in the cabinets behind the Past President's photos. In 2010 after storm surge flooded and caused water damage to the Board Room, the committee acquired an off-site 10' x 20' STORFAC to house the collection. In 2021 the committee outgrew its single locker and acquired a second locker to house its growing collection. The STORFAC also houses many of the Club's historic and retired trophies and awards.

The STORFAC is currently located at Hawaii Self Storage on Dillingham Boulevard. After years of items disappearing from the STORFAC it was determined that access to the facility would only be allowed when in the company of one of the subcommittee members. Keys to the lockers (2) are held by the subcommittee members. Arrangements to visit the lockers can be made through them. Since many items in the lockers have been digitized and made available on the OCC Sports website, in-person visits are discouraged unless actively working on a project where records aren't yet digitized. All items removed from the STORFAC must be signed out for and returned immediately after use.

The subcommittee has created two separate rooms in the STORFAC. The first holds trophies, photographs, and media. The second holds records, minutes, written documents and correspondence, and associated memorabilia such as menus, books, scrapbooks, Club magazines, ledgers, rosters, Bylaws, etc. The subcommittee is responsible for sorting the materials, maintaining an inventory of the collection, and creating a system for easy retrieval of information by researchers.

The trophy, photo, media room has been organized and inventoried. Currently work is on-going in the research room. A complete inventory of the historical memorabilia may be found on the OCC Sports website with links to digitized items.

The subcommittee works closely with the photo, trophy, digitization, and research subcommittees. Subcommittee members need excellent organizational and computer skills as well as the ability to devote at least one full day a week to the project. Although the STORFAC is secure, due to its isolation it is recommended that committee members always work in pairs.

Trophies

The HC has jurisdiction over the cataloging, maintaining, repairing and safekeeping of the Club's trophies. There are two types of trophies. **Historic trophies** are those won by Club teams (past and present), donations of personal trophies, and retired perpetual trophies. **Perpetual trophies** are those awarded year after year for active Club competitions (i.e. Macfarlane, Cline Mann, Castle Swim, etc.). The HC has responsibility for the Historic trophies and the Athletic Committee is responsible for Perpetual trophies. It is the responsibility of the respective athletic committees to update the winner plates on perpetual trophies. The cost of plates is borne by the Athletic Committee. Damaged historic and perpetual trophies are repaired under the subcommittee's budget.

The subcommittee provides a place for the trophies to be displayed in the Lobby Trophy Case (LTC), the Ka Mo'i Boathouse Trophy Case (KMB), and the Boardroom Trophy Case (BRTC). All silver cups are stored in the BRTC for greater security from theft. The

subcommittee rotates exhibits of perpetual trophies in the LTC as seasonal competitions occur. They may also spotlight a certain sport and showcase those trophies.

The subcommittee may also work with the athletic committees to recommend new perpetual trophies when they feel there is a need. They may also coordinate with athletic subcommittees when trophies are modified to add space for additional winner plates and may offer appropriate historic trophies to be recycled into new perpetual trophies.

The subcommittee maintains an Emergency Action Plan for securing the Club's irreplaceable trophies and historical memorabilia from loss or damage in the event of flooding and storm surge. For impending threats (i.e. hurricane), the General Manager, with HC input, will make a decision 72 hours before the event is expected to affect the Club on whether to evacuate the historic items or not. If so, the committee will implement its action plan and remove the items to the STORFAC. In the event of an imminent threat (i.e. tsunami), as many trophies as possible will be moved to the Fitness Center in the garage.

The subcommittee photographs and catalogs new trophies and Na Mea for the Waiwai Catalog (Trophies and Na Mea) which is maintained on the OCC Sports website. It conducts annual inventories of the trophies. The committee also polishes all the historic trophies once a year.

The subcommittee has determined that all first-place trophies won by Club teams are to be retained by the HC for historical purposes. The committee will decide on an individual basis whether second and third-place trophies will be retained or distributed to the teams that won them. Generally, all national championship trophies, regardless of place, are retained and local competition second and third place trophies are distributed. All perpetual trophies remain with the Club in perpetuity.